

District One - The Leader

Delaware, New England, New Jersey, New York, and Pennsylvania Associations
and the Unchartered Provinces of
New Brunswick, Newfoundland, Nova Scotia, and Quebec

Issue 2, August, 2015

Editor: Rosemary Seghatoleslami, PRP

In Memoriam

Mary Alma Bushong, NJ
Bertha E. Rideout, NEAP
Cora Lena Brown, PRP, NEAP
Nancy S. Pietroban, PA
Marie P. Sofianek, PRP-R, PA
Mary E. Houston, RP, PA
Margaret Graves, PA



*From the Desk of the
District One Director*

Carol A. Henselder, RP

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*Hope you have a great
summer! See you in September at the
NAP Convention in Arlington, VA.*

My name is Carol Henselder and many of you probably remember me being in this position before. I am honored to be asked to fill a vacancy in the position.

In accordance with the NAP Bylaws Article IV Divisions, Section 2 Districts, B. District Director

5. A vacancy in the office of district director shall be filled for the unexpired term by a special committee comprised of the association presidents in that district. The special committee shall be authorized to meet by teleconference at the call of any two of its members with at least three days' notice.

The meeting of the District One Association Presidents was held April 2 and I was elected to fill the vacant seat of District One Director until Sept. 2015.

On May 29-30 the District One Biennial Conference was held in conjunction with the Annual Meeting of the New England Association of Parliamentarians (NEAP) in beautiful Sturbridge, MA, at the Sturbridge Host on Cedar Lake Hotel and Conference Center. In attendance were six members of the New Jersey Association of Parliamentarians, ten members of New England Association of Parliamentarians and two members of the New York Association of Parliamentarians.

Rosemary Seghatoleslami, PRP, NJSAP was elected Director for the 2015-2017 Biennium. She will take office following the adjournment of the NAP 40th Biennial Convention which is to be held in Arlington, VA September 4-7, 2015.

The approved Minutes of the District Biennial Meeting are enclosed.

If I can be of assistance to any member of District One please do not hesitate to contact me by phone (631) 549-1043 [H] (516) 473-8097[C] or by email cahense@yahoo.com

Carol

Minutes of NAP District One Biennial Conference May 30, 2015

District One Director Carol A. Henselder, RP called The NATIONAL ASSOCIATION OF PARLIAMENTARIANS District One Biennial Conference held in Sturbridge, Massachusetts to order at 8:30 AM. Doris Abbate, CP-T, PRP served as secretary.

Director Henselder recognized Loretta Finck to lead the National Anthem and the Pledge to the Flag of the United States of America, Dorothy Cohen for the Inspiration and Michelle Bobrow for a tribute to the Silent Gavel.

Director Henselder welcomed the National Representative, NAP Vice President Mary Randolph, PRP, CPP-T and acknowledged the educational workshop instructors: Dorothy Cohen, Michelle Bobrow, Shannon Sun, PRP, Carl E. Pease, PRP and Mary Randolph. The chair recognized first time attendees.

Director Henselder recognized members serving the District One Conference.

Conference Chairman	Evan Lemoine, PRP
Workshop Coordinator	Loretta Lang Finck
Registration Chairman	Kendra O'Toole
Parliamentarian	E. Marie Wilson CPP-T, PRP
Secretary	Doris Abbate, CP-T, PRP
Minutes Approval Committee	Rosemary Seghatoleslami, RP Mary Scout, PRP and JoAnn Calnen, RP
Tellers	Carl Pease, PRP, Alice Weinstein and Kathleen Montejo, RP
Timekeeper	Daniel Fitzpatrick, PRP

Registration Chairman Kendra O'Toole reported 18 voting District One members with 3 associations represented and 1 non-voting member in attendance. The report was adopted.

The Director declared a quorum present.

The biennial meeting rules were adopted by 2/3 vote.

The program was adopted.

The Minutes of the 2013 District One Biennial Conference were approved by committee.

Reports distributed.

District One Director	Carol A. Henselder, RP
Association Presidents	
Delaware	Reba Hollingsworth
New England	Evan Lemoine, PRP
New Jersey	Rosemary Seghatoleslami, RP
New York	Loretta Lang Finck
Pennsylvania	Vivien H. Hansbury

Election of District One Director for term of 2015-2017

Rosemary Seghatoleslami, RP was elected.

District One Director-Elect addressed the assembly.

NAP Vice-president Mary Randolph reported on NAP.

Courtesy Resolution

A courtesy resolution moved by Rosemary Seghatoleslami was adopted.

Resolved, That members and guests in attendance acknowledge the contributions of everyone who contributed so diligently to make this an outstanding meeting and conferences; and be it further

Resolved, That a copy of this resolution be attached to the District One Biennial Meeting minutes.

Director Henselder recognized Conference Chairman Evan Lemoine and Workshop Coordinator Loretta Finck for their dedication to an outstanding biennial conference. Gifts of appreciation were presented to educational workshop presenters and national representative.

Announcements

NAP 40th Biennial Convention will be held in Arlington, VA on September 4-7, 2015.

The business meeting adjourned sine die at 9:50 AM.

Doris Abbate

Doris Abbate, CP-T, PRP, Secretary

Approved June 4, 2015 by:

Rosemary Seghatoleslami

Rosemary Seghatoleslami, PRP

Joann Calnen

Joann Calnen, RP

Mary Scout

Mary Scout, PRP

NEW ENGLAND ASSOCIATION OF PARLIAMENTARIANS

Division of
NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

Report of the 2013 – 2015 Biennium

The New England Association of Parliamentarians has been actively working to grow membership, provide leadership opportunities, and quality educational programs for all members. We formally organized in July 2013, after the last district meeting but before the biennial convention where we received our charter. Our association was happy to be asked to host this biennial district conference.

Officers for the biennium are Evan Lemoine, PRP (CT-President), Kendra O'Toole (MA-Vice President), Marie Wilson, PRP (CT-Secretary), and Jeffrey Cox (Germany-Treasurer). We began the biennium with five chartered units but lost two—Dirigo (Maine) and Thomas B. Reed (Maine)—due to a lack of membership and leadership within the groups. Many members were also older and meeting times were also not convenient for the general public.

We have two active units that meet regularly including the White Mountain Parliamentarians Unit (Concord, NH) and George Demeter Unit (Westwood, MA). Schedules for upcoming meeting information is available on NEAP's website – neparl.org – and we encourage all NAP members visiting New England to consider attending a unit meeting if one coincides with your stay.

Since our formation, our website – neparl.org – has received dozens of inquiries for professional parliamentarians in the area at which point we provide the referral listing provided by NAP Headquarters. We have also received many membership requests and if a unit was nearby, have forwarded all information over to the respective unit president.

Our first annual meeting, themed *Meeting Essentials*, was held in Manchester, New Hampshire in August 2014 and attended by approximately a dozen members including our immediate past district director William Starkey, PRP.

Membership as of March 2015 consists of 46 members-at-large, 31 unit members, and 2 affiliate members for a total of 79 members. Only five members had forfeited their membership, though at least one has reinstated since then. Four members resigned from membership from the prior year.

Evan A. Lemoine, PRP
President

New Resource from NAP

The Educational Resource Committee's new book, *Mastering the Meeting: Practicing with Scripts*, is a must have resource for presiding officers and members, as well as for professional parliamentarians. This publication will help you learn and practice the correct way to make motions, debate, and vote, resulting in more productive meetings. Please visit <http://www.parliamentarians.org/master-the-meeting/>

Editorial Staff

Editor: Rosemary Seghatoleslami, PRP

Assistant Editor: Helene Goldsmith, PRP

Thanks, Helene, for all your hard work!

Delaware State Association of Parliamentarians

Division of
NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Report of the 2013 – 2015 Biennium

Since March, 2013, our membership has fluctuated from fifteen Regular NAP members and fourteen Provisional members to fourteen Regular NAP members and two Provisional members as of March, 2015. During this period, five Provisional members have passed the Membership Examination - Lamar Alexander, Jennifer Gray Alexander, Courtney Davis, Jalaah Hayes, and Michael Morgan and have become members of the National Association of Parliamentarians. Since 2013, our parliamentary procedure study sessions are being held from 7 - 8:30 p.m. the second and fourth Thursdays of each month at the Eden Hill Medical Center in Dover, Delaware.

March 25, 2013 - The fifth Annual Parliamentary Procedure Workshop held at the Sheraton Hotel, Dover, DE., was open to officers and members of organizations throughout the State. Twenty-five people registered. The presenters and topics were: Regina Brown - *Recess vs. Adjourn*; Dr. Jan Christopher - *Ad hoc Committees*; Wanda Davis - *Motions - Lay on the Table vs. Postpone*; Dr. Reba Hollingsworth - *Information for Holding Successful Meetings in One Hour*; and Robert Sidell - *Types and Functions of Boards and Committees*. Dr. Berlin Hollingsworth moderated a panel discussion on *Frequently Asked Questions*.

The Annual Meeting followed the workshop. The following officers were elected: President Dr. Reba R. Hollingsworth; Vice President Dr. Berlin N. Hollingsworth; Secretary Mary Lomax; Treasurer Regina Brown.

April 10, 18, & 23, 2013 - President Reba R. Hollingsworth, Ph.D., conducted parliamentary procedure workshops for new initiates of three Delaware Chapters of Delta Sigma Theta Sorority, Inc. in Dover and Georgetown, Delaware.

April 26, 2013 - Provisional member, Shirley judged the Delaware State Technology Student Association parliamentary presentations at the Harrington Fair Grounds.

June 24, 2013 - The quarterly June meeting was held at the Sheraton Hotel. Delegate Wanda Davis reported on the District One Conference. Bill Starkey, District One Director attended this meeting.

September 6-9, 2013 - DSAP members Wanda Davis, PRP, delegate, and Dr. Jan Christopher attended the National Association of Parliamentarians National Convention in Portland, OR and also attended the NAP Leadership Training Conference prior to the opening of the convention.

September 30, 2013 - The quarterly September meeting was held at Delaware State University Administration Building.

October 20, 2013 - President Reba Hollingsworth, Ph.D. and Vice President Berlin Hollingsworth, Ph.D. spoke on *Basic Rules for Conducting a Meeting* at the Dover Lions Club meeting.

November 19, 2013 - The President and Vice President conducted a workshop on *How to Conduct a Meeting* for the Wesley Foundation Students at Delaware State University

December 30, 2013 - The December quarterly meeting was held at Maple Dale Country Club. Members were reminded to pay their annual NAP dues before the deadline. Plans for the sixth annual Parliamentary Procedure Workshop continued.

February 27, 2014 - Wanda Davis, PRP, Provisional member, Lynn Roach, and President Hollingsworth served as judges of the Parliamentary Procedure Contest for the Delaware State Conference of Business Professionals of America Youth Group.

March 31, 2014 - The Sixth Annual Parliamentary Procedure was cancelled due to limited number of pre-registrations; however, the DSAP Annual meeting was held at the home of the President and Vice President. Highlights of the District One Conference were shared by Delegate Wanda Davis and District One Director, William Starkey. The following officers were elected and installed by Director William Starkey, PRP: President, Reba R. Hollingsworth, Ph.D., Vice President, Berlin Hollingsworth, Ph.D., Secretary, Mary Lomax, Treasurer, Regina Brown.

April 28, 2014 - The president served as judge for the Parliamentary Procedure Contest for Delaware Student Youth Group at the University of Delaware, Newark.

May 17 - 18, 2014 - Wanda Davis attended the District One Conference in Somerset, NJ

June 30, 2014 - The June quarterly DSAP meeting was held at the home of the President Mary Lomax. Kay Stith and Berlin Hollingsworth were appointed to begin planning for the March 2015 Annual Workshop. Wanda Davis, PRP, was selected as delegate to the NAP Leadership Training Conference in Oklahoma City, OK August 8 - 10, 2014

September 29, 2014 - The September quarterly DSAP meeting was held at the home of the President.

December 29, 2014 - The December quarterly DSAP meeting was held at the home of the President. Wanda Davis, PRP, shared highlights of the Leadership Training Conference. Mary Lomax reported that the March 2015 Workshop would be held at Delaware State University.

March 30, 2015 - The Annual Workshop was cancelled due to limited number of registrants. The Annual DSAP meeting was held at the home of the President. Wanda Davis was appointed as delegate to the District One Conference in Sturbridge, MA, May 29 -30, 2015. Several members are planning to attend the NAP 40th National Biennial Convention in Arlington, VA September 4 - 9, 2015.

May 30, 2015 - The DSAP officers will conduct a workshop from 10 a.m. to 2 p.m. at the Delaware State University Wilmington Campus.

PENNSYLVANIA ASSOCIATION OF PARLIAMENTARIANS

Division of
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Report of the 2013- 2015 Biennium

Theme: "Create the Future" by promoting Parliamentary Law through Teaching and Recruitment"
Mission: To educate Pennsylvania Leaders with Parliamentary Procedure and Increase Membership.
Vision: To Provide parliamentary leadership to Pennsylvania

The theme will be implemented by sharing knowledge about Parliamentary Law. The focus is on recruiting new members, increasing credentialed members, and establishing youth involvement. The Membership Committee will recruit new members, the Professional Committee will provide training to increase credentialed membership, and the Youth Committee will establish a youth group.

For Parliamentary Law Month, Unit Presidents and MALS were encouraged to implement the "Library Project." The project focused on presenting copies of Robert's Rules of Order Newly Revised 11th Edition to libraries. The Delaware Valley Unit presented copies to the Wynnefield Library, Chestnut Hill Library, and East Fall Library. The Montgomery County Unit and MALS donated copies to libraries in their community.

Membership – Total paid membership is 85. Unit Members 46, MALS 37 and Student 2. Increasing membership is a priority. Youth involvement is really a goal.

History will be developed to record our activities. The use of Webinar Seminars and the website will be increased.

A Standard Operations Manual will be developed. This will provide standardized information and assist in the transition process. An Education Seminar is planned for June 2015.

In Memoriam – Mary E. Houston RP, Marie Sofianek, PRP-R, and Nancy S. Pietroban, PRP. All three are PAP past presidents .

*Vivien H. Hansbury
President*

NEW YORK ASSOCIATION OF PARLIAMENTARIANS

Division of
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Report of the 2013- 2015 Biennium

NYAP established a website for the association members and units , www.nyparliamentarians.info, as well as a Facebook page.

Bylaws were amended to implement changes due to the reincorporation of NAP as well as other changes.

Three free webinars for NYAP members and other parliamentarians were held.

Delegates were sent to the NAP 2013 Biennial Conference.

NYAP submitted bylaw amendments to the NAP Bylaw Committee for the 2015 NAP Biennial Conference.

NYAP has been chosen as the host state for the 2018 NTC.

NYAP won three awards for membership growth at the 2013 NAP Biennial Conference due to the hard work and teaching of PGNY member Joan Corbisiero, PRP.

Our membership has increased by 41.5%.

One new unit has been established-Parliamentarians of Metro New York (PMNY).

*Lori Lang Finck
President*



NEW JERSEY STATE ASSOCIATION OF PARLIAMENTARIANS

Division of
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Report of the 2013- 2015 Biennium

The New Jersey State Association has been busy with educational programs for both its members and the public. Association Education Chairman Dan Karlan ran a two session public workshop for the West Orange, New Jersey African-American Historical and Cultural Commission, with assistance from Association board members. Both the Cranford Unit and the Richard S. Kain Unit have educational programs for their members at their monthly meetings. Two members of the Cranford Unit teach basic parliamentary procedure at local libraries and adult schools. The Kain Unit is preparing their student member to take the NAP membership exam and the Cranford Unit is reviewing Robert's Rules in Brief each month.

The Palisades Unit surrendered its charter to NAP this past year, but most of the members became members-at-large. The Kain Unit has a new member, Shannon Sun, who passed her membership exam and her registered exam with perfect scores, and passed the Professional Qualifying Course in Oklahoma City, all before starting her freshman year at Rutgers. The unit has 3 potential new members, but lost Kain Unit past president and honorary member Gladys Chersack last May at age 96.

The New Jersey Association had to cancel its annual meeting in 2014 due to lack of registrants, but held a special meeting to elect a nominating committee and delegates to the 2015 NAP Convention. The association held a board meeting immediately following the special meeting. At this meeting, Dan Karlan resigned his position as NJSAP Vice President, since he is moving to Idaho. Julie Cozin was elected the new Vice President of NJSAP. We wish Dan much luck in his new home.

The New Jersey State Association is proud to be part of the NAP mission to "Create the Future".

*Rosemary Seghatoleslami, PRP
President*

Association and Unit Bylaws

Have you submitted your bylaws?

NAP Bylaws require associations and units to send a copy of their latest bylaws to NAP Headquarters annually. Send in Word or PDF format to HQ@nap2.org

NAP Newsflash

Check the NAP Newsflash on website Parliamentarians.org, the monthly member update that keeps you informed of new and updated programs and services. ([Visit the Newsflash Archive](#))

[Breakfast with NAPEF and Make a Difference](#)

[Register Now for 40th Biennial Convention](#)

[NAP Unveils Body of Knowledge](#)

[New Web Course Has Fun with Parliamentary Procedure](#)

[Use Scripts to Help You Master Meetings](#)

[RP in Order Study Guide Available in Store or for Download](#)

[PRPs Seeking Renewal: Take Note](#)

[Download New Membership Application](#)

NAP Biennial Convention

Join us for the NAP 40th Biennial Convention in Arlington, VA. September 4-7, 2015!

You won't want to miss the unique educational and networking opportunities at this year's convention, which will take place Friday, September 4, through Monday, September 7, at the Crystal Gateway Marriott Hotel in Arlington, Virginia.

All NAP members, unit provisionals, partner organization members, and guests are invited to attend this year's event, which will feature:

More than 40 educational workshops designed to help you be a better parliamentarian and organized into seven tracks—motions; officers, boards, and committees; professional development; professional practice; rules of the assembly; teaching techniques; and technology

Third National Youth Day (Saturday, September 5) for all NAP youth members, youth partner organization participants, and any middle school, high school, or college students interested in learning more about parliamentary procedures

Professional parliamentarian credentialing and renewal courses (require separate registration)

Mastering the Business Meeting, a special public workshop for business leaders

Forum to discuss education and credentialing and the proposed bylaws changes

Unequaled networking with parliamentarians from around the world

NAP Leadership Conference for association, unit, and future leaders of NAP (requires separate registration)

Be sure to plan extra time and bring the family to enjoy the many attractions that make Washington, D.C., not only the most powerful city in the world but also one of the most beautiful and exciting. From moving memorials to awe-inspiring (free) museums, to trendy shops, famous restaurants, and charming neighborhoods, there's always something to do in the city.

If you want to stay close to the hotel, there's plenty of excellent shopping and entertainment options within walking distance in Crystal City, as well as in nearby Pentagon City.

Come join us for a fun and rewarding week!



2014 District One Training Conference, Somerset, NJ
 Pictured (left to right): Workshop Presenters Dan Karlan, NJ
 Joan Corbisiero, PRP, NY; Bill Starkey, PRP, District One Director, NJ
 Evan Lemoine, PRP, CT; and E. Marie Wilson, PRP, CT



2015 District One Biennial Conference, Sturbridge, MA
 Pictured (left to right): Doris Abbate, PRP, NY
 District One Director Carol Henselder, RP, NY;
 E. Marie Wilson, PRP, CT; and NAP Vice President Mary Randolph, PRP.



NAP Vice President Mary Randolph with the newly installed officers of the New England Association of Parliamentarians
 Pictured (left to right): Mary Randolph, PRP; Evan Lemoine, PRP, CT; Kendra O'Toole, MA; and E. Marie Wilson, PRP, CT



NAP District One members at the 2014 AIP Annual Session in Columbus, Ohio.
 Pictured (left to right): Rosemary Seghatoleslami, PRP, NJ; E. Marie Wilson, PRP, CT; and Bob Peskin, NY.