

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Board of Directors Regular Meeting
April 8, 2014

Call to Order: President Ann Guiberson called the regular meeting of the NAP Board of Directors to order at 7:30 p.m. Eastern Daylight Saving Time on Tuesday, April 8, 2014. The meeting was held using AdobeConnect.com.

Welcome:

The president welcomed board members, advisers, and guests.

Board Members Present:

President Ann Guiberson, PRP; Vice-President Mary L. Randolph, PRP; Secretary Ann Rempel, PRP; Treasurer Evan A. Lemoine, PRP; Director-at-Large Steve Glanstein, PRP; Director-at-Large James N. Jones, RP; Director-at-Large James H. Stewart, PRP; District Five Director Denise Irminger, PRP; and District Six Director Daniel Ivey-Soto, PRP.

Advisers Present:

Parliamentarian Dr. Leonard M. Young, PRP, and Executive Director Michael Chamberlain, MBA, CAE.

Quorum:

Nine voting members were present, and a quorum was established.

Guests Present: Darlene Allen, Barbara Braswell, Rhonda DeVonne Clark-Randle, Sandra Cook, Steve Cook, Nancy Dauster, Lyle Kleman, Larry Martin, Doug Myers, Rosalie Stroman, Brandon Walters, and Jeanette Williams.

Agenda:

Without objection, the agenda was adopted. (Attachment)

Report of Minutes Approval Committee:

Jim Stewart reported that the minutes of the board meeting held March 7-9, 2014, were approved by the committee.

President's Report:

Resignations:

Without objection, the board accepted the resignation of Eugene Bierbaum from chairman of the Education and Credentialing Committee.

Without objection, the board accepted the resignation of Laura LeGrand from chairman of the Edit and Review Committee.

Appointments:

Without objection, the board approved the appointment of James Stewart to chairman of the Education and Credentialing Committee.

Without objection, the board approved the appointment of Lynna Gene Cook to chairman of the Edit and Review Committee.

Proposal for Videos:

By a vote of 4 in the affirmative and 3 in the negative, the board amended the Video Production Proposal v2 by substituting the following for the Note on p. 2:

Note: Guests featured on each episode will promote membership in NAP. This type of cross promotion will strengthen the overall NAP brand.

By a vote of 4 in the affirmative and 3 in the negative, the board approved the amended plan to produce eight video episodes with Susan Leahy as host and DIA Films as producer. (A copy of the amended proposal is on file at NAP Headquarters.)

Financial Report:

Treasurer Evan A. Lemoine presented an update on the March 2014 financials.

Adviser's Report:

Executive Director Chamberlain reported on that 33 reinstatements resulted from the letters sent to members who had forfeited membership. Dues checks have been sent to the associations. The staff is currently proofreading the Membership Manual. The registrations for the August Leadership Conference, PQC, and PRC have been set up, and headquarters will be bundling items sold by NAP and promoting book store specials for Parliamentary Law Month. He reported that membership stands at 3,079 members.

Reports of Committees:

Bylaws Committee:

Ann Rempel, board liaison to the bylaws committee, reported on the need for the board to prepare rationales for the amendments that it directed the bylaws committee to prepare. Board members will prepare rationales for the amendments and the board will revisit the bylaws amendments at the May meeting.

Educational Resources Committee:

Jim Jones, board liaison to the educational resources committee, reported that the committee has prepared motion script cards, that it is working with units in reviewing materials, that the committee is pleased with the number of members attending the educational webinars, and that faith-based materials have been completed.

Membership and Registration Examiners Committee:

Steve Glanstein, board liaison to the membership and examiners committee, reported that the committee is reviewing content of exams, will in the future make recommendations regarding the RP exam, and is creating flash cards. The committee will hold a web meeting on April 27.

Communications Committee:

Jim Stewart, board liaison to the communications committee, reported on work being undertaken by the committee.

Professional Development Committee:

Professional Development Committee Chairman Lyle Kleman submitted a report, which was sent to board members with the call for the meeting. Mary Randolph, board liaison to the professional development committee, reported that the modules for the professional courses have been well received and the committee continues to “tweak” the modules.

Youth Committee:

Evan A. Lemoine, board liaison to the youth committee, reported that the committee members will be traveling for the partners’ competitions.

Reports of Board Committees:**Policies and Procedures Committee:**

The proposed NAPOPP amendment to 5.3.08 was sent to the board members with the call for the meeting.

By a vote of 5 in the affirmative and 3 in the negative the board postponed indefinitely the motion to amend NAPOPP 5.3.08 by substituting the following:

Successful completion shall be defined as participating in the five required modules and at least two elective modules and completing all related assignments. Participants shall receive an evaluation and critique within 60 days following the course; such evaluation and critique may require additional, post-course work to meet the “successful completion” requirement, at the discretion of the instructor(s).

New Business:

There was no new business.

Announcement:

President Guiberson stated that Jim Jones and Mike Chamberlain will be attending a telephone conference meeting tomorrow to resolve the issue with Oasis Partners.

Adjournment:

Without objection, the board meeting adjourned at 8:54 p.m. EDT.

Ann L. Rempel, PRP
NAP Secretary

ATTACHMENT

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Board of Directors Meeting
Tuesday, April 8, 2014

Agenda

1. Welcome Ann Guiberson
2. Adoption of the Agenda
3. Report of Minutes Approval Committee Jim Stewart
4. President's Report
 - A. Resignations:
 - Eugene Bierbaum (Chair) from Education and Credentialing Committee
 - Laura LeGrand (Chair) from Edit and Review Committee
 - B. Appointments:
 - James Stewart to Chairman of Education and Credentialing Committee
 - Lynna Gene Cook to Chairman of Edit and Review Committee
 - C. Proposal for Videos
4. Financial Report Evan Lemoine
 - Financial Update
5. Executive Director Report Mike Chamberlain
6. Reports of Committees
 - a. Bylaws Ann Rempel
 - b. Educational Resources Jim Jones
 - c. Membership and Registration Examiners Steve Glanstein
 - d. Communications Jim Stewart
 - e. Professional Development (Written report submitted) Mary Randolph
 - f. Youth Evan A. Lemoine
7. Reports of Board Committees Ann Rempel
 - Policies and Procedures
 - Amend NAPOPP 5.3.08
8. New Business
10. Adjournment at 9:00 p.m.