

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**  
**Board of Directors Regular Meeting**  
**March 10, 2015**

**Call to Order:** President Ann Guiberson called the regular meeting of the NAP Board of Directors to order at 7:30 p.m. (EDT) on Tuesday, March 10, 2015. The meeting was held using AdobeConnect.com.

**Welcome:**

The president welcomed board members, advisers, and guests.

**Board Members Present:**

President Ann Guiberson, PRP; Vice-President Mary L. Randolph, PRP; Secretary Ann Rempel, PRP; Treasurer Evan A. Lemoine, PRP; Director-at-Large Steve Glanstein, PRP; Director-at-Large James N. Jones, RP; Director-at-Large James H. Stewart, PRP; and District Five Director Denise Irminger, PRP.

**Board Members Absent:**

District Six Director Daniel Ivey-Soto, PRP.

**Advisers Present:**

Parliamentarian Dr. Leonard Young, PRP, and Executive Director Cyndy Launchbaugh.

**Quorum:**

Eight voting members were present, and a quorum was established.

**Guests Present:** Darlene Allen, Pat Ashlaw, Stephanie Beatty, Ferial Bishop, Barbara Braswell, Richard Brown, Mona Calhoun, Rhonda Clark-Randle, Steve Cook, Larry Martin, Barbara Miller, Wanda Sims, Janice Strand, Rosalie Stroman, Loretta Tillery, Alison Wallis, Karen Watson, Jeanette Williams, Sheryl C. Womble, and Ruth Young.

**Adoption of the Agenda:**

Without objection, the agenda was adopted. (Attachment A)

**Report of Minutes Approval Committee:**

Director Stewart reported that the minutes of the board meeting held February 13-15, 2015, were approved by the committee.

**President's Report:**

**Motion:**

Upon recommendation of the president, the following appointments for the 2018 NAP Training Conference were approved without objection:

NTC Coordinator: Lori Finck, NY Association

Assistant NTC Coordinator: Joan Corbisiero, PRP, NY Association

Workshop Coordinator: Evan Lemoine, PRP, New England Association

Assistant Workshop Coordinator: Rosemary Seghatolesliami, RP, NJ Association

The president reported that the Study Guide for the Membership Examination has been updated and is now on the website.

**Financial Report:**

Treasurer Lemoine reported that since the February report, there have been no significant changes requiring the board's attention. He is working out the accounting of membership forfeitures and updating NAP books and records to adjust for the new membership numbers. A written report will be sent to board members after that process is completed.

**Executive Director's Report:**

Executive Director Cyndy Launchbaugh sent a written report to the board members prior to the meeting. She commented that headquarters is receiving fewer calls now from associations and units about 990 reporting problems.

**Reports of Committees:**

**Convention Committee:**

Without objection, the president recognized Rosalie Stroman, PRP, 2015 Convention Chairman, to report on convention plans and the proposed budget.

**Motion:**

The budget (Attachment B) and registration fees (Attachment C) for the 2015 Convention were adopted as amended.

The president announced that hotel registration link is now available on the NAP website.

**Special Committee on Education and Credentialing:**

Chairman Jim Stewart reported that the committee's report is being finalized and will soon be available.

**Bylaws Committee:**

Secretary Rempel, board liaison to the bylaws committee, reported that the committee is now reviewing the bylaws amendments booklet, which will be distributed by Newsflash and with the *National Parliamentarian*.

**Professional Development Committee:**

A written report from the professional development committee was sent to board members prior to the meeting.

**NAP Educational Foundation:**

A written report from Foundation President Nancy Sylvester, PRP, was sent to board members prior to the meeting. President Guiberson announced that both the annual meeting for the Foundation and the breakfast will be held on Friday morning at convention.

**Adjournment:**

There was no further business, and the meeting adjourned at 8:14 p.m. (EDT).

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Ann L. Rempel, PRP  
NAP Secretary

**Minutes Approval Committee:**

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James H. Stewart, PRP

March 12, 2015  
Date approved

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Denise R. Irminger, PRP

March 12, 2015  
Date approved

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Mary L. Randolph, PRP

March 12, 2015  
Date approved

**ATTACHMENT A**

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®  
Board of Directors Meeting  
Tuesday, March 10, 2015**

**Agenda**

1. Welcome Ann Guiberson
2. Adoption of the Agenda
3. Report of Minutes Approval Committee Jim Stewart
4. President's Report Ann Guiberson
  - a. Appointments for 2018 NTC
5. Financial Report Evan Lemoine
6. Executive Director Report Cyndy Launchbaugh
7. Reports of Committees
  - a. Convention
  - b. Education and Credentialing
  - c. Professional Development Committee (written)
8. Reports of Board Committees
9. New Business
10. Adjournment