

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**  
**Board of Directors Regular Meeting**  
**July 14, 2015**

**Call to Order:** President Ann Guiberson called the regular meeting of the NAP Board of Directors to order at 6:30 p.m. (CDT) on Tuesday, July 14, 2015. The meeting was held using AdobeConnect.com.

**Welcome:**

The president welcomed board members and advisers.

**Board Members Present:**

President Ann Guiberson, PRP; Vice-President Mary L. Randolph, PRP; Secretary Ann Rempel, PRP; Treasurer Evan A. Lemoine, PRP; Director-at-Large Steve Glanstein, PRP; Director-at-Large James N. Jones, PRP; Director-at-Large James H. Stewart, PRP, District Five Director Denise Irminger, PRP; and District Six Director Daniel Ivey-Soto, PRP.

**Advisers Present:**

Parliamentarian Dr. Leonard Young, PRP, and Executive Director Cyndy Launchbaugh.

**Quorum:**

Nine voting members were present, and a quorum was established.

**Adoption of the Agenda:**

Without objection, the agenda was adopted as amended. (Attachment A)

**Report of Minutes Approval Committee:**

Director Stewart reported that the minutes of the board meeting held June 9, 2015, were approved by the committee.

**Executive Session:**

Without objection, the board went into executive session at 6:36 p.m. (CDT) to consider a request from the ethics committee. The chairman of the ethics committee, Jeanette Williams, PRP, attended to answer questions. Without objection, the board agreed to report the Code of Ethics amendments adopted during executive session. The board rose from executive session at 7:32 p.m.

**Amendments to the Code of Ethics:**

After debate and amendment, the following motion was adopted by a vote of 7 in the affirmative and 0 in the negative:

To amend 2. Ethical Standards Within the Profession, 2.2, by striking out the current language and inserting, "Refrain from making untrue comments about the work, knowledge, fitness, or other qualifying aspect of a colleague."

After debate and amendment, the following motion was adopted by a vote of 6 in the affirmative and 2 in the negative:

To amend 3. Ethical Standards Related to Obtaining Appointments, 3.2, by striking out the current language and inserting, “Refrain from making untrue comments about competing applicants.”

After debate, the following motion was adopted by a vote of 8 in the affirmative and 0 in the negative:

To amend 3. Ethical Standards Related to Obtaining Appointments, by striking out 3.4 and re-numbering as appropriate.

**Welcome extended to guests:**

The president welcomed guests to the meeting.

**Guests Present:** Barbara Braswell, Kevin Connelly, Mary Loose DeViney, and Alison Wallis.

**President’s Report:**

The president reminded board members that their biennial reports are due by July 31.

**Financial Report:**

The treasurer discussed the financial report sent to board members prior to the meeting.

**Executive Director’s Report:**

Executive Director Launchbaugh discussed the written report sent to board members prior to the meeting.

**Reports of Committees:**

**Membership Extension and Retention Committee:**

A written report from the membership extension and retention committee was sent to board members prior to the meeting.

**Professional Development Committee:**

A written report from the professional development committee was sent to board members prior to the meeting.

**Announcement:**

The president announced that the next board meeting will begin at 8 a.m. on September 2, 2015, in Arlington, Virginia.

**Adjournment:**

Without objection, the board meeting adjourned at 7:42 p.m. (CDT).

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Ann L. Rempel, PRP  
NAP Secretary

**Minutes Approval Committee:**

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James H. Stewart, PRP

Date approved

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Denise R. Irminger, PRP

Date approved

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Mary L. Randolph, PRP

Date approved

**ATTACHMENT A**

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®  
Board of Directors Meeting  
Tuesday, July 14, 2015  
Agenda**

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|---|-------------------|
| 1. Welcome                              | Ann Guiberson     |
| 2. Adoption of the Agenda               |                   |
| 3. Report of Minutes Approval Committee | Jim Stewart       |
| 4. Report of Ethics Committee           |                   |
| 5. President's Report                   | Ann Guiberson     |
| 6. Financial Report                     | Evan Lemoine      |
| 7. Executive Director Report            | Cyndy Launchbaugh |
| 8. Reports of Committees                |                   |
| 9. Adjournment                          |                   |