

**NATIONAL ASSOCIATION OF
PARLIAMENTARIANS®
Minutes
Board of Directors
Regular Meeting
March 8, 2016**

Call to Order:

President Mary Randolph called the regular meeting of the NAP Board of Directors to order at 6:30 pm CT, Tuesday, March 8, 2016. The meeting was held utilizing AdobeConnect.com.

Inspiration:

Inspiration provided by Director Joyce Brown-Watkins.

Welcome:

The president welcomed board members, guests and advisers.

Board Members Present:

President Mary Randolph PRP, VP Jim Jones PRP, Secretary Teresa Stone PRP, Treasurer Wanda Sims PRP, Director-at-Large Darlene Allen PRP, Director-at-Large Alison Wallis PRP, Director-at-Large Ann Rempel PRP, District Four Director Joyce Brown-Watkins PRP and District Seven Director Kevin Connelly PRP.

Board Member(s) Absent:

None.

Advisers Present:

NAP Executive Director Cyndy Launchbaugh.
NAP Parliamentarian Roger Hanshaw.

Guests:

Burke Balch, Paul M. Bessel, Barbara Braswell, Ferial Bishop, Richard Brown, Mona Calhoun, M Carling, Rhonda Clark-Randle, Carrie Dickson, Mary Loose DeViney, Lori Finck, Steve Glanstein, Greg Goodwiller, Dr. Mary Q. Grant, Liz Guthridge, Martha Haun, Denise R. Irminger, Baofeng Ma, Dollie McPartlin, Weldon Merritt, Barbara C. Miller, Eli Mina, Mary Remson, Rosemary Seghatoleslami, Jan Strand and Jeanette Williams.

Quorum:

With nine voting members being present, a quorum was established.

Adoption of the Meeting Agenda:

Without objection, the meeting agenda was adopted after amendment to add an adjournment time of 8:30pm CT.

Report of Minutes Approval Committee:

Chair Wallis reported that the minutes of the regular meeting of the NAP Board of Directors, held February 9, 2016 was approved and posted to the NAP Website.

President Randolph's Report:

The following oral report was provided:

1. **Meeting Protocol.** The president reminded attendees of meeting protocol, including free and open debate and that all Board members are equal.
2. **Resignation/Appointments.** The president read a letter from Eugene Bierbaum (FL) announcing his resignation from the Commission on Credentialing. Wanda Davis (DE) was appointed to the three year term on the Commission. The president also announced the resignation of Pat Cook (TX) from the Public Relations/Marketing Committee.
3. The president reported on her attendance at the NAPEF Think Tank, held in San Antonio, TX.
4. The president reported she has requested a formal written opinion from the RONR authorship team related to the concern of an NAP member on the extension of the time that allowed members involved in the module program to complete courses and paperwork past the December, 2015 credentialing period. As of this meeting, the written opinion has not been received by the president
5. The president acknowledged Martha Haun and the NP Review Committee for their work on the *NP*, Volume 77/Winter 2016 edition which will be delivered to the membership by the end of the month. The *NP* contains information and schedule for the National Training and Leadership Conferences being held in Denver, CO in August, 2016.

Board Member Reports:

Vice-President's Report:

There was no addition to the submitted written report.

Secretary's Report:

There was no addition to the submitted written report.

Treasurer's Report:

The treasurer had no additions to her submitted written officer report.

The treasurer provided additional detail to the submitted financial report concerning the NAP Budget to date.

Director Reports:

Directors Allen, Rempel, Wallis, Connelly and Brown-Watkins had no addition to their submitted written reports.

NAP Executive Director’s Report:

In addition to her submitted written report, ED Launchbaugh provided the following verbal update on membership renewal: 431 individuals have not renewed their NAP membership, which at this time, is more than the non-renewals as of 2/15/2015. Renewals are at 87% compared to 2015 when renewals were at 90%. Of concern is that 15 PRPs and 13 RPs are among the non-renewals.

Board Committee Report:

The following motion was made to amend the NAPOPP 10.4.03C (10), Personnel Committee to strike (10) in its entirety and insert the following-
Oversee and approve all final personnel actions including interviewing, hiring, and termination processes, and decisions.

The motion was adopted by a vote of 9 in the affirmative to 0 in the negative. The motion language will replace the current language in NAPOPP 10.4.03C (10).

Strategic Planning Session:

Without objection of the Board, Liz Guthridge, facilitator for the April 8, 2016 face to face strategic planning session, presented an overview on the schedule, content of the session and Board member pre-assignments.

Director Wallis made a formal request that she be allowed to participate in the board meeting to be held in April in Denver, CO via technological means.

Board Special Committees Reports:

1) NAP Website Bookstore Committee:

Chair Wallis had no additions to submitted written report

2) NAP Website Referral System Committee:

Chair Rempel had no additions to submitted written report.

Cluster Coordinator Reports:

1) Membership Services Cluster Coordinator:

No addition to submitted written report

2) Education Cluster Coordinator:

No report.

3) Communications Cluster Coordinator:

No addition to submitted written report.

Unfinished Business:

There were no action items carried over from the February 9, 2016 Board meeting

New Business:

- 1) The following motion was made that: *the President be authorized to approve special registration rates for the NTC to allow for special circumstances.* An amendment was made to add the following: *to apply to groups and to comply with the Americans with Disabilities statute.* Without objection the Amendment was adopted.

As amended, the motion that: *the President be authorized to approve special registration rates for the NTC to allow for special circumstances to apply to groups and to comply with the Americans with Disabilities statute,* was adopted by a vote of 9 in the affirmative and 0 in the negative. The President is authorized to approve special registration rates for the NTC for special circumstances to apply to groups and comply with the American with Disabilities statute.

Announcements:

The President announced that the next Board meeting and accompanying strategic planning session will be held April 7-9, 2016 at the Denver/Broomfield Omni Hotel, Denver, CO.

Adjournment:

With no further business to come before the Board, the meeting was adjourned at 7:35pm (CT)

Teresa Stone PRP
NAP Secretary

Chair Alison Wallis, PRP 3-11-2016
Date Approved

Jim Jones, PRP 3-11-2016
Date Approved

Kevin Connelly, PRP 3-11-2016
Date Approved