



Parliamentary Institute

Presents:

Conducting an Effective Meeting

Presented by:

Michael Wagner-Diggs, PRP

Kenn Carraway, RP

Who Should Attend?

Officers and Members of:

- *Civic Leagues & PTA's Org.
- *Church Leadership
- *Service Organizations
- *Political Organizations
- *Members of Professional and Business Organizations
- *Condo Associations
- *Home Owners Associations
- *Open to Anyone Interested in running an effective meeting

Saturday, February 22, 2014

Registration: 8:30am

Program: 9am—2 pm

**Monarch Bank
1034 Battlefield Blvd. S
Chesapeake, VA 23322**



Deadline to Register in Advance: February 18, 2014

Name: _____

Address: _____

Daytime Telephone: _____ Cell Phone: _____

E-mail: _____

_____ \$35.00 Advance Registration Fee (*Continental breakfast, lunch & materials included in registration fee*)

_____ \$40.00 At the Door Registration Fee (*Continental breakfast, lunch & materials included in registration fee*)

Make Check Payable to **Chesapeake Unit of Parliamentarians (CUP)**

Mail Registration Form and Payment to:

Barbara Carraway

1712 Taft Road

Chesapeake, VA 23322-2704

keny1112@aol.com or 757-335-1641