



# **LA REGLA**

*the official newsletter of the New Mexico State Association  
of Parliamentarians*

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**March 2014**

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## **CALL TO CONVENTION**

**New Mexico State Association of Parliamentarians  
46th Annual Convention  
Friday and Saturday, March 28-29, 2014  
at**

**The MCM Elegante  
2020 Menaul Blvd., Albuquerque, New Mexico**

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***NMSAP Spotlight on  
Daniel Ivey-Soto, MBA, JD, PRP  
District Six Director***



New Mexico's own Daniel Ivey-Soto was installed as District Six Director at the Convention of the National Association of Parliamentarians in Portland, Oregon, September 2013. He was also elected to the NAP Board of Directors. He also served as Vice-president of the American Institute of Parliamentarians and as Treasurer of the American College of Parliamentary Lawyers.

Senator Ivey-Soto represents District 15 in the state senate. He is also Executive Director for New Mexico's County Clerks. Mr. Ivey-Soto is a past Director of the Bureau of Elections for the State of New Mexico and has practiced law in such areas as human resources, charter schools, family matters and criminal law.

Daniel is a past president of the New Mexico State Association of Parliamentarians. He served as a member of the Bylaws Revision Committee of the National Association of Parliamentarians, charged with re-designing the structure of the largest organization of parliamentarians in the world. He will be presenting ***Saying "Yes" While Saying "No": an Exploration of the Rules for Postponement and Killing*** on Friday, March 28 and ***Governing Documents and the Law*** on Saturday, March 29.

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2013-2015**

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**New Websites**

NMSAP and unit websites are no longer linked to the NAP website. Jan Strand has established websites for NMSAP and the Santa Fe Parliamentary Unit. Check them out:

[www.NMSAP.com](http://www.NMSAP.com)

[www.sfparl.org](http://www.sfparl.org)

***Mark your Calendars!***

**NAP  
National Traing Conference  
at Renaissance  
Oklahoma City, OK**

**August 8-10, 2014**

Check the NAP website at  
[www.parliamentarians.org](http://www.parliamentarians.org)  
for more updates!

**Directory Updates**

Irene Navarre 8810 Horizon Blvd. #244

Albuquerque, NM 87113

Betsy McUne [betsy.mcune@centurylink.net](mailto:betsy.mcune@centurylink.net)

Welda Grider [griderwg@gmail.com](mailto:griderwg@gmail.com)

## FROM THE PRESIDENT

To the Parliamentarians of New Mexico:

I invite each and every one of you to attend the New Mexico State Association of Parliamentarians 46<sup>th</sup> Annual Convention and *Smart Meetings Workshop* to be held March 28 & 29. I am proud to announce that our own Senator Daniel Ivey-Soto, Professional Registered Parliamentarian and District Director will not only be one of the *Smart Meetings* presenters as usual, but will also be giving the NAP update and presenting his lecture: *Saying "Yes" while saying "No", an Exploration of the Rules for Postponement and Killing* on Friday afternoon.



The rapidly approaching *NMSAP Smart Meetings Workshop* provides an outstanding opportunity to promote the priorities of the National Association of Parliamentarians which are: Education, Recruitment and Credentialing. At the Annual Meeting and Workshop, we not only educate the community, but also each other. By participating in the meeting and attending the NAP Update and lecture as well as Smart Meetings, we increase our own personal skills and abilities in order to better serve the community. We should also interact with the attendees and recruit potential members. I invite both units to provide recruitment materials and actively engage participants and encourage their entrance into our ranks. We can also use this opportunity to demonstrate the value of being credentialed and to offer our assistance and support to those considering becoming Registered Parliamentarians and Professional Registered Parliamentarians.

Therefore, I request that all members of NMSAP, as well as our friends in the community, promote *Smart Meetings*, the premier parliamentary training workshop of New Mexico, to be held Saturday March 29 at the MCM Elegante in Albuquerque. Vice-President Valoree Althoff, RP, has organized a dynamic and creative program entitled *Operational Proficiency in RONR*. Each of us is a leader in our respective organizations and in the community at large. We have the means to serve through education, and so, it is the duty of each of us to ensure that those who wish to benefit from this opportunity are well aware of it. We are all ambassadors to this cause.

Adam Hathaway, PRP  
President, NMSAP

**April is National Parliamentary Law  
Month!**

**Mexico State Association of Parliamentarians**  
MCM Eleganté Hotel, Albuquerque, New Mexico  
March 28-29, 2014  
**Tentative Convention Program**

**Friday, March 28, 2014**

10:30 am to 12:00 pm	Board of Directors Meeting
12:00 pm to 1:30 pm	Registration
12:00 pm to 1:30 pm	Lunch Break
1:30 pm to 3:00 pm	Annual Meeting, including NAP Update
3:00 pm to 3:30 pm	BREAK AND NAP SALES
3:30 pm to 5:00 pm	<i>Saying “Yes” While Saying “No”: an Exploration of The Rules for Postponement and Killing.</i> By Daniel Ivey-Soto, PRP
5:30 pm to 6:15 pm	Social in the Lounge
6:15 pm	Dinner with Entertainment

**Saturday, March 29, 2014**

<b>8:30 a.m. to 9:00 a.m.</b>	Registration and Continental Breakfast
<b>9:00 a.m. to 12:30 p.m.</b>	Choose one topic from each section:

**9:00 – 10:00 a.m.**

- Leadership Excellence** Adam Hathaway, PRP; NMSAP President
- The Money...Making a Plan and Tracking the Funds** Jan Strand, PRP; NMSAP Treasurer

**10:15-11:15 a.m.**

- Governing Documents and the Law** Daniel Ivey-Soto, JD, PRP, District Six Director
- Nominations: Successful Changing of the Guard** Solveiga Unger, PRP

**11:30 a.m. – 12:30 p.m.**

- Presiding over Main Motions and Amendments** Valoree Althoff, RP
- Executive Session: Behind Closed Doors** Barbara Posler RP

<b>12:30 pm to 1:30 pm</b>	Post-Convention Board Meeting and Lunch
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<p>NAP Educational Materials will be available for purchase during all breaks. Cash and checks will be accepted.</p>
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**2014 Annual Conference  
MCM Elegante  
2020 Menaul Blvd. NE, Albuquerque, NM  
(at Menaul and University)  
Friday, March 28 and Saturday, March 29, 2014**

**Registration Form  
Deadline March 21, 2014**

NAME.....PHONE.....

BADGE NAME..... E-MAIL.....

ADDRESS.....

CITY, STATE, AND ZIP CODE.....

**Member registration fee:**..... @ \$40.00 \$ \_\_\_\_\_  
includes Friday NMSAP Annual Meeting and workshop  
and Saturday continental breakfast and workshops

**Friday night banquet:** Poached Salmon Filet ..... @ \$30.00  
Marinated Flank Steak..... @ \$30.00 \$ \_\_\_\_\_

**Saturday board lunch:** order from the menu

Late fee postmarked after March 21..... @ \$10.00 \$ \_\_\_\_\_

**Total enclosed.....** \$ \_\_\_\_\_

**Dietary Restrictions:** Special dietary restrictions for meals must be noted.  
Vegetarian\_\_\_\_\_ Allergies\_\_\_\_\_ Other\_\_\_\_\_

**Please check (one) appropriate status:**

- NMSAP Elected Officer
- NMSAP Appointed Officer
- Editor
- Nominating Comm. Chairman
- Standing Committee Chairman
- Unit President
- Past State President
- Unit Delegates
- Member-at-Large

**Please check your class preference**

- Saturday, 9:00 -10:00 a.m.
- \_\_\_\_ Leadership Excellence
- \_\_\_\_ The Money
- Saturday, 10:15-11:15 a.m.
- \_\_\_\_ Governing Documents and the Law
- \_\_\_\_ Nominations
- Saturday, 11:30 – 12:30 p.m.
- \_\_\_\_ Main Motions and Amendments
- \_\_\_\_ Executive Session

**Make checks payable to NMSAP**

**Mail to: Jan Strand, 7617 Vista Cedro, Albuquerque, NM 87109**

**Make your room reservations directly with the hotel, MCM Elegante, 2020 Menaul Blvd NE, Albuquerque. Make your reservations by March 6, 2014 by calling (505)884-2511 local or 866-650-4900 toll free. Be sure to mention that you are with “NMSAP”. Room rates are \$95 plus 13% tax single/double occupancy and include a full hot breakfast buffet and two complimentary drink coupons each evening. **Directions:** The hotel is located on Menaul just east of University, easily accessible from both I-25 and I-40.**

**Attention NMSAP Officers, Committee Chairmen and Unit Presidents:**

Please send or e-mail a copy of your annual report to Barbara Posler, [poslong@ymail.com](mailto:poslong@ymail.com) by March 21, 2014 for inclusion in the registration packet.

**Members-at-large** who are interested in serving as a delegate at the NMSAP Annual Convention must indicate their intention of serving in writing for selection by the Board of Directors. Send your letter of intention to Barbara Posler, 7708 Spring Ave. NE, Albuquerque, NM 87110-7332 by March 21, 2014.

**NMSAP Bylaws Article VII, Section 1. E. Voting Body (at Annual Convention)**

**E. Voting Body.** The voting body of the convention shall be composed of the following delegates:

1. Elected Officers
2. Appointed Officers
3. Editor
4. Chairman of the Nominating Committee
5. Chairmen of Standing Committees
6. Unit Presidents
7. Past State Presidents in Good Standing
8. Any member of NMSAP serving as a national officer
9. Delegate representation from unit(s) as follows: two delegates from each unit having at least five members, and one additional delegate for each additional five members or major fraction thereof, selected as provided in the unit bylaws
10. Delegate representation from members at large as follows: one delegate for each five members-at-large or major fraction thereof, elected by the Board of Directors from those who have signified in writing their willingness to serve.



## Workshop Descriptions

9:00 – 10:00

### Session 1

Course A: **Leadership Excellence.** Adam Hathaway, PRP

This class, engaging for both new and experienced leaders, explores the fundamental and advanced leadership techniques including communication, networking, planning, and achieving success. Class attendees will learn to lead both inside and outside of meetings and to achieve goals that have been previously elusive.

Course B: **The Money...Making a Plan and Tracking the Funds.** Jan Strand, PRP

Participate in an interactive session focusing on the development of an annual budget and systematic tracking of income and expenditures related to budgeted line items. Handouts will include sample forms to be used. Attendees may choose receive forms by email for later use.

10:15 – 11:15

### Session 2

Course A: **Governing Documents and the Law.** Daniel Ivey-Soto, JD, PRP

This course will increase your knowledge of the NM laws pertaining to non-profit associations. Learn if your governing documents are in compliance with state law.

Course B: **Nominations: Successful Changing of the Guard.** Solveiga Unger, PRP

The future of your organization depends on finding the right leadership for your organization. What are the various methods for making nominations and are you using the right one?

11:30 – 12:30

### Session 3

Course A: **Presiding over Main Motions and Amendments.** Valoree Altohoff, RP

This interactive session will improve your skills of how to easily preside over the consideration of main motions. After your skills have been honed, we will address primary and secondary amendments. Leave this session feeling more confident in your abilities to preside.

Course B: **Executive Session: Behind Closed Doors.** Barbara Posler, RP

In an era of “transparency,” learn when it is appropriate to conduct a ‘closed meeting’ and the correct procedures to use.

Left: NAP President Ann Guiberson presenting awards to NMSAP vice-president Valoree Althoff for the greatest number and percentage of new PRP's



Above: Barbara Posler receiving 25 year membership gift.



New Mexico attendees to NAP convention in Portland, Oregon, September 2013: Solveiga Unger, Barbara Posler, Jan Strand, Valoree Althoff, and Daniel Ivey-Soto.



## **Santa Fe Parliamentary Unit**

Officers of the Unit are Solveiga Unger, R-PRP, President; James Smart, Vice President, Janice Baker, Secretary, and Brenda Watson, Treasurer. The Unit has six primary members and four provisional members. Janice Baker is studying to become a primary member.

The Santa Fe Parliamentary Unit has held regular monthly meetings on the second Saturday of each month. The meetings have recently been held at Santa Fe Public Library on Llano Street. Members have presented educational programs.

The Unit is sponsoring a public seminar on February 27, (“Productive Meetings”) presented by Jan Strand. It is scheduled for 6:30 pm in the classroom at the offices of the Santa Fe Community Foundation.

Check the Unit website at [www.sfparl.org](http://www.sfparl.org) for more details.

## **Albuquerque Parliamentarian Unit**

At its Annual Meeting, held 13 May 2013, the Albuquerque Parliamentarian Unit (APU) elected the following officers: President, Darlene Couchman; Vice President, Jan Strand; Secretary, Tanya Johnson; and Treasurer, Carolyn Brown. As of March 2014, Unit membership numbers are as follows: Active 20, Affiliate 2, and Provisional 1.

The Unit’s theme for 2013 – 2014 is a continuation of last year’s effort: *Head ‘Em Up – Move ‘Em Out: Community Involvement*. As part of our community outreach, an APU brochure was professionally designed, printed, and is available for distribution. Also, a letter has been generated, and sent to various civic groups, letting them know that APU parliamentarians are available to present programs on basic aspects of parliamentary procedure. A committee of RPs and PRPs was established to oversee the parliamentary programs.

Regular meetings of the Unit are held the second Monday night in September through May at 6:30 pm. Meetings are currently being held at the Heights Cumberland Presbyterian Church in Albuquerque.

We are proud that Unit member Adam Hathaway is serving as NMSAP President and honored that, at the 2013 District Six Conference in Oklahoma City, Daniel Ivey-Soto was elected District Director. The following Unit members attended the 2013 NAP Convention in Portland, Oregon: Daniel Ivey-Soto, Jan Strand, and Barbara Posler. Daniel Ivey-Soto was elected to the NAP Board as the District Director representative.