

# Practice Practical Parliamentary Procedures

## **Maryland Association of Parliamentarians (MAP)**

**Presents an  
Institute**

## **Parliamentary Procedure & Practice**

**Saturday, March 22, 2014  
10:00 a.m. to 4:00 p.m.**

**Chartwell Golf & Country Club  
1 Chartwell Drive  
Severna Park, Maryland 21146  
410-987-0400**

**Registration \$30.00  
including lunch & materials**

**limited to 50 registrants**

**Bring your copy of *Robert's Rules of Order Newly Revised 11th Edition***

To register for the session please clip and complete this form (below) and mail to the MAP Treasurer:

Please respond before close of business, Monday, \_\_\_\_\_, 2014.

clip

John D. Stackpole  
11 Battersea Lane  
Fort Washington, MD 20744-7203

MAP Institute Registration

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Enclose your check for \$30.00 payable to the Maryland Association of Parliamentarians.

Check here if you even tentatively plan to take the membership exam \_\_\_\_\_/

# Practice Practical Parliamentary Procedures

## **The Session**

In this session we will practice conducting a scripted meeting of a fictional association with a variety of increasingly more involved parliamentary situations requiring referrals to *Robert's Rules of Order Newly Revised* 11th Edition and to the Association's governing documents. We will also demonstrate the three methods of amending motions and the method of stacking and voting on motions in order.

## **Special Feature**

At the conclusion of the Institute, we will be offering the opportunity to take the NAP Membership Exam in quiet non-stressful conditions. If you wish to take advantage of this, download, print, and fill out the NAP Membership application form from the NAP: << <http://parliamentarians.org/doccenter.php?id=30> >> . Bring it with you along with the appropriate membership fees (NAP: \$75; plus MAP: \$15 – total: \$90)–you can also charge the fees on any credit card. Please indicate on your registration form if you are planning to take the exam.

## **Directions to Chartwell Country Club**

### **From the North:**

Go South on Rt. 97 to Exit 10 – Benfield Blvd. Go East on Benfield Blvd. for about a mile, then left on St. Ives Drive. Go up St. Ives Drive and cross St. Andrews. The golf course will be on your right, behind homes. Continue up St. Ives Drive for about 5 or 6 blocks and take the first right – Chartwell Drive, the club entrance.

### **From the South:**

Go North on Rt. 97 to Exit 10 – Benfield Blvd. Go up the exit ramp, staying in the center lane. Turn left and get in the right lane. Go one block and turn right on Benfield Blvd. Go over Benfield for about a mile, and then turn left on St. Ives Drive. Go up St. Ives Drive and cross St. Andrews. The golf course will be on your right, behind homes. Continue up St. Ives Drive for about 5 or 6 blocks and take the first right on Chartwell Drive – the club entrance.

### **From the East:**

Take either Robinson Road or McKinsey/Evergreen Road to Severna Park High School. This road becomes Benfield Road. Go over Benfield Road, pass the intersection at Jumpers Hole Road and continue for about another mile. When you pass the Severna Park United Methodist Church (on the left), and then take the next right on St. Ives Drive. Go up St. Ives Drive and cross St. Andrews. The golf course will be on your right, behind homes. Continue up St. Ives Drive for about 5 or 6 blocks and take the first right on Chartwell Drive – the club entrance.

### **From the West (DC):**

Find your way to MD Rt. 50 and go east to the Rt.301/Rt.3 intersection (in Bowie). Go North (left) on Rt. 3 for a few miles, through Crofton, Gambrils, &c. Continue straight onto Rt. 97 North; proceed as shown in **From the South**

Or if you want to take a slightly longer end-run (no traffic lights), stay on Rt. 50, almost to Annapolis, then turn North on Rt. 97; proceed as shown in **From the South**.