

## UPDATE

November 2016

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### Upcoming Events

#### November Board Meeting

The November Board of Directors meeting has been rescheduled to November 14 at 6:30 p.m. CDT.

#### Credentialing Courses & Modules

**Note: Registration for all PRC and PQC courses close 30 days prior to the event, without exception.**

#### How to Register

Sign up for any of the following events by logging into the [NAP Online Store](#). Search the Events category for these and other upcoming events.

#### PRC Modules (Open to PRPs Only)

**12/14 - Governing Documents**  
Module - Webinar  
**Register by 11/14**

**1/11/2017 - Ethics**

### Call for Candidates: 2017-2019 Board of Directors



Members interested in running for an NAP office are invited to submit their high-resolution photos and statements for publication in the 2017 second quarter of the *National Parliamentarian* magazine. Statements are limited to 200 words and must be submitted to Editor Martha Haun by February 1, 2017.

### Quiz Yourself



### News

#### A Message from President Randolph

The end of the year means it's time to turn attention to your NAP To-Do List. [More...](#)

#### Call for Bylaws Amendments

You can submit amendments to the NAP Bylaws for consideration at the 2017 Biennial Convention. Proposed amendments must be submitted to the Bylaws Committee by February 1, 2017. [More...](#)

#### Read the *National Parliamentarian* Online

The latest issue of the *National Parliamentarian* is now available to read online at [issuu.com/parliamentarians](http://issuu.com/parliamentarians). Article topics include protecting the rights of members who can't fully exercise them; controlling debate abusers, tips for preparing to take the Registered Parliamentarian exam.

#### Go Mobile!

You can now download the Adobe Connect Mobile to join board meetings, PRP renewal modules, and other webinars through your mobile device. The app is free and can be downloaded through the Apple Store, Google Play, Android Market, and the Blackberry App World. The November board meeting will convene Monday, November 14, 6:30 p.m. CST at [nap.abodeconnect.com/board](http://nap.abodeconnect.com/board).

#### Updated Membership Manual Available for Download

### Quick Links

[NAP Website](#)

[NAP Documents](#)

[Credentialing](#)

[NAP Online Store](#)

[NAP Calendar of Events](#)

[NAP Educational Foundation](#)

### Membership Reports

October 2016 Membership Reports (*Not Available Online*)

### For District, Association & Units

#### Gear Up for Tax

##### Season

As the end of the fiscal year approaches, so does the deadline to file your unit's and association's 990-N. Please note that the IRS switched the website for filing last year. The process is otherwise unchanged. [More...](#)

### Online Store

#### Start Your Holiday

##### Shopping Now

The NAP [online store](#) has the perfect holiday gift for the parliamentarian in your life. [Parliamentary Law](#) and a [spiral-bound Robert's Rules of Order Newly Revised](#) are perfect additions for any parliamentary library. You can also find several [study aides](#) to help the regular member in your life study for the RP exam.

#### Order Your 2017

##### Calendar Today

Remember to order copies of the NAP Educational Foundation's [2017 calendar](#) for yourself and

Module - Webinar  
**Register by 12/11**

**1/26/2017 - Script Writing**

Module - Webinar  
**Register by 12/26**

**2/7/2017 - Serving as a Presiding Officer**

Module - Webinar  
**Register by 1/7/2017**

**2/11/2017 - Writing Parliamentary Opinions**

Module - Webinar  
**Register by 1/11/2017**

**2/23/2017 - Governing Documents**

Module - Webinar  
**Register by 1/23/2017**

**3/2/2017 - Teaching RONR**

Module - Webinar  
**Register by 2/2/2017**

**3/20/2017 - Serving as a Meeting Parliamentarian**

Module - Webinar  
**Register by 2/20/2017**

The downloadable 2015-2017 Membership Manual has been updated to include new members, reinstatements, and contact information changes. If you have already downloaded the manual, login to the [members-only section](#), go to "My Transactions," and click on the "Downloadable Products" tab at the top of the page. Click on the manual link to get the updated version and save to your computer. If you haven't downloaded the manual yet, you can get it through the [NAP store](#) today!

**How Is Your Unit Using Technology?**

NAP's Electronic Unit (eNAP) is trying to determine how many units conduct their meetings with electronic media. If your unit uses or is considering using electronic media for your meetings, please fill out this [short survey](#) by November 21.

as a gift for others. It features a question and answer each day from the ParlQuest program. The 2017 calendar focuses on when to use *must*, *should*, *will*, and *shall*.

**Congratulations!**

**Welcome to Our New Members**

Please join us in welcoming the 12 members who joined NAP in October. This brings our total new members in 2016 to 408.

**Kudos to Our New RPs**

Congratulations to the two members who last month took the next step in their parliamentary career and became Registered Parliamentarians.

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