

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
40th Biennial Convention
September 4-7, 2015
Arlington, Virginia

MINUTES

FRIDAY, September 4, 2015

Call to Order

The 40th Biennial Convention of the National Association of Parliamentarians (NAP) was called to order by President Ann Guiberson, PRP, at 1:00 p.m. (EDT) in Salons 1-3 of the Crystal Gateway Marriott Hotel in Arlington, Virginia, on Friday, September 4, 2015. The secretary was present.

Opening Ceremonies

The assembly honored each nation that had citizens represented in the convention body. The following members represented their countries on the podium as their national anthems were played: Vera Chernecki, PRP, Canada; Dan Zhu, China; and Taeko Yokaichiya, Japan. Finally, delegates and guests sang “The Star Spangled Banner,” the national anthem of the host nation, the United States of America.

The inspiration was given by Lucy Hicks Anderson, PRP, Texas.

Welcome and Responses

Ferial Bishop, PRP, President of the District of Columbia Association, welcomed the assembly to the Washington Area.

Cynthia Mayo, PRP, President of the Virginia Association, welcomed the assembly to Arlington and Crystal City, Virginia, and read a letter from the U.S. Senator from Virginia.

Convention Coordinator Rosalie Stroman, PRP, District of Columbia, welcomed delegates and guests to the 40th Biennial Convention.

The president recognized Convention Vice Coordinator Loretta Tillery and Workshop Coordinators Susan Eads Role, PRP, and Wanda Sims, PRP.

NAP Vice-President Mary Randolph, PRP, Washington, responded to the welcomes.

Letters of Greeting

The president acknowledged letters of greeting received from the Governor of the Commonwealth of Virginia, Virginia Senator Tim Kaine, and Virginia District 3 Congressman Robert Scott.

Greetings from the President of the United States

Convention Coordinator Rosalie Stroman, PRP, District of Columbia, read the greeting from the President of the United States Barak Obama.

Greetings from the American Institute of Parliamentarians

AIP President Kay Crews, PRP, CP, Texas, brought greetings on behalf of the members of the American Institute of Parliamentarians.

Introduction of Board of Directors and Advisers

The president introduced the following members of the board of directors and the advisers of the board: Vice-President Mary Randolph, PRP; Secretary Ann Rempel, PRP; Treasurer Evan A. Lemoine, PRP; Directors-at-Large Steve Glanstein, PRP; Jim Jones, PRP; and Jim Stewart, PRP; and District Director Representative Denise Irminger, PRP, (District Five). The president noted that Daniel Ivey-Soto, PRP, (District Six) had left the convention because of a death in the family, but would return on Sunday. The president introduced Parliamentarian Dr. Leonard Young, PRP; and Executive Director Cyndy Launchbaugh.

Introduction of District Directors

The president introduced the District Directors: Carol Henselder, RP, District One; Darlene Allen, PRP, District Two; Greg Goodwiller, PRP, District Three; Joyce Brown-Watkins, PRP, District Four; Denise Irminger, PRP, District Five; Kevin Connelly, PRP, District Seven; and John Hohlbaugh, PRP, District Eight.

Introduction of Committee Chairman

The president introduced the following committee chairmen: Bylaws – Weldon Merritt, PRP; Communications – Sheryl Womble, RP; Online and University of Wisconsin Courses – Kay Crews, PRP; Membership and Registration – Larry Martin, PRP; Membership Extension and Retention – Sandra Olson, PRP; Professional Development – Ruth Ryan, PRP (carrying out duties of Chairman Lyle Kleman, PRP, who could not attend); Ethics – Jeanette Williams, PRP; Education and Credentialing Special Committee – James Stewart, PRP; Edit and Review Special Committee – Lynna Gene Cook, PRP; International Services Special Committee – Karen Watson, PRP; Leadership Conference – Nancy Sylvester, PRP, and Emma Faulk, PRP; and NAP Training Conference – Craig Henry, PRP; Patricia Hudson, RP; Colette Trohan, PRP; Marie Wilson, PRP.

Introduction of Past Presidents

The president introduced the following past presidents of NAP: Dr. Leonard M. Young, PRP, (1999-2001); Jeanette N. Williams, PRP, (2005-2007); Connie M. Deford, PRP, (2007-2009); Ronald R. Stinson, PRP, (2009-2011); and Maurice S. Henderson, PRP, (2011-2013).

Introduction of NAP Educational Foundation Trustees

The president introduced the following trustees of NAPEF: President Nancy Sylvester, PRP; Vice-President Sandra Olson, PRP; Secretary Leonard Young, PRP; Treasurer Ron Stinson, PRP; and Trustees Gwendolyne Brown and Mary Randolph. NAP President Guiberson serves ex officio on the Foundation Board of Trustees.

Introduction of Executive Director and Headquarters Staff

The president introduced NAP Executive Director Cyndy Launchbaugh and staff members Stefanie Luttrell and Courtney Emery, who is filling in for Debbie Montavy.

Presentation of Authors of RONR

The president recognized the following authors of RONR, 11th Edition: Henry M. Robert III, PRP; Thomas (Burke) Balch, PRP; Daniel Seabold, PRP; and Shmuel Gerber, PRP.

Other Recognitions

The president acknowledged the following: members attending their first NAP Convention, members who had joined NAP since the 2013 convention, members who became registered since the last convention; and members who became professional registered parliamentarians since the last convention. The president recognized teachers and mentors of new members, new RPs and new PRPs.

The president recognized Kay Crews, PRP, Texas, screen technologist, and assistant Joe Theobald, PRP, Arizona. The president explained the screen projection of amendments, the recognition system at microphones, and the system for submitting written motions. The president recognized the motions table personnel Peggy Young, PRP, Missouri, and Lucy Anderson, PRP, Texas. The president also recognized Don Freese, PRP, Manitoba, microphone monitors chairman, and the other microphone monitors and explained the signs used at the microphones. The president also explained the system for submitting motions.

First Credentials Committee Report

On behalf of the credentials committee, Chairman Mona Y. Calhoun, PRP, Maryland, moved that the roll of delegates submitted, as of 1:48 p.m., by the credentials committee be the official roll of the voting members of the convention: Board of Directors 9; District Directors 6; *National Parliamentarian* Editor 0; Standing Committee Chairmen 3; NAP Past Presidents 5; All Other Delegates 287; Number of delegates entitled to vote 310; Total Registration 432.

Assembly Action: The first credentials report was adopted.

Standing Rules Committee Report

On behalf of the committee, Chairman Alvin Gage, PRP, Arizona, moved the adoption of the proposed convention standing rules.

Assembly Action: After debate and amendment, the following convention standing rules were adopted:

1. **DELEGATES:** Only delegates may be seated in the delegate section of the assembly hall, except that a delegate who requires a professional caregiver may be accompanied by one.
2. **BADGES:** Identification badges issued by the credentials committee shall be worn for admission to convention activities, including but not limited to meetings, seminars, and meals. Badges may not be transferred without proper action by the credentials committee.
3. **CONVENTION COMMITTEES:** The president shall appoint all committees for the functioning of the convention.
4. **VOTING:**
 - a) At the time of registration, the credentials committee shall issue **A VOTING CARD AND PURPLE KEYPAD CARD**. Delegates who lose either

of these cards must report to the credentials desk to obtain a replacement. The purple keypad card shall be exchanged for a voting keypad at each business meeting. Voting keypads shall not be removed from the assembly hall. At the conclusion of a business meeting or when leaving the assembly hall for any other reason, a delegate shall exchange the voting keypad for a purple keypad card.

- b) When directed by the presiding officer, a delegate, while remaining seated, shall vote by using the keypad or raising the voting card as directed by the chair. Voting by either of these methods shall be deemed to be a division of the assembly. Keypad voting shall be open for 15 seconds for voting on each choice for which it is used.

5. DELEGATE RECOGNITION:

- a) Any delegate entitled to speak shall go to an appropriate microphone. For this purpose, there shall be two microphones in the two central aisles. One shall be labeled PRO and the other CON. There shall be a monitor at each microphone to facilitate the movement of the line. Any member who wishes to offer any parliamentary action that may interrupt business shall inform the microphone monitor who shall raise a flag to inform the chair.
- b) Upon recognition by the presiding officer, a delegate shall state his or her name and delegate status (unit, or member-at-large, and state/province/country).
- c) The maker of a motion may use any microphone to make a motion and the first speech in debate.

6. DEBATE: For each debatable motion a delegate shall be limited to two (2) speeches of not more than two (2) minutes each unless the assembly orders otherwise. Total debate on each main motion, including each bylaws amendment, shall be limited to no more than fifteen (15) minutes, unless specified otherwise in these rules or extended by the assembly. No member while speaking in debate shall conclude by moving the Previous Question.

7. BYLAWS AMENDMENTS: The 2013-2015 bylaws committee shall be authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the membership in connection with the bylaws amendments adopted at the NAP 40th Biennial Convention.

8. MOTIONS: All main motions, amendments, and motions to refer shall be submitted in writing, signed by the maker, with three (3) copies delivered to the motion table before making the motion.

9. NEW BUSINESS:

- a) Items of new business (main motions or resolutions) shall be signed by the maker, and given in triplicate to a page no later than **9:00 a.m. on Sunday, September 6, 2015**. The page shall immediately provide the item of new business to the secretary who shall provide it the president and to the resolutions committee.
- b) The resolutions committee shall put in proper form all items of new business provided to it, so long as the intent of the motion or resolution is maintained.
- c) With each motion/resolution presented to the delegate body by the resolutions committee, the committee shall submit its recommendation for disposition.
- d) Prior to the last business meeting, the resolutions committee may originate and draft its own resolutions for submission to the assembly.

10. ELECTION RULES:

- a) Nominations and election for each office shall be done in serial fashion. Nominations for president shall occur first followed by speeches of three (3) minutes by each presidential candidate. The election for president shall take place by electronic device. After the election of president the vice president, secretary and treasurer shall be elected in that order using the same procedure.

- b) The election of directors shall take place in the following manner. Nominations for director positions shall occur first followed by speeches of three (3) minutes by each candidate. The election of the directors shall occur by position. On the first ballot all nominees will be on the ballot. Balloting for the first position will continue until the first position is filled. Then balloting will begin for the second position with the remaining nominees not yet elected remaining on the ballot. This procedure will continue until all directors have been elected. All elections will take place by electronic device.
- c) The president shall announce a number to push if a delegate wishes to vote for a candidate who has not been nominated (in place of a write-in vote). If the number of votes cast for that number is sufficient to affect the result, nominations for that office shall be reopened and subsequent reballoting shall be done by electronic device.

11. ELECTRONIC DEVICES: Mobile communication devices shall be placed in silent or vibrate mode. Delegates may email motions to the motion table at nap2015motions@gmail.com.

12. ANNOUNCEMENTS: All announcements shall be submitted to the convention coordinator in writing. The convention coordinator shall present these announcements at appropriate times during the convention.

Keypad Voting Demonstration and Practice

During the consideration of the Convention Standing Rules, at the request of the assembly, Gregory Goodwiller, PRP, Mississippi, assisted by Michael Peck, PRP, Arizona, demonstrated the use of the keypads for voting. Chairman Lorenzo Cuesta, PRP, California, and others distributed keypads to the delegates.

Spotters

The president also explained the work of the microphone spotters, and introduced Donna Thompson, PRP, Colorado, committee chairman, and members Azella Collins, PRP, Illinois; and Mary Grant, RP, Illinois.

Pages/Floor Tellers

The president recognized Freddie Colston, PRP, Maryland, chairman of pages and tellers, and assistants.

Timekeepers

Roger Woloshyn, PRP, Manitoba, chairman of the timekeepers committee, demonstrated the signs used in timing speeches. The president also recognized committee members Lucretia Ottaway, Kansas, and Mary Watkins, Illinois.

Program Committee Report

On behalf of the committee, Convention Coordinator Rosalie Stroman, PRP, District of Columbia, presented changes in workshops listed in the program booklet.

Assembly Action: After debate and amendment, the agenda for the business meeting was adopted. (Attachment A).

Convention Organization

The president declared that the 40th Biennial Convention of the National Association of Parliamentarians is now officially organized.

Appointment of Convention Committees

The president noted that the convention appointees are listed in the convention program booklet on pages 33 and 34.

Electronic Script

The president noted that she will be assisted by the parliamentarian, Dr. Leonard Young, PRP, and Julie Pioch, PRP, Michigan, in using an electronic script

Report of the 2013 Minutes Approval Committee

The president reported that the 2013 Biennial Convention Minutes were approved by the committee.

Greetings from Youth Partnership Interns

Robert Shuck, RP, youth committee member, introduced the youth partnership interns: Eugene Otero, Business Professionals of America (BPA); Vanessa Ting, Future Business Leaders of America (FBLA); Karthikayan Manoharan Krishman, Future Business Leaders of America (FBLA); Raniel Mendoza, Family Career and Community Leaders of America (FCCLA); Julius Wade, Health Occupation Students of America (HOSA); Elizabeth Alvarez, Business Professionals of America (BPA); and Edgardo Correa, SkillsUSA. Each intern addressed the assembly.

Notice of Bylaw Amendment Requiring 9/10 Vote (Amendment Without Notice)

By direction of the board of directors, Secretary Rempel presented notice to amend NAP Bylaws in Article V, Officers, by adding a new Section 3 to read: "Honorary President. Henry M. Robert III is designated an honorary president of NAP."

Amendment of Agenda

Joyce Brown-Watkins, District Four Director, moved "That consideration of any bylaw amendments be held after the elections on the agenda."

Assembly action: The motion was adopted. (164 affirmative - 144 negative votes)

Adjournment

The meeting adjourned at 5:05 p.m. to reconvene at 8:30 a.m. on Saturday, September 5, 2015.

SATURDAY, September 5, 2015

Call to Order

President Guiberson called the second business meeting to order at 8:30 a.m. on Saturday, September 5, 2015. The secretary was present.

Inspiration

The inspiration was presented by Ramona Jefferies, RP, Kentucky.

Presentation of China Association Charter

President Guiberson presented the charter for the China Association of Parliamentarians, the first country association outside the United States, to Dan Zhu, vice-president of the association.

Upon adoption of a motion by Karen Watson, chairman of the international services committee, to suspend the rules, Mr. Zhu was permitted to address the assembly.

Second Credentials Report

On behalf of the credentials committee, Chairman Mona Y. Calhoun, PRP, moved that the revised roll of delegates hereby submitted, as of 8:45 a.m., September 5, 2015, be the official roll of voting members of the convention: Board of Directors 9; District Directors 6; *National Parliamentarian* Editor 0; Standing Committee Chairmen 3; NAP Past Presidents 5; All Other Delegates 329; Number of delegates entitled to vote 352; Total Registration 453.

Assembly Action: The second credentials report was adopted. (308 affirmative - 2 negative votes)

Nominations and Election - President

Mary Randolph, PRP, Washington, was nominated for president, there were no further nominations, and nominations were closed.

Tellers' Report for the Office of President

Votes cast 324

Necessary to elect 163

Mary Randolph received 283

Write-in votes 41

The president declared Mary Randolph elected president.

Nominations and Election - Vice-President

Jim Jones, PRP, Illinois, was nominated for vice-president, there were no further nominations, and nominations were closed.

Tellers' Report for the Office of Vice-President

Votes cast 340

Necessary to elect 171

Jim Jones received 282

Write-in votes 58

The president declared Jim Jones elected vice-president.

Nominations and Election - Secretary

Alison Wallis, PRP, Louisiana, and Teresa Stone, PRP, Oregon, were nominated for secretary, there were no further nominations, and nominations were closed. Alison Wallis drew #1 for the speaking order.

Tellers' Report for the Office of Secretary

Votes cast 357

Necessary to elect 179

Alison Wallis received 122

Teresa Stone received 232

Write-in votes 3

The president declared Teresa Stone elected secretary.

Nominations and Election - Treasurer

Wanda Sims, PRP, District of Columbia, was nominated for treasurer, there were no further nominations, and nominations were closed.

Tellers' Report for the Office of Treasurer

Votes cast 350

Necessary to elect 176

Wanda Sims received 324

Write-in votes 26

The president declared Wanda Sims elected treasurer.

Nominations and Elections - Directors-at-Large

The following were nominated for director-at-large: Darlene Allen, PRP, District of Columbia; Roger Woloshyn, PRP, Manitoba; James Stewart, PRP, California; Ann Rempel, PRP, Kansas; Alison Wallis, PRP, Louisiana; Martha Haun, PRP, Texas; and Karen Watson, PRP, Nebraska. There were no further nominations, and nominations were closed. The following speaking order was drawn by the nominees for director-at-large: (1) Martha Haun, (2) Karen Watson, (3) Darlene Allen, (4) James Stewart, (5) Roger Woloshyn, (6) Alison Wallis, and (7) Ann Rempel.

Point of Order

A point of order was raised that time of debate had not expired and the chair ruled the point well taken and that five minutes remained for debate.

Election of Directors-at-Large – Tellers' Report for First Vote

Votes Cast 354

Necessary to elect 178

Martha Haun received 4

Karen Watson received 11

Darlene Allen received 208

James Stewart received 28

Roger Woloshyn received 12

Alison Wallis received 53

Ann Rempel received 38

Write-in votes 0

The president declared Darlene Allen elected as directors-at-large.

Election of Second Director-at-Large – Tellers' Report for Second Vote

Votes Cast 348

Necessary to elect 175

Martha Haun received 5

Karen Watson received 10

James Stewart received 54

Roger Woloshyn received 19

Alison Wallis received 107

Ann Rempel received 152

Write-in votes 1

The president declared there was no election for director-at-large.

Election of Second Director-at-Large – Tellers’ Report for Third Vote

Votes Cast 353

Necessary to elect 177

Martha Haun received 4

Karen Watson received 7

James Stewart received 19

Roger Woloshyn received 7

Alison Wallis received 112

Ann Rempel received 203

Write-in votes 1

The president declared Ann Rempel elected as director-at-large.

Election of Third Director-at-Large – Tellers’ Report for Fourth Vote

Votes Cast 353

Necessary to elect 177

Martha Haun received 8

Karen Watson received 16

James Stewart received 72

Roger Woloshyn received 30

Alison Wallis received 199

Write-in votes 28

The president declared Alison Wallis elected as director-at-large.

Third Credentials Report

On behalf of the credentials committee, Chairman Mona Y. Calhoun, PRP, moved that the revised roll of delegates hereby submitted, as of 11:25 a.m., September 6, 2015, be the official roll of voting members of the convention: Board of Directors 9; District Directors 6; *National Parliamentarian* Editor 0; Standing Committee Chairmen 3; NAP Past Presidents 5; All Other Delegates 334; Number of delegates entitled to vote 357; Total Registration 453.

Assembly Actions: The third credentials report was adopted. (208 affirmative - 99 negative votes)

Consideration of 9/10ths Amendment to Bylaws

By direction of the board of directors, Secretary Rempel moved adoption of the following resolution:

Whereas, HENRY M. ROBERT III, the grandson of General Henry M. Robert, began his association with *Robert's Rules of Order Newly Revised* when he, together with his mother, Sarah Corbin Robert, and William J. Evans, authored the 7th edition, which entailed a complete revision and integration of his grandfather's works, *Robert's Rules of Order Revised* and *Parliamentary Law*; and

Whereas, Mr. Robert holds degrees in the Great Books Program of St. John's College in Annapolis and in physics from Laval University, Quebec; and

Whereas, Mr. Robert served as Parliamentarian of the National Association of Parliamentarians from 1979 to 1981; and

Whereas, Mr. Robert is a nationally and internationally known expert on parliamentary procedure; and

Whereas, Mr. Robert became a member of the National Association of Parliamentarians in 1981, was registered on April 22, 1981 (certificate #1360) and a became a Professional Registered Parliamentarian in 1983; and

Whereas, Mr. Robert is a long-standing member of the Robert's Rules Association, and has been the senior member of the authorship team for 8th, 9th, 10th, and 11th editions of RONR; and

Whereas, In 1945 NAP designed Dr. Silas W. Longan, a founder of NAP, as "an honorary president;" and

Whereas, The 11th Edition of RONR states, "If there are to be honorary officers or honorary members, they must be authorized by the bylaws [RONR (11th ed.), p. 463, ll. 17-18];" and

Whereas, the NAP Board of Directors has taken action to recommend that Henry M. Robert III be designated an honorary president of NAP; now, therefore, be it RESOLVED, That the NATIONAL ASSOCIATION OF PARLIAMENTARIANS® amend the NAP Bylaws in Article V, Officers by adding a new Section 3 to read as follows: "Honorary President. Henry M. Robert III is designated an honorary president of NAP."

John Berg, PRP, Washington, moved to amend the resolution by striking from the last paragraph, "Honorary President. Henry M. Robert III is designated an honorary president of NAP" and inserting, "Honorary Officers. An individual shall be granted an honorary officer status by a two-thirds vote of the convention upon recommendation of the NAP Board of Directors."

Point of Order

Barry Glazer, Indiana, raised a point of order that the amendment was not germane. The chair ruled the point not well taken.

Assembly Action on Primary Amendment: Adopted (218 affirmative - 129 negative votes).

Assembly Action on Amended Resolution: Lost (271 affirmative – 68 negative. A 9/10 vote was not achieved.)

Motion:

Steve Glanstein, PRP, Board of Directors, moved to suspend the rules and to reconsider and enter on the minutes.

Assembly Action: Adopted (294 affirmative - 46 negative votes).

Announcements

Convention Coordinator Rosalie Stroman. PRP, made various announcements regarding the day's events.

Adjournment

The meeting adjourned at 11:35 a.m. to reconvene at 8:45 a.m. on Sunday, September 6, 2015.

SUNDAY, September 6, 2015

Call to Order

President Guiberson called the third business meeting to order at 8:45 a.m. on Sunday, September 6, 2015. The secretary was present.

Inspiration

The inspiration was presented by Shirley Brodbeck, RP, Florida.

Memorial Service

The memorial service was conducted by Connie Deford, PRP, Michigan, and Pat Dolan, PRP-R, Michigan. NAP members who died during the 2013-2015 biennium were listed on page 31 in the convention program booklet, and other deceased members not listed were verbally acknowledged.

Fourth Credentials Report

On behalf of the credentials committee, Chairman Mona Y. Calhoun, PRP, moved that the revised roll of delegates hereby submitted, as of 8:34 a.m., be the official roll of voting members of the convention: Board of Directors 9; District Directors 6; *National Parliamentarian* Editor 0; Standing Committee Chairmen 3; NAP Past Presidents 6; All Other Delegates 338; Number of delegates entitled to vote 362; Total Registration 457.

Assembly Actions: The fourth credentials report was adopted. (275 affirmative - 5 negative votes)

Call of Motion to Reconsider and Enter on the Minutes

Connie Deford, PRP, Past President, called up the motion to reconsider and enter on the minutes. The chair stated the amended the pending motion: That the National Association of Parliamentarians amend the NAP Bylaws in Article V, Officers to read as follows: "Honorary Officers. An individual shall be granted an honorary officer status by a two-thirds vote of the convention upon the recommendation of the NAP Board of Directors."

Paul McClintock, PRP, Washington, moved the following motion

That the pending resolution concerning Honorary Officers be amended by adding at the end: "and be it further Resolved, That the National Association of Parliamentarians designate Henry M. Robert III as an honorary president of NAP."

Assembly Action on Primary Amendment: Adopted (285 affirmative - 40 negative votes).

Assembly Action on Amendment of Bylaws Article V, requiring a 9/10 vote: Adopted (315 affirmative - 18 negative votes).

Report of NAP President

President Guiberson reported on the achievements made by the board and committees of NAP during the biennium.

Report of the NAP Treasurer

Treasurer Evan A. Lemoine, PRP, reported on board actions to strengthen the financial policies and the financial state of the association, investment strategies, and the need to fund strategic initiatives.

Report of the Executive Director

Executive Director Cyndy Launchbaugh reported on NAP Headquarters operations.

Board of Directors

Secretary Rempel reported on activities of the board of directors and by direction of the board, moved adoption of the following resolution:

Whereas, Thomas W. Wickham, Jr. has served on the parliamentary staff of the United States House of Representatives for twenty years, having been named an Assistant Parliamentarian of the House in 1995; and

Whereas, Thomas W. Wickham, Jr. was named the Deputy Parliamentarian of the House in 2005; and

Whereas, Thomas W. Wickham, Jr. was named the parliamentarian of the United States House of Representatives in 2012; and

Whereas, Upon his appointment as Parliamentarian of the House, Speaker John Boehner said: “Tom Wickham, in addition to being a master of the House’s rules and traditions, has the sound judgment and steady temperament required to serve as parliamentarian. Tom has earned the respect of lawmakers and staff on both sides of the aisle, and I have every confidence in him;” and

Whereas, Over the many years of his service Thomas W. Wickham, Jr. has added great distinction to the parliamentary profession; now, therefore, be it

Resolved, That the NAP Board of Directors recommend to the 2015 NAP Convention that Thomas W. Wickham, Jr. be granted honorary membership in the National Association of Parliamentarians.

Assembly Action: There was more than two-thirds in the affirmative and the resolution was adopted (287 affirmative - 16 negative votes).

Standing Committee and District Director Reports

President Guiberson noted that reports of the standing committees and district directors are included on the flash drives distributed at registration with most recent, updated versions included in Guidebook.

Reports of Special Committee on Education and Credentialing

President Guiberson noted that the report of the special committee on education and credentialing is available in the book of reports.

Report of the NAP Educational Foundation

NAPEF President Nancy Sylvester, PRP, reported on the work of the foundation.

Report of the Bylaws Committee

Bylaws Committee Chairman Weldon Merritt, PRP, Washington, presented the proposed bylaws amendments.

AMENDMENT #1: DISTRICT DIRECTORS ON BOARD ELECTED BY CONVENTION

Amend Article VII, NAP Board of Director, Section 1, Composition by striking “and” following “elected by,” and inserting “the delegates at the convention.”

Assembly Action: There was more than a two-thirds vote in the affirmative, and Amendment #1 was adopted. (268 affirmative – 60 negative votes)

AMENDMENT #2: ALL EIGHT DISTRICT DIRECTORS ON BOARD

Amend Article VII, NAP Board of Directors, Section 1, Composition by striking “two district directors elected by and from among the eight district directors for the incoming biennium” and inserting “all district directors.”

Point of Order and Appeal

Shmuel Gerber, PRP, New York, raised a point of order that the language of Amendment #2 had been changed by adoption of Amendment #1. The chair ruled the point not well taken because of provisions stated in RONR on page 592. Thomas (Burke) Balch, PRP, Virginia, appealed the decision of the chair. The ruling of the chair was not sustained. (133 affirmative – 187 negative votes)

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #2 was not adopted. (60 affirmative – 279 negative votes)

AMENDMENT #3: BOARD OF DIRECTORS COMPOSITION

Amend Article VII, NAP Board of Directors, Section 1, Composition by striking “three directors-at-large, and two district directors elected by the delegates at convention from among the eight district directors for the incoming biennium,” and inserting “and five directors-at-large.”

Proviso: If this amendment is adopted, election of two additional directors-at-large shall be conducted prior to the close of the convention.

CONFORMING AMENDMENT #3A:

Amend Article V, Officers, Section 1, Officers, by striking “three” and inserting “five” preceding “directors-at-large.”

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #3 was not adopted. (178 affirmative – 163 negative votes)

AMENDMENT #4: CONSISTENT OFFICER TERM LIMITS

Amend Article V, Officers, Section 5, Term of Office by striking, “The president and vice-president shall serve only one term in the same office. The secretary, treasurer, and directors-at-large shall not serve more than two consecutive terms in the same office and may serve again after being out of office for at least one term,” and inserting, “No officer shall serve more than two consecutive terms in the same office.”

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #4 was not adopted. (163 affirmative – 171 negative votes)

Introduction of Workshop Coordinator

The president introduced Susan Eads Role, PRP, District of Columbia, who presented information on the educational workshops.

Announcements

Convention Coordinator Rosalie Stroman, PRP, made various announcements regarding the day's events.

Adjournment

The meeting adjourned at 11:30 a.m. to reconvene at 8:00 a.m. on Monday, September 7, 2015.

MONDAY, September 7, 2015

Call to Order

President Guiberson called the fourth business meeting to order at 8:00 a.m. on Monday, September 7, 2015. The secretary was present.

Inspiration

The inspiration was presented by Patricia Lewis, PRP, Ohio.

Fifth Credentials Report

On behalf of the credentials committee, Chairman Mona Y. Calhoun, PRP, moved that the revised roll of delegates hereby submitted, as of 8:03 a.m., September 7, 2015, be the official roll of voting members of the convention: Board of Directors 9; District Directors 6; *National Parliamentarian* Editor 0; Standing Committee Chairmen 3; NAP Past Presidents 6; All Other Delegates 347; Number of delegates entitled to vote 371; Total Registration 457.

Assembly Actions: The fifth credentials report was adopted. (250 affirmative - 15 negative votes)

Presentation to Henry M. Robert III

A 24 karat gold gavel and a certificate were presented to Henry M. Robert III in recognition of his being named Honorary President of NAP.

Election of District Directors to the Board of Directors

Names of the eight district directors who had been elected for the next term were projected on the screen. President Guiberson asked if there were any of those eight who did not wish to let his or her name stand for election. Greg Goodwiller, PRP, District 3, and Roger Hanshaw, PRP, District 2, indicated that they did not wish to be considered for election to the board. The remaining district directors drew the following order for speaking to the assembly: (1) Carrie Dickson, PRP, District 8; (2) Daniel Ivey-Soto, PRP, District 6; (3) Denise Irminger, PRP, District 5; (4) Kevin Connelly, PRP, District 7; (5) Joyce Brown-Watkins, PRP, District 4; and (6) Rosemary Seghatoleslami, PRP, District 1.

Point of Order

After the candidates spoke, a point of order was raised that debate was in order. The chair ruled the point well taken and debate followed.

Election of District Director to Board (1st position) – Tellers’ Report for First Vote

Votes Cast 321

Necessary to elect 162

Carrie Dickson, District 8	received 58 votes
Daniel Ivey-Soto, District 6	received 52 votes
Denise Irminger, District 5	received 30 votes
Kevin Connelly, District 7	received 65 votes
Joyce Brown-Watkins, District 4	received 104 votes
Rosemary Seghatoleslami, District 1	received 12 votes

The chair declared there was no election.

Election of District Director to Board (1st position) – Tellers’ Report for Second Vote

Votes Cast 320

Necessary to elect 161

Carrie Dickson, District 8	received 33 votes
Daniel Ivey-Soto, District 6	received 43 votes
Denise Irminger, District 5	received 13 votes
Kevin Connelly, District 7	received 69 votes
Joyce Brown-Watkins, District 4	received 157 votes
Rosemary Seghatoleslami, District 1	received 5 votes

The chair declared there was no election.

Election of District Director to Board (1st position) – Tellers’ Report for Third Vote

Votes Cast 325

Necessary to elect 163

Carrie Dickson, District 8	received 17 votes
Daniel Ivey-Soto, District 6	received 40 votes
Denise Irminger, District 5	received 12 votes
Kevin Connelly, District 7	received 59 votes
Joyce Brown-Watkins, District 4	received 193 votes
Rosemary Seghatoleslami, District 1	received 4 votes

The chair declared Joyce Brown-Watkins elected to the board of directors.

Election of District Director to Board (2nd position) – Tellers’ Report for First Vote

Votes Cast 323

Necessary to elect 162

Carrie Dickson, District 8	received 64 votes
Daniel Ivey-Soto, District 6	received 78 votes
Denise Irminger, District 5	received 20 votes
Kevin Connelly, District 7	received 153 votes
Rosemary Seghatoleslami, District 1	received 8 votes

The chair declared there was no election.

Election of District Director to Board (2nd position) – Tellers’ Report for Second Vote

Votes Cast	330
Necessary to elect	166
Carrie Dickson, District 8	received 30 votes
Daniel Ivey-Soto, District 6	received 79 votes
Denise Irminger, District 5	received 12 votes
Kevin Connelly, District 7	received 204 votes
Rosemary Seghatoleslami, District 1	received 5 votes

The chair declared Kevin Connelly elected to the board of directors.

Continuation of Report of Bylaws Committee

Bylaws Committee Chairman Weldon Merritt was recognized to continue with the report of the bylaws committee.

Agenda Amended

James Stewart, PRP, Board of Directors, moved to amend the agenda to go straight to Amendment #11.

Assembly Action: Adopted (225 affirmative - 89 negative votes).

AMENDMENT #11: COMMISSION ON CREDENTIALING

Amend by inserting a new Article X to read as follows, and renumbering the succeeding articles:

ARTICLE X

COMMISSION ON CREDENTIALING

Section 1. Composition. There shall be six members of the Commission on Credentialing. At least five members must be credentialed (PRP[®]/RP[®]) and one may be a regular member.

Members of the board of directors are not eligible to serve on this commission. Members of the commission cannot teach courses leading to initial credentialing at any level.

Section 2. Authority. The commission shall have full authority to administer the credentialing program of NAP and may appoint committees to carry out its duties.

Section 3. Term. Members of the commission shall serve three-year staggered terms. Members of the commission may serve two consecutive terms. Members may serve again after being out of office for a full three years.

Section 4. Election of Commission. Members are elected by the RP[®] and PRP[®] members. The RP[®] and PRP[®] members may remove commission members or the entire commission with a vote of two-thirds of the entire RP[®] and PRP[®] members.

Section 5. Chairman. The commission shall elect its chairman for a two year term.

Section 6. Purpose. The commission shall determine the professional credentials to be offered by NAP (RP, PRP and others as determined by the commission), shall establish the criteria for obtaining the credentials consistent with the body of knowledge, shall establish renewal requirements and procedures, and shall rule on all appeals arising from the credentialing process.

Section 7. Duties: The commission shall:

- A. administer the credentialing programs of the NAP within accepted psychometric practices;
- B. approve education programs required to retain credentials;

- C. initiate periodic job analysis studies and use the results to keep the body of knowledge current, provided that any changes to the body of knowledge must be approved by the NAP Board of Directors'
- D. recommend pricing for credentialing programs to the Board of Directors;
- E. promote the credentialing program; and
- F. perform other duties related to the credentialing program as needed.

Provisos:

- 1. The first commission will be elected by the NAP board of directors on or before March 31, 2016.
- 2. At the election of the first set of commissioners, two commissioners to be elected for one-year terms, two commissioners to be elected for two-year terms, and two commissioners to be elected for three-year terms.
- 3. Implementation of the commission's determinations regarding the professional credentials to be offered by NAP and the criteria for obtaining them, as well as the authority of the commission to rule on appeals arising from the credentialing process, shall occur in accordance with a date or dates set by vote of the Commission on Credentialing.

CONFORMING AMENDMENT #11A: CREDENTIALLED STATUS

Amend Article III, Members, Section 1, Classification, Subsection B, Credentialed Members by striking Paragraphs 1 and 2 and inserting new paragraphs 1 and 2 to read:

- 1. Registered Parliamentarian (RP®).
 - a) To qualify for registered membership and use of the title "Registered Parliamentarian" (RP®), a regular member shall successfully complete such requirements as designated by the Commission on Credentialing.
 - b) To retain registered membership, the RP® shall successfully complete such requirements as designated by the Commission on Credentialing within each six-year period.
- 2. Professional Registered Parliamentarian (PRP®).
 - a) To qualify for professional registered membership and the use of the title "Professional Registered Parliamentarian" (PRP®), a registered member shall successfully complete such requirements as designated by the Commission on Credentialing.
 - b) To retain professional registered membership, a PRP® shall successfully complete such requirements as designated by the Commission on Credentialing. Authors of the current edition of Robert's Rules of Order Newly Revised shall by that fact be deemed to qualify for and retain professional registered membership provided they pay the dues required for that classification.

Proviso: The amendment shall take effect upon a date set by vote of the Commission on Credentialing.

CONFORMING AMENDMENT #11B: CHANGE NAME OF MEMBERSHIP AND REGISTRATION EXAMINERS COMMITTEE TO MEMBERSHIP EXAMINERS COMMITTEE

Amend by striking the words “and registration” in all locations where “membership and registration examiners committee” appears, **so if adopted the title of the committee will be “Membership Examiners Committee.”**

Proviso: The amendment shall take effect upon a date set by vote of the Commission on Credentialing.

CONFORMING AMENDMENT #11C: CHANGE DUTIES OF MEMBERSHIP AND REGISTRATION EXAMINERS COMMITTEE

Amend Article IX, Committees, Section 1, Standing Committees, Subsection E, Membership and Registration Examiners Committee by striking Paragraphs 6 through 10

Proviso: The amendment shall take effect upon a date set by vote of the Commission on Credentialing.

CONFORMING AMENDMENT #11D: CHANGE DUTIES OF THE PROFESSIONAL DEVELOPMENT COMMITTEE

Amend Article IX, Committees, Section 1, Standing Committees, Subsection G, Professional Development Committee by striking all text after “shall” and inserting “develop educational programs for all levels of the body of knowledge.”

Proviso: The amendment shall take effect upon a date set by vote of the Commission on Credentialing.

CONFORMING AMENDMENT #11E: REVISE BOARD DUTIES

Amend Article VII, NAP Board of Directors, Section 2, Duties, Subsection B, Duties of the NAP Board of Directors, Paragraph 13 by striking “both the membership and registration examinations” and inserting “the membership examination.”

Proviso: The amendment shall take effect upon a date set by vote of the Commission on Credentialing.

Assembly Action: There was more than a two-thirds vote in the affirmative, and after debate and amendment, Amendment #11 was adopted. (262 affirmative – 58 negative votes)

Points of Order and Appeals

During consideration of Amendment #11, a point of order was raised after time for debate had expired that a motion would be in order. The point was ruled not well taken. The decision of the chair was appealed and the decision of the chair was sustained.

A point of order was raised that Proviso #1 doesn't apply and would not be in effect. The point was ruled not well taken. The decision of the chair was appealed. The rules were suspended by a

vote of 214-98 to allow debate on the appeal. By a vote of 282-42, the decision of the chair was sustained.

AMENDMENT #5: CONTINUOUS PRP STATUS FOR ELIGIBILITY FOR PRESIDENT AND VICE PRESIDENT

Amend Article V Officers, Section 2, Qualifications, Subsection A, Eligibility for President and Vice President, Paragraph 2 by inserting “professional registered” preceding “member.”

Assembly Action: Amendment #5 was postponed indefinitely. (343 affirmative – 80 negative votes)

AMENDMENT #6: SERVICE ON BOARD OF DIRECTORS

Amend Article VII, NAP Board of Directors, Section 1, Composition by adding “No member of the NAP Board of Directors shall serve concurrently on the board of directors of any other national parliamentary organization.”

Assembly Action: Amendment #6 was postponed indefinitely. (273 affirmative – 49 negative votes)

AMENDMENT #7: CONVENTION VOTING BODY

Amend Article VI, Meetings, Section 2, Conventions, Subsection B, Voting Body by inserting new Paragraphs 5 through 7, to read as follows, and renumbering the remaining paragraphs:

5. convention coordinator and assistant coordinator;
6. convention workshop coordinator and assistant coordinator;
7. leadership conference coordinator and assistant coordinator;

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #7 was not adopted. (212 affirmative – 108 negative votes)

AMENDMENT #8: CHANGE TO BIENNIAL MEMBERSHIP MEETING

Amend Article VI, Meetings, Section 2, Conventions by substituting the following new text:

Section 2. Membership Meeting in Odd-Numbered Years. A membership meeting shall be held in August, September, or October of each odd-numbered year at a place, date, and time determined by the NAP Board of Directors for the purpose of electing officers, receiving reports, and transacting such other business as shall properly come before it. The call to membership meeting in each odd-numbered year, giving notice of the place, date, and time of the meeting, shall be published in the *National Parliamentarian*® and sent by January 1 of the meeting year. The quorum for the membership meeting shall be 150 members.

CONFORMING AMENDMENT #8A:

Amend Article VI, Meetings, Section 1, Annual Meetings, by striking Subsections A and B.

CONFORMING AMENDMENT #8B

Amend Article IV, Divisions, Section 8, Membership in Districts, Associations and Units, Subsection A, Definitions, Paragraph 1, by striking “are counted in the association or unit as of

March 1 of the convention year for the purpose of determining the number of delegates to which the association or unit is entitled at NAP conventions” and inserting “have designated their primary membership in accordance with Article IV, Section 8C.”

CONFORMING AMENDMENT #8C:

In Article IV, Divisions, Section 8, Membership in Districts, Associations and Units, Subsection A, Definitions, Paragraph 2, amend by striking “and who are not counted for the purpose of determining the number of delegates to which the association or unit is entitled at NAP conventions.”

CONFORMING AMENDMENT #8D:

Amend Article IV, Divisions, Section 8, Membership in Districts, Associations and Units, Subsection A, Definitions, Paragraph 5, by striking “Honorary members who are not NAP members shall not be counted for the purpose of determining the number of delegates to which an association or unit shall be entitled at NAP conventions.”

CONFORMING AMENDMENT #8E:

Amend Article IV, Divisions, Section 8, Membership in Districts, Associations and Units, Subsection A, Definitions, Paragraph 7 by striking “and are not counted for the purpose of determining the number of delegates to which the association or unit is entitled at NAP conventions.”

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #8 was not adopted. (104 affirmative – 214 negative votes)

AMENDMENT #9: CHANGE “RECERTIFICATION” TO “RENEWAL”

Amend Article III, Members, Section 1, Classification, Subsection B, Credentialed Members, Paragraph 2, Professional Registered Parliamentarian (PRP[®]), Subparagraph b striking “recertification” and inserting “renewal.”

Assembly Action: Amendment #9 was rendered moot by adoption of Amendment #11.

AMENDMENT #10: PROFESSIONAL RECERTIFICATION (*ORIGINALLY PROPOSED AT 2013 CONVENTION, AND REFERRED TO A SPECIAL COMMITTEE ON CREDENTIALLED MEMBERSHIP*)

Amend Article III, Members, Section 1, Classification, Subsection B, Credentialed Members, Paragraph 2, Professional Registered Parliamentarian (PRP[®]), Subparagraph b) by substituting:

- b) To retain professional registered membership, a PRP[®] shall attend and participate within each six-year period at least four recertification modules; each module shall consist of between four and eight hours of instruction administered under the directions of the professional development committee. The member shall be required to complete homework, be in attendance for the complete module, and participate in the interactive lessons. The professional development committee shall certify instructors to teach the modules, provided that no instructor may claim teaching credit for more than one module to retain the instructor’s PRP.

Assembly Action: Amendment #10 was rendered moot by adoption of Amendment #11.

AMENDMENT #12: ELIMINATE MEMBERSHIP EXAM

Article III, Members, Section 1, Classification, Subsection A, Members, Paragraph 1, Regular by substituting:

- 1. Regular.** Any individual who desires to learn the fundamentals of parliamentary law and its application and who agrees to abide by the Code of Ethics for Parliamentarians shall be eligible to apply for individual membership by submitting the application and payment of dues to NAP headquarters.

CONFORMING AMENDMENT #12A: CHANGE NAME OF MEMBERSHIP AND REGISTRATION EXAMINERS COMMITTEE TO REGISTRATION EXAMINERS COMMITTEE

Amend by striking “membership and” in all references to the membership and registration examiners committee, **so if adopted the title of the committee will be “Registration Examiners Committee.”**

CONFORMING AMENDMENT #12B: CHANGE DUTIES OF MEMBERSHIP AND REGISTRATION EXAMINERS COMMITTEE

Amend Article IX, Committees, Section 1, Standing Committees, Subsection E, Membership and Registration Examiners Committee by striking Paragraphs 1 through 5 and renumbering the succeeding paragraphs

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #12 was not adopted. (120 affirmative – 193 negative votes)

AMENDMENT #13: ESTABLISH NAP PROVISIONAL MEMBERSHIP

Amend Article III, Members, Section 1, Classification, Subsection A, Members, by inserting a new Paragraph 1 to read as follows, and renumbering the remaining paragraphs:

- 1. Provisional.** To qualify for provisional membership in NAP, an individual shall express an interest in parliamentary procedure and in obtaining parliamentary education. Membership shall become effective when dues are posted to the NAP database.

Proviso: This amendment shall become effective January 1, 2016.

CONFORMING AMENDMENT #13A: DEFINITION OF PROVISIONAL MEMBERSHIP

Amend Article IV, Divisions, Section 8, Membership in Districts, Associations, and Units, Subsection A, Definitions, Paragraph 7, by substituting the following new Paragraph 7:

7. Provisional members shall be individuals who are preparing for NAP regular membership.
 - a) NAP provisional members shall be entitled to membership prices for all NAP publications and services, but shall have no other rights of membership.
 - b) Notwithstanding the provisions of Article IV, Section 8B2, NAP provisional members who reside in a state or province with an association shall not be required to belong to any association.

- c) Association or unit provisional members may elect to become NAP provisional members, but are not required to do so.

Proviso: This amendment shall become effective January 1, 2016.

CONFORMING AMENDMENT #13B: SET DUES FOR PROVISIONAL MEMBERSHIP AT \$50.00

Amend Standing Rule 3 by inserting “Provisional Members \$50.00” after “Annual dues shall be.”

Proviso: This amendment shall become effective January 1, 2016.

Assembly Action: There was less than a two-thirds vote in the affirmative, and Amendment #13 was not adopted. (147 affirmative – 155 negative votes)

AMENDMENT #14: SET DUES FOR PROVISIONAL MEMBERSHIP AT \$75.00

Amend Standing Rule 3 by inserting “Provisional Members \$75.00” after “Annual dues shall be.”

Proviso: This amendment shall become effective January 1, 2016.

Assembly Action: Amendment #14 was rendered moot by rejection of Amendment #13.

AMENDMENT #15: ESTABLISH INTERNATIONAL SERVICES COMMITTEE

Amend Article IX, Committees, Section 1, Standing Committees by inserting a new Subsection E, International Services Committee, to read as follows, and re-lettering all succeeding subsections:

- E. International Services Committee.** The international services committee shall:
1. advocate for NAP members who reside outside the United States by reviewing, supporting, and promoting services, goods, materials, and policies that contribute to their membership, credentialing, and inclusion in NAP;
 2. assess NAP services, goods, materials, and policies focusing on reducing barriers specific to members who reside outside the United States;
 3. identify issues of culture and language that affect the acceptance of NAP internationally;
 4. explore and recommend strategies to increase NAP membership abroad; and
 5. recommend and oversee the translation of English language parliamentary material into other languages.

CONFORMING AMENDMENT #15A: INTERNATIONAL SERVICES COMMITTEE LISTING

Amend Article IX, Committees, Section 1, Standing Committees, Subsection A, Composition, Accountability, Ex officio Members, Subcommittees, and Term by inserting “international services” following “ethics.”

Assembly Action: There was more than a two-thirds vote in the affirmative, and after debate and amendment, Amendment #15 was adopted. (264 affirmative – 100 negative votes)

AMENDMENT #16: OFFICER ELECTION BY ENTIRE MEMBERSHIP

Amend Article V, Officers by striking Sections 3 and 4 and inserting:

Section 3. Nominations. Nominations will be made by submitting a form adopted by the NAP Board of Directors to NAP Headquarters affirming qualification for the office sought and an agreement to serve if elected. The form is to be submitted six months prior to the starting date of the convention.

Section 4. Election of Officers.

Officers will be elected by the entire membership as of May 1st of each convention year by an internet or mail vote received no later than forty-five days prior to the convention. A plurality vote will elect; tie votes being decided by lot. The Board of Directors shall establish procedures to ensure that internet voting is done by an independent organization with written procedures that ensure ballot secrecy and destruction. Members who wish to vote by mail shall be assessed a reasonable service charge to be determined by the Board of Directors. The results of the election will be made available to all members at least thirty days prior to the convening of the convention. All voting records shall be destroyed sixty days after the close of convention unless a legal challenge is commenced prior to that date.

Proviso: This amendment shall take effect at the end of the 2015 Convention.

Assembly Action: Amendment #16 was postponed indefinitely. (253 affirmative – 51 negative votes)

Invitation to 2016 NTC

Gayla Stone, PRP, Colorado, coordinator of the 2016 NAP Training Conference, distributed an invitation to attend the conference to be held August 26-28, 2016, at the Omni Interlocken Resort in Broomfield, Colorado,

Invitation to 2017 NAP Convention

Marcella Morrison, PRP, Illinois, coordinator of the 2017 NAP Biennial Convention, distributed an invitation to attend the convention to be held September 8-11, 2017, at the Westin Lombard Yorktown Center in Lombard, Illinois.

Statements of Appreciation

The president thanked the many people who helped put on this 40th biennial convention.

Announcements

Convention Coordinator Rosalie Stroman, PRP, made various announcements regarding the day's events.

Adjournment

The meeting adjourned at 12:05 p.m. to reconvene at 6:30 p.m. Monday, September 7, 2015.

INSTALLATION BANQUET

Master of Ceremonies

David Mezzera, PRP, California, served as master of ceremonies for the evening.

Call to Order

President Guiberson called the final meeting of the convention to order at 6:43 p.m., Monday, September 6, 2015.

Invocation

The invocation was presented by Carrie Dickson, PRP, Utah.

Remarks of the 2013-2015 President

Following dinner, President Ann Guiberson addressed the assembly and listed highlights of the 2013-2015 biennium.

Special Presentation

On behalf of the association, Mary Randolph presented gifts of a crystal vase and gavel to the retiring president.

Installation of 2015-2017 NAP Officers and Directors

M. Eugene Bierbaum, PRP, Florida, installed the vice-president, secretary, treasurer, directors-at-large, and district directors.

Oath of Office

Henry M. Robert III administered the oath of office to Mary Randolph, PRP, 2015-2017 NAP President.

Remarks of the 2015-2017 NAP President

Incoming President Mary Randolph gave an acceptance speech based on the theme, *NAP Rises*, and announced 2015-2017 committee chairmen.

Presentations

President Guiberson gave the NAP President's official pin and gavel to the incoming president, and Mary Randolph presented the retiring president with a pin worn by past presidents of NAP.

Adjournment Sine Die

President Guiberson declared the 40th Biennial Convention adjourned sine die at 8:44 p.m.

Ann L. Rempel, PRP
NAP Secretary

Minutes Approval Committee:

Kevin Connelly, PRP	October 20, 2015 Date approved
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Cynthia Bell	October 20, 2015 Date approved
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Mary Alice Oldfield, RP	October 20, 2015 Date approved
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Wanda Davis, PRP	October 20, 2015 Date approved
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Attachments:

- A. Agenda