

**NATIONAL ASSOCIATION OF  
PARLIAMENTARIANS®  
(NAP)**

**Board of Directors  
Minutes of the Special Meeting  
December 19, 2017**

**Call to Order:**

President Jim Jones, PRP, called the special meeting of the NAP Board of Directors to order at 7:00 pm Central Daylight Time (CDT), December 19, 2017. The meeting was held utilizing AdobeConnect.com.

**Welcome**

The president welcomed board members, guests, and advisers.

**Board Members Present:**

President Jim Jones, PRP; Vice-President Darlene Allen, PRP; Secretary Kevin Connelly, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Joyce Brown-Watkins, PRP; Director-at-Large Ann Rempel, PRP; Director-at-Large Alison Wallis, PRP; District Two Director Roger Hanshaw, PRP; and District Five Director Larry Martin, PRP.

**Quorum:**

With nine voting members present, a quorum was established.

**Advisers Present:**

NAP Executive Director Cyndy Launchbaugh;  
Jim Stewart, PRP, Parliamentarian  
Jeff Weston, PRP, AdobeConnect technological support.

**Guests:**

Valoree Althoff, R M Hill, Aaron Lee Taggart, Beverly Tatham, Jim Lawson, Kirby Glad, Todd Crowder, Jeanette Williams, Loretta Tillery, Baofeng Ma, Thomas Holmes, Brunhilda Williams-Curington, Sadie Boles, Rosemary Seghatoleslami, Jan Strand, Greg Goodwiller, Robin D. Walthour, Jason Abellada, Paul Bessel, Barbara Braswell, and Vivian Vincent.

**Adoption of the Meeting Agenda:**

Without objection, the meeting agenda was adopted as amended.

**Strategic Thought:**

Secretary Connelly provided the Strategic Thought for the meeting, *What would you like to accomplish or see accomplished in NAP before you die-Your bucket list of one?*

**Minutes Approval:**

Minutes Approval Committee chairman Larry Martin reported that the minutes of the regular meeting and of the executive session of November 14, 2017 were approved.

**President's Report:**

President Jones reported that 115 Registered Parliamentarians and 23 Professional Registered Parliamentarians were due to lose their credentials at the end of the year due to non-reporting of required continuing education. He thanked the Professional Development Committee and staff for encouraging the members to maintain their Credentials, and stressed that the Board must do likewise.

President Jones noted that there will be a virtual Town Hall meeting via AdobeConnect on Tuesday, January 30, 2018. Members will be able to ask questions of the NAP president, vice president, secretary and treasurer. This will be an ongoing event, to be held on the fifth Tuesday in the months that have them.

The Spring Board meeting will focus on the Strategic Plan, with Vice President Allen facilitating the discussion. She may be sending the Board members materials to examine and respond, and the president asked for cooperation from the board in providing input to the vice president.

President Jones also noted that Vice President Allen will be meeting with the National Parents-Teachers Association to partner with them in parliamentary education efforts.

**Financial Reports:**

Treasurer Wanda Sims gave the financial report, noting that she expects a surplus for the year of about \$25000.

**Executive Director's Report:**

Executive Director Cyndy Launchbaugh gave highlights from her written report. She presented a slide show on membership numbers, and discussed the membership dues renewal process. She expects that the number of PRP's will increase from the present numbers after the report from the last Professional Qualifying Course is processed.

**Site of the 2020 NAP Training Conference:**

A motion "that the NAP Board of Directors authorize the Executive Director to investigate St. Louis and San Antonio as sites of the 2020 NAP Training Conference" was adopted by a vote of 9 in favor and 0 against.

**Time and Location of Spring Board of Directors meeting:**

A motion "to hold the 2018 Spring NAP Board of Directors meeting in St. Louis" was adopted by a vote of 6 in favor and 2 against.

**Presidential Appointments:**

The updated list of Board and presidential appointments was adopted without objection (see Attachment A for list of appointments).

**Event Budgets :**

**2018 Leadership Conference:**

A motion to approve a registration rate of \$75 for the 2018 Leadership Conference was approved without objection.

**Great Governance Series:**

A motion to approve a registration rate of \$149 for NAP members and \$349 for non-NAP members was approved without objection.

**Train the Trainer:**

A motion to approve the registration rate of \$350 for the Train the Trainer course in April 2018 was approved without objection.

**Committee Spotlight: Membership**

Loretta Tillery gave a presentation of the role and structure of the various committees in the Membership Cluster.

**Adjournment:**

With no further business to come before the Board, the regular meeting was adjourned at 8:37 pm CDT.

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Kevin Connelly, PRP  
NAP Secretary

**Minutes Approval Committee:**

\_\_\_\_\_  
Chair Larry Martin, PRP \_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Alison Wallis, PRP \_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Joyce Brown-Watkins, PRP \_\_\_\_\_  
Date Approved

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**  
**PRESIDENT'S COMMITTEE APPOINTMENTS**  
**2017-2019 BIENNIUM**

<b>Standing Committees</b>			
<b><u>Bylaws*</u></b>		<b><u>Membership &amp; Registration Examiners*</u></b>	
Chairman Ronald Avedesian	CA	Chairman Carol Davis	GA
Dennis Conway	GA	Bonnie Murdah	PA
Richard Brown	LA	Jessica Christopher	UT
M Carling	NV	Tennebee Hall	CA
Ruth Ryan	KY	Tannis Nelson	NC
		Rose McIver	DC
<b><u>Bylaws Legal Subcommittee*</u></b>			
Nilda Rivera	NY		
<b><u>Communications Committee*</u></b>		<b><u>Independent Learning (MERPE)*</u></b>	
Chairman Jim Hinkle	NV	Kay Crews	TX
Bill Friedrich	TX	Kathy Boyer	UT
CJ Cavin	OK	Mona Calhoun	DC
Betty Alexander	IA		
Annette Burtin	IL		
Wanda Nelson	MD		
<b><u>Educational Resources*</u></b>		<b><u>Professional Development*</u></b>	
Chairman Lyle Kleman	IA	Chairman Mike Peck	AZ
Christina Emmert	IL	Michel Swift	MD
Gretchen Denton	MI	Elizabeth Sapp	TX
John Tatum	DC	Mary Remson	OH
Lorraine Talbot	CA	Shannon Sun	NJ
		Valoree Althoff	NM
<b><u>Education Resources Editorial Sub (ERC)*</u></b>		<b><u>STAR Project - sub (PDC)</u></b>	
Chairman Martha Haun	TX	Chairman David Mezzera	CA
Darlene Haren	MN	Eugene Bierbaum	FL
Vicky Fransham	TX	David Ross	JP
		Ella Carlson	TX
<b><u>Education Resources Development Sub *</u></b>		<b><u>Youth*</u></b>	
Maryanne Tebedo	CO	Chairman Richard Hayes	TX
Eleanor Siewart	MI	Kirk Overbey	TX
Russell Guthrie	OK	Daniel Foster	PA
Russell Quash	DC		
Ann McCartney	WA		
Sheila Tate	TX	<b><u>Youth Task Force - sub (Youth) *</u></b>	
		Chairman Al Gage	AZ
		Jim Connors	IA
		Ronald Arruejo	CA
<b><u>Body of Knowledge - sub (ERC)</u></b>		Janet Rosequist	NH
Chairman Daniel Seabold	NY	Theljewa Garrett	PA
Dennis Clark	TX	Allora Cyrus	MD
Steve Britton	OH	Troy White	SD
Lorenzo Cuesta	CA		

**Association Relations -sub (MERC)**

Chairman Lucy Anderson	TX
Tom McDermott	MI
Lynda Baer	VA
Sheryl Womble	TX
Stan Graiewski	WI
Edward Moore	TX
Paul Bessell	MD

**Membership Extension and Retention**

<i>District One Rosemary Seghatoleslami</i>	<i>NJ</i>
District Two Roger Hanshaw	WV
District Three Todd Crowder	GA
District Four Robert Schuck	WI
District Five Larry Martin	MO
District Six Jim Lawson	OK
District Seven Kevin Connelly	WA
District Eight Vivian Vincent	AZ
<i>Italics - chair</i>	

**Professional Services -sub (MERC)**

Chairman TBD	XX
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**International Services**

Chairman Lori Lukinuk	ON
Dan Ross	JP
Ma Baofeng	OH
Don Freese	BC
Bill Puette	HI

<b>Other Committees</b>
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**National Training Conf.: September 6-8, 2019**

*Westgate Hotel, Las Vegas, Nevada*

Coordinator Dollie McPartlin	NV
Asst. Coordinator Martha Rollins	VA
Workshop Coordinator Corliss Baker	GA
Asst. Workshop Coord. Valoree Althoff	AZ

**2018-19 Leadership Conference**

Coordinator Sadie Boles	IL
Asst. Coordinator Edna Arrington	MI

**Resource Development**

Chairman Carol Davis	GA
Martha Beard	TN
Marcia Chandler	GA
Tonja Stokes	IL
Valencia Bean	GA

**Ethics\***

Chairman Connie Deford	MI
Weldon Merritt	WA
Denise Irminger	MO

<b>Additional Appointments</b>
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**Special Committee to Resolve Appeals**

**Regarding Credentialing\***

**Committee for Appeal #1:**

Chairman Kirk Overby	TX
Eleanor Siewart	MI
John Wight	MO

**Parliamentary Resource Center**

213 South Main Street  
Independence, MO 64050-3850  
Phone: 816-833-3892  
Fax: 816-833-3413 or 816-833-3893

**Committee for Appeal # 2**

Chairman Chris Dickey	MO
Carol Austin	FL
Dennis Clark	TX

**National Parliamentarian®**

**Editor\***

Ann Warner

DE

**Parliamentary Research Committee\***

Editor Michael Malamut

MA

C. Alan Jennings

LA

Consultant Helen McFadden

SC

Parliamentarian Jim Stewart

CA

**Assistant Editor\***

Betty Tunstall

DC

**NP Review Committee\***

Chairman Schmuel Gerber

NY

Paul McClintock

WA

**NP Team**

John Berg

WA

Lisa Zwarn

BC

**Additional Appointments**

**Technology**

Webmaster Kirby Glad

UT

Web Management Salome Jones

IL

Online Courses Bruce Bergman

CA

Online Meetings Jeff Weston

OR

Annual Meetings Greg Goodwiller

MS

Mobile Applications Daniel Garrett

VA

**Legal Liaison**

Helen McFadden

SC

**Parliamentarian**

Jim Stewart

CA