

**NATIONAL ASSOCIATION OF
PARLIAMENTARIANS®
(NAP)**

**Board of Directors
Minutes of the Regular Meeting
May 8, 2018**

Call to Order:

President Jim Jones, PRP, called the regular meeting of the NAP Board of Directors to order at 8:01 pm Eastern Daylight Time (EDT), on May 8, 2018. The meeting was held utilizing AdobeConnect.com.

Welcome

The president welcomed board members, guests and advisers.

Board Members Present:

President Jim Jones, PRP; Vice-President Darlene Allen, PRP; Secretary Kevin Connelly, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Joyce Brown-Watkins, PRP; Director-at-Large Ann Rempel, PRP; and Director-at-Large Alison Wallis, PRP

Quorum:

With seven voting members present, a quorum was established.

Advisers Present:

NAP Executive Director Cyndy Launchbaugh;
Jeff Weston, AdobeConnect technological support;
Lori Lukinuk, PRP, AdobeConnect technological support;
James H. Stewart, PRP, parliamentarian.

Guests:

Carol J Davis, Cindy Hinckley, CJ Cavin, Dave Whitaker, Don Freese, Greg Goodwiller, James Lawson, Jim Hindle, Jodie Sanders, Karen Clemons, Loretta Tillery, Lucy Anderson, Michael Peck, R M Hill, Richard Hayes, Robert Schuck, Rosemary Seghatoleslami, and Weldon Merritt.

Minutes Approval:

Secretary Kevin Connelly reported that the minutes of the regular meeting of February 13, 2018 were approved and posted on the website, and the minutes of the executive session of February 13, 2018 were approved.

Strategic Thought:

Director at Large Rempel provided the Strategic Thought for the meeting, on *Skills Necessary for Strategic Thinkers*.

Board Member Reports not given:

President Jones stated that the reports of the board members will not be given at this meeting; instead they will be given at the in-person meeting in San Antonio on May 24-25, 2018.

Executive Director's Report:

Executive Director Cyndy Launchbaugh gave highlights from her written Report, stating that the total membership as of May 1, 2018 was 3242, which is an increase of 127 over the membership totals at the same time last year (3115).

E.D. Launchbaugh reported that there have been two new chartered units – the Tar Heel Electronic Unit in North Carolina and the Buffalo-Niagra Parliamentarians of Western New York. The chartering of another unit in California is pending.

Ms. Launchbaugh also stated that a new Member Awards program will launch at the end of the month which will provide NAP members discounts at retail establishments such as Office Depot, Kohls, and Target, and discounts for other goods and services such as health/life insurance, hotels, car rentals, and movie tickets. She advised the members to look for upcoming news regarding these Member Awards.

The Executive Director noted that President Jones has signed the contract with the Hilton Palacio del Rio for 2020 NAP Training Conference in San Antonio, TX.

Also noted was that in early June, the president, vice president, Georgia State President Carol Davis and E.D. Launchbaugh will conduct a site visit in Atlanta, GA to review possible locations for the 2021 NAP Convention.

Committee Reports:

There were no additions to the written reports submitted except the following:

Vice President Allen noted during her Strategic Partnership report that she and Treasurer Sims presented a basic Parliamentary Procedure workshop at the PTA Legislative Conference for State PTA Presidents on March 15, 2018.

Vice President Allen noted that she chaired the Strategic Planning Committee conference call meeting on April 8, 2018.

Committee Appointments and Resignations:

Without objection, the Board approved the appointments of the following members to, and accepted the resignation from, the respective committees:

Appointments: Atul Kupar (ON) to the Membership & Retention Committee, Sheryl Womble to the Parliamentary Review Committee, and Stephen Balke to the Technology Committee.

Resignations: Baofeng Ma from the International Services Cluster.

Postponement of motions that had been postponed to this meeting:

Without objection, the following motions were postponed to the in-person Board of Directors meeting in San Antonio, TX on May 24-25, 2018:

Assignment of the Electronic Association of Parliamentarians to a District: That the Board of Directors adopt the recommendation of the Membership Extension and Retention Committee that the Electronic Association of Parliamentarians be assigned to the district in which a plurality of its primary members reside as of March 1, 2018.

Procedure for Monitoring NAP membership Exams: That the Board adopt the Membership and Registration Examiners Committee's recommendations regarding the elimination of monitors for the membership exam.

Announcements:

President Jones announced the following:

The next board meeting is scheduled for 4:00 PM, Thursday, May 24-27, 2018, in San Antonio, TX

The next webinar, *The Toolkit Calendar for NAP Association and Unit Leaders*, will take place on May 15, 2018, at 8 PM EDT.

The Fifth Tuesday Virtual Town Hall meeting will take place on May 29, 2018 at 8 PM EDT, with the topic being education.

Adjournment:

With no further business to come before the Board, the regular meeting was adjourned at 8:32 PM EDT.

Kevin Connelly, PRP
NAP Secretary

Minutes Approval Committee:

Chair Larry Martin, PRP Date Approved

Alison Wallis, PRP Date Approved

Joyce Brown-Watkins, PRP Date Approved