Call to Order:
President Mary Randolph called the regular meeting, session one of the NAP Board of Directors to order at 8:34 am CDT, Thursday, September 7, 2017. The meeting was held in the Cypress Room of the Westin Lombard Hotel, Yorktown Center, Lombard, Illinois.

Inspiration:
Director Joyce Brown-Watkins provided Inspiration.

Welcome:
The president welcomed board members.

Board Members Present:
President Mary Randolph, PRP; VP Jim Jones, PRP; Secretary Teresa Stone, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Darlene Allen, PRP; Director-at-Large Alison Wallis, PRP; Director-at-Large Ann Rempel, PRP; District Four Director Joyce Brown-Watkins, PRP; and District Seven Director Kevin Connelly, PRP.

Advisers Present:
NAP Executive Director Cyndy Launchbaugh.
NAP Parliamentarian Roger Hanshaw, PRP.

Guests:
Guests not present when meeting called to order, but arriving during the meeting included the following:
Robert Schuck; John Rempel; Richard Brown; and Valoree Althoff.

Quorum:
A quorum was established with nine voting members being present.

Report of Minutes Approval Committee:
Minutes Approval Committee chair, Director Wallis reported that the minutes of the regular meeting of the NAP Board of Directors, held August 8, 2017, were approved and posted to the NAP Website.
With the Presidents report moved to executive session, the meeting agenda was approved as amended

Recess:
The board meeting was recessed at 8:48 am, in order to attend and bring greetings to the attendees of the Leadership Conference.

Meeting re-convened at 9:17 am

Officer Reports
A. President Randolph’s Report moved to executive session.
B. Vice-President’s Report:
   There was no addition to submitted written report.
C. Secretary’s Report:
   1. There was no addition to submitted written report.
   2. The secretary reviewed the previously submitted 2015-2017 NAP Biennial History. Without objection, the history was adopted, with the proviso that the secretary enter additional data collected from the 41st Biennial Convention.
D. Treasurer’s Report:
   1. There was no addition to submitted officer written report.
   2. Treasurer Sims provided a presentation on the draft 2017-2019 budget, for information and preview prior to presentation to the convention.

Board Director Reports:
Directors Allen, Rempel, Wallis, Connelly and Brown-Watkins had no additions to their submitted written reports.

NAP Executive Director’s Report:
ED Cyndy Launchbaugh provided the following update:
   1. Convention registration: 401, with possibility of ten on-site registrants.
   2. As of September 1, NAP membership-3,352, an increase of 1.5-2% over last year.

Board Special Committees Reports:
1) NAP Website Referral System Committee:
   Having completed its charge, without objection the committee was discharged.

Cluster Coordinator Reports:
1) Communications:
   Public Relations/Marketing Committee:
   Chair Susan Eads Role and committee defined a five-year strategic plan.
2) Education Cluster Coordinator:
   PDC Committee:
   Chairman Allen provided the following information:
   a. thirty-nine members have identified themselves as instructors, and four are authorized to be webinar instructors;
   b. forty-six members would like to serve as mentors, with four requests for a mentor in 2017 and three pairings;
   c. 26 members successfully completed one of four PRCs;
   d. 47 members successfully completed one of six PQCs;
   e. 80 members successfully completed the webinar modules; and
   f. 2 PRCs and 3 PQCs were held at the 2017 biennial convention, with 22 students in attendance.

3) Member Coordinator
   a. International Committee:
      In her report, Chairman Lori Lukinuk expressed concern over the cost to the customer and to NAP due to shipping out of country, and board discussion followed with no action taken.

Executive Session:
At 2:25 pm the regular meeting of the NAP Board of Directors recessed, and the Board convened in Executive Session.

Executive Session Adjourned
The Executive Session adjourned, and the regular session reconvened at 4:04pm.

Announcement:
President Randolph announced that the Board would hold an executive session meeting in the Presidential Suite on Sunday, September 10 at 5:00 pm.

Adjournment:
With no further business to come before the Board, the meeting was adjourned at 5:38 p.m.

Teresa Stone PRP
NAP Secretary

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10/1/2017
Larry Martin, PRP Chairman
Date Approved

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10/1/2017
Alison Wallis, PRP
Date Approved

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10/1/2017
Joyce Brown-Watkins, PRP
Date Approved