NATIONAL ASSOCIATION OF PARLIAMENTARIANS
THIRTY-FIRST BIENNIAL CONVENTION
SEPTEMBER 28-OCTOBER 1, 1997

MINUTES

SUNDAY, SEPTEMBER 28, 1997

FORMAL OPENING/PROCESSIONAL/CALL TO ORDER
The Thirty-first Biennial Convention of the National Association of Parliamentarians was held in the Grand Ballroom of the U.S. Grant Hotel in San Diego, CA. Immediately following a processional of the board of directors conducted by Protocol Chairman Jane Kissinger (ID) on Sunday afternoon, September 28, 1997, President Kathryn Scheld called the meeting to order at 1:30 p.m. Secretary Nola Pursiful was present.

INVOCATION/PATRIOTIC CEREMONY/WELCOMES
Pastor Noel Estergren delivered the invocation. Convention Vice-Coordinator Gerald E. Olsen, assisted by the U.S. Marine Color Guard, conducted the posting of colors and patriotic ceremony honoring both the United States of America and Canada by singing the anthems of both countries and reciting the Pledge of Allegiance to the Flag of the United States of America. Welcomes were given by: Ann Beard, City of San Diego Chief of Protocol; Jacquelyn Brown, President of the California Association (host state); and Nancy Jones, Convention Coordinator. On behalf of NAP, First Vice-President Carrie-Mae Blount responded to the welcome messages. On behalf of Tom McCintock, 38th Assembly District, James Stewart of California presented President Scheld a California State Assembly Resolution commending her service to NAP as President.

INTRODUCTION OF PAST PRESIDENTS
President Scheld introduced the following past presidents of NAP: Mrs. G. Frederick Norman (1973-75), Mrs. Tom Buckley (1975-77), Mr. William J. Evans (1979-81), Helen K. Vale (1985-87), Edith Scales Stidman (1987-89), Carl Ann “Jimmy” Stickeler (1989-91), Rollie Cox (1991-93), and Immediate Past President Loretta Simonson (1993-95). Others introduced were: Historian Dorothy Connell, NAP Educational Foundation President Myraline Lesley, and NAP Administrative Assistant Deborah Montavy.

KEYNOTE ADDRESS
President Scheld introduced the keynote speaker—Mona Moon, President of Motivation Dynamics, a training and consulting firm located in La Jolla, California. She addressed the convention on the characteristics of peak performers: competence, commitment, confidence, concentration, control, course correction, and celebration (of accomplishments).

The meeting was recessed at 2:55 p.m. to prepare the head table for the first business meeting.

FIRST BUSINESS MEETING
The meeting was reconvened at 3:10 p.m. President Scheld introduced the following who had joined those at the head table. Roberta Wakefield (CA) Credentials Chairman; Dorothy Kasch (WA), Standing Rules Chairman; Wilma Parker (CA), Program Chairman; and Marjorie Martin (WY), Elections Chairman.
REPORTS OF CONVENTION COMMITTEES

Credentials. Chairman Roberta Wakefield (CA) reported the following credentials/registration as of September 28, 1997 at 2:30 p.m.: Elected Officers, 6; Appointed Officers, 1; District Directors, 8; Chairmen of Standing Committees, 5; Chairman of Nominating Committee, 1; Past Presidents of NAP, 6; Association Presidents, Association V.P.s (or Pres-Elect or Alternates), 46; Association Delegates, 49; Association Members-at-Large Delegates, 16; Unchartered State/Province Chairmen or Vice Chairmen, 3; Unchartered State/Province Members-at-Large Delegates, 1; Unit Delegates, 95; Club Delegates, 1; Number of Delegates Entitled to Vote, 238. The credentials report was adopted.

Standing Rules. Chairman Dorothy Kasch (WA) reported the proposed convention standing rules as printed on page 18 of the program. The following standing rules, as amended, were adopted:
1. Identification badges issued by the registration committee shall be worn for admission to all meetings and educational workshops. Badges may not be transferred without proper action by the credentials committee.
2. Only delegates shall be seated in the delegate section of the assembly hall.
3. A delegate wishing to speak shall use the public address system and give his or her name and office, title or membership designation.
4. All main motions and amendments shall be presented to the presiding officer and secretary in writing and shall be signed by the maker of the motion.
5. Speeches in debate shall be limited to two (2) minutes for each member on each debatable question, section, or subdivision thereof. Total debate for each proposed bylaw amendment shall be limited to ten (10) minutes unless extended by the assembly.
6. Voting cards will be used in all meetings as follows: (a) Voters will raise voting cards while remaining seated for all votes. (b) Voters will stand for verification of votes. (c) The presiding officer will direct any necessary change to this procedure, such as a counted rising vote.
7. All original main motions or resolutions, except those offered by the board of directors or by committees, shall be referred without debate to the resolutions committee no later than 12:30 p.m. on the third day of the convention to be presented with recommendations during the report of the resolutions committee.
8. Nominations for each office shall be limited to one nominating speech of two (2) minutes for each nominee.
9. Video camera and recording equipment, other than that approved by the president, shall not be permitted in the assembly hall or in the educational workshops.
10. There shall be no smoking in the assembly hall or in the educational workshops.
11. All official communications during the meeting must be delivered by official pages.
12. All announcements shall be submitted in writing to the convention coordinator.

Program. Chairman Wilma Parker (CA) reported the following changes in the convention printed program: page 9, strike out "greetings from American Institute of Parliamentarians, Edward "Dick" Weber, AIP President" (he would bring greetings at a later time during the convention); page 10, Appointment of Election Committee, strike out "Beverly Aplikowski, MN" and insert "Hansel Hall, MN"; page 27, D2, strike out "SCHILANSKY, Dr. Mark, RP The Convention Parliamentarian From A to Z" and insert "GMEINDER, Thomas, PRP Parliamentary Procedure as a Business"; page 32, D2, substitute "PARLIAMENTARY PROCEDURE AS A BUSINESS Thomas Gmeinder, PRP"; and on page 23, the following names should be added to the remembrance list: Audrey Mae Bond (CA), Dorothy Lee Harris (DC), Blanche Bergstrom (MN), Eleanor Seligman (NM), Basil Archev (TX), Madge Wallace (TX), Lee Jones (WA), and Ruth Tucker (WI). The program, as corrected--subject to necessary changes by the President--was adopted.
APPOINTMENTS

Minutes Approval. The chair appointed the following to serve on the Minutes Approval Committee: Chairman Patricia Dolan (MI), Dorothy Carver (WA) and Catherine Wittman (KS).

Elections. The chair appointed the following to serve on the Elections Committee: Chairman Marjorie Martin (WY), Evelyn Wilson (CA), Robert Clipson (CO), Gayla Stone (CO), Pollie Washington (DC), Ann Rempel (KS), Josephine Horne (MI), Hansel Hall (MN), Nina Sinclair (MO), John S. Wight (MO), Mary E. "Betsy" McUne (NM), Margaret English (PA), Mary D. Short (TX), and Milly Lewendon (WA).

INTRODUCTIONS: RESOLUTIONS CHAIRMAN,
HOSTS/HOSTESSES, PAGES, TIMERS

The chair introduced Resolutions Chairman Martha Wood (CA) and reminded the convention that in accordance with standing rule #7, all original main motions and resolutions to be presented to the convention must be referred to the resolutions committee no later than 12:30 p.m. on Tuesday, September 30. Others introduced included Chairman of the Hosts/Hostesses Gloria Rimland (CA) who introduced the hosts/hostesses; Chairman Dolly Nottingham (CA) who introduced the pages; and Timers Chairman Joe Ciaccio (CA), Edythe Nay (CA), and Travis Barrick (CA). The timers chairman explained the timing procedure and demonstrated the timing device.

DISPOSITION OF 1995 CONVENTION MINUTES

The chair announced that the minutes approval committee for the 1995 convention approved the convention minutes as corrected and the required distribution was made.

ELECTION RULES

Chairman Marjorie Martin reported the following proposed election rules as printed on page 20 of the convention program:

1. VOTING CARDS. The credentials committee will issue a voting card to each voting member of the convention body at the time of registration. If a voter loses this voting card, the voter must report to the Credentials Desk to obtain a replacement card.

2. BALLOTS. Candidates nominated by the nominating committee shall be listed first followed by candidates nominated from the floor. Space shall be provided under each office to write in names. On presentation of voting card, voters shall be issued a ballot.

3. SPOILED BALLOTS. If a ballot is marked in error or spoiled, it may be returned to a designated member of the election committee who shall mark it "SPOILED" and issue another ballot.

4. ELECTIONEERING. No electioneering for any candidate shall be allowed in the vicinity of the polling place.

5. COUNTING THE VOTE. The election committee members shall act as tellers. Counting of the ballots may be done by an optical scan voting machine. When there is any doubt about the marking of a ballot, it shall be set aside for consideration by the whole committee. A majority vote of the committee shall decide how the ballot is recorded.

6. VOTE REQUIRED FOR ELECTION OF OFFICERS. If no candidate for an office receives a majority vote, a time to vote again for that office shall be announced immediately.

7. ELECTION OF THE NOMINATING COMMITTEE. Election is by plurality. Article VII, Section 1A of the bylaws provides that "No member shall serve two consecutive terms on the committee, no state or province or the District of Columbia shall be represented for two consecutive terms, no two members shall be from the same state, and no more than two members shall be from one district. If more than one member from a state receives sufficient votes to be elected, the one receiving the largest number of votes shall serve. In the event of a tie for any position, lots shall be drawn to determine who shall serve. In the event of a tie for any position, lots shall be drawn to determine who shall serve." The tellers report shall indicate candidate’s states, provinces, and districts.
8. PRESERVATION OF BALLOTS. Ballots, tally sheets and computer tapes shall be sealed and placed in custody of the executive director to be preserved for 30 days, after which time they shall be destroyed.

The following amendment to substitute was proposed by Jimmy Stickeler for Rule 2: Ballots. Election of the president and all three vice-presidents shall be held at the same time, using pre-printed ballots. On presentation of a voting card, voters shall be issued a ballot. Election of the secretary and treasurer shall be held after the results of the first election are announced. On presentation of a voting card, each voter shall be issued a blank ballot on which to write the voter’s choices for the remaining offices. Nominations from the floor may be made each time elections are pending. The substitute amendment was defeated (vote: 107 to 116). The election rules as printed in the program were adopted.

REPORT OF THE NOMINATING COMMITTEE
Chairman Rollie Cox reported the following nominees for NAP officers: President, Carrie-Mae Blount (NM); First Vice-President, Leonard M. Young (MO); Second Vice-President, Virginia Taulbert (KS); Third Vice-President, Nola Pursifol (MI); Secretary, Jeanette Williams (MN), Treasurer, Gloette Hess (CO). Parliamentarian Edith Stidman read the bylaws provisions regarding Nominations and Elections (Article VII, Section 1.A.2.). The chair called for nominations from the floor for each office; Donna Reed (TX) was nominated for the office of Second Vice-President by Mary Negrete, Texas Association President. Lyle Klemans, representing the nominating committee, read the qualifications of the committee’s nominee, Virginia Taulbert. Hearing no further nominations, the chair declared the nominations closed for all offices. Candidates for the contested office of Second Vice-President (Virginia Taulbert and Donna Reed) were given one minute to address the convention. Candidates for the non-contested offices indicated they did not wish to provide additional information to their qualifications printed in the 2nd quarter National Parliamentarian.

NOMINATIONS FOR THE 1997-99 NOMINATING COMMITTEE
Parliamentarian Edith Stidman read the bylaws provisions regarding the election of the nominating committee (Article VII, Section 1.A.). The chair called for nominations from the floor for the 1997-99 nominating committee. The following were nominated: Thomas Gmeinder (MN, D5); Anita March (MO, D6); Nancy Sylvester (IL, D4); Edith Stidman (MD, D2); James McCabe (IA, D5); Craig Henry (OK, D6); Betty Tunsall (DC, D2); Evelyn Kane (VA, D2); Eileen Armstrong (LA, D6); Jacquelyn Brown (CA, D8); Mary Bress (FL, D3); Jessie Bean (AL, D3); and Don Drake (OR, D7). The chair introduced nominees for the nominating committee by asking them to come forward in front of the head table and line up in the order their names were called.

The chair thanked the nominating committee and announced the “Up Close and Personal with the Candidates” social hour from 6 to 7 p.m. in the foyer of the Pavilion Ball Room on Sunday evening; elections would take place from 7 to 8:45 a.m. on Monday morning.

SECOND CREDENTIALS REPORT
Chairman Roberta Wakefield reported the following credentials/registration as of September 28, 1997 at 4:05 p.m.: Elected Officers, 6; Appointed Officers, 2; District Directors, 8, Chairmen of Standing Committees, 5; Chairman of Nominating Committee, 1; Past Presidents of NAP, 6; Association Presidents, Associations V.P.s (or Pres-Elect or Alternates), 50; Association Delegates, 55; Association Members-at-Large Delegates, 22; Unchartered State/Province Chairmen or Vice-Chairmen, 3; Unchartered State/Province Members-at-Large Delegates, 1; Unit Delegates, 137; Club Delegates, 1; Number of Delegates Entitled to Vote, 297. The revised credentials report was adopted.
ELECTION PROCEDURE
Elections Chairman Marjorie Martin explained the election procedure.

NOTICE OF NO-NOTICE AMENDMENTS TO BYLAWS
Number A. The Florida Association President, Margaret Kalman, on behalf of the Florida Association gave notice for amending Article VII. Nominations and Elections. Section 1.A. by substitution (to increase the number of members on the nominating committee). Copies of the proposed amendment were distributed.

Number B. Chairman Carrie-Mae Blount, on behalf of the Planning and Development Committee, gave notice for amending Article IX. Board of Directors. Section 3.A.2. (to give flexibility in scheduling the mid-term board meeting). Copies of the proposed amendment were distributed.

REPORTS OF OFFICERS
President. Written biennial reports of the officers were included in the convention registration packet. President Scheld presented an oral report (in addition to the written report) paying special tribute to the board of directors, elected officers, district directors, committee chairmen, and the associations and units presidents. The President read an item on “Member’s Rights.”

Treasurer. Treasurer Virginia Taulbert presented the financial report (members had copies); she called attention to the columns on the budget sheet headed actual, y-t-d, and percentage. The chair asked the treasurer to give an update on the “Burn-the-Mortgage” campaign. A printed report was included in the registration packet.

ANNOUNCEMENTS
The chair recognized Convention Coordinator Nancy Jones for announcements. Everyone was invited to the California Hospitality Room from 5 to 6 p.m. followed by the 6 to 7 p.m. Social--Up Close and Personal with the Candidates in the Pavilion Ballroom Foyer followed by dinner honoring the NAP Past Presidents at 7:15 p.m. Delegates were reminded to vote at 7 a.m. on Monday morning and, also, to enjoy the continental breakfast from 7 to 8:45 a.m. hosted by Addison-Wesley Longman. During the time of the continental breakfast a forum, led by Bylaws Committee Chairman Ardith Inman, would be conducted; the purpose of the forum was to give members an opportunity to discuss any of the proposed bylaws amendments prior to formal consideration in the business meetings.

Without objection, the meeting was adjourned at 5:05 p.m.

MONDAY, SEPTEMBER 29, 1997
SECOND BUSINESS MEETING
The second business meeting of the Thirty-first Biennial Convention of the National Association of Parliamentarians was held in the Grand Ballroom of the U.S. Grant Hotel in San Diego, CA on Monday, September 29, 1997. President Kathryn Scheld called the meeting to order at 9 a.m. Secretary Nola Pursifull was present.

WELCOME/INTRODUCTIONS
The president welcomed everyone to the second business meeting and presented those seated at the head table: elected officers, district directors, committee chairmen, advisors, convention coordinator, and Maurice Reed (OH) who gave the inspiration. The chair recognized the (over 100) first-timers to the NAP convention, and welcomed John Bell, representing Addison-Wesley Longman, the new publishing company for Robert's Rules of Order Newly Revised.
MEMORIAL
President Scheld remembered and honored NAP members (listed on page 23 of the convention program) who were deceased during the biennium. Former past president of NAP (1981-83), Henrietta Marjan was specifically remembered. The convention observed a moment of silence in memory of these unforgettable members.

INSPIRATION
Maurice Reed (OH) gave the inspiration for the morning.

THIRD CREDENTIALS REPORT
Chairman Roberta Wakefield reported the following credentials/registration as of September 29, 1997 at 8:45 a.m.: Elected Officers, 6; Appointed Officers, 2; District Directors, 8; Chairmen of Standing Committees, 5; Chairman of the Nominating Committee, 1; Past Presidents of NAP, 6; Association Presidents, Association V.P.s (or Pres-Elect or Alternates), 53; Association Delegates, 55; Association Members-at-Large Delegates, 23; Unchartered State/Province Chairmen or Vice-Chairmen, 3; Unchartered State/Province Members-at-Large Delegates, 1; Unit Delegates, 142; Club Delegates, 1; Number of Delegates Entitled to Vote, 306. There were 13 non-voting members and 35 guests registered for a total number in attendance of 354. The revised credentials report was adopted.

REPORTS OF THE APPOINTED OFFICERS
Historian. Without objection the report of the historian would be given at the last business meeting of the convention in order to include the events of the convention
Executive Director. A comprehensive report was in the registration packet. The President asked members to feel free to talk with Executive Director Kathryn Dehoney; she would be in the NAP Sales Room or in the registration area most of the time.

REPORT OF THE BOARD OF DIRECTORS
In addition to the report of the board of directors in the registration packet, Secretary Nola Pursiful reported the following board actions taken:
1. Considered the report of the parliamentary rules committee and approved recommendations to be reported to the authorship team for the next edition of Robert's Rules of Order Newly Revised.
2. Approved the reclassification of seven (7) PRPs to Retired Registered status.
3. Approved distribution (at no cost) of corrections to the 1200 registered exam study questions to those who had purchased the first edition of the Study Guide for Examination for Registration.
4. Upon receipt of request (in a timely manner) approved refunds of convention registration and meals fees to two members due to emergency reasons.

REPORTS OF STANDING COMMITTEES
Biennial reports were included in the registration packet and only those who had additional information were called on to report.
Budget and Finance. Chairman Virginia Taulbert reported that the committee had met prior to the convention and the committee had reported a balanced budget to the pre-convention board meeting. A proposed budget for the 1997-99 administration was prepared and would be presented for adoption by the post-convention board.

GREETINGS FROM AIP
Dick Weber brought greetings from the American Institute of Parliamentarians (AIP) and commended President Scheld on her successful term of office. He announced and invited NAP members to upcoming educational programs sponsored by AIP--practicums scheduled for Pamona, California on January 16-18, 1998 and in Williamsburg, Virginia on June 3-6, 1998 and the Dahms Memorial Workshop, Chicago, Illinois on November 7-9, 1997.

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REPORT OF THE BYLAWS COMMITTEE
Chairman Ardis Inman reported that during the month of September the committee had approved bylaws for four (4) new units—one each in Pennsylvania, Maine, Washington, and Wyoming—and the units were eligible for a charter. There was one unit’s bylaws pending. In reviewing association bylaws the committee found that several were not in harmony with NAP bylaws; mainly in the area of student members. The chairman emphasized that the only student members that states may have are student members in units.

PROPOSED AMENDMENTS TO THE BYLAWS
Chairman Inman moved the adoption of the following resolution:
Resolved, That the Bylaws Committee chairman be authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the membership in connection with the proposed bylaws amendments considered at the NAP 31st Biennial Convention. Adopted.

(Members were directed to refer to the center section of the National Parliamentarian, 2nd quarter 1997, for amendments as numbered.)

(The first three proposed amendments were referred to the bylaws committee by the 1995 convention body.)

1. Article V. 2.: Amend Section 2 by substituting new subsections A, B, C, and D. Adopted as amended to read:
   A. The District:
      1. Shall promote membership recruitment and retention, leadership training and the educational programs sponsored by NAP; and shall hold one or more district conferences in each biennium.
      2. May hold meetings of officers and chairmen of states and provinces with the district director as may be feasible.
   B. There shall be a director for each district. Each district shall determine the procedures for the election of its District Director. The election shall be completed by July 1 of the odd-numbered years.
      1. The director shall be a registered or professional registered member.
      2. Directors shall be elected for a term of two years or until their successors are elected and shall assume office at the close of the NAP convention.
      3. Directors may serve for two terms consecutively in the same offices.
      4. Vacancies shall be filled by the board of directors.
   C. Districts may adopt standing rules for the conduct of district business provided there is no conflict with NAP bylaws.
   D. The District Director shall:
      1. Serve as a member of the NAP Board of Directors.
      2. Serve as liaison between the NAP Board of Directors and the associations and unchartered states or provinces within the district, including, but not limited to, distribution of information of interest to associations, units, and members.
      3. Interpret NAP policies and programs to associations and unchartered states and provinces through meetings and other means of communication.
      4. Assist in the organization of associations and units within the district.
      5. Encourage and assist states in the organization of classes for preparation for membership and registration.
      6. Appoint, with the approval of the board of directors, chairmen and vice-chairmen of unchartered states and provinces in the district.
      7. Perform such other duties as may be designated in these bylaws or directed by the board of directors.

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2. Article VII.1.A.1. Amend Section 1.A.1. by inserting a new second sentence: All qualified persons whose names have been submitted to the nominating committee and whose candidacies have been endorsed by an NAP association or unit shall be included as nominees in the nominating committee report. Defeated.

3. Article VII.1.A.2. Amend Section 1.A.2. by striking out the first sentence: The nominating committee shall submit at least one name for each office to be filled. Defeated.

4. Article III.1.C.1. Amend Section 1.C.1. by inserting after the word “membership” and the use of the title Professional Registered Parliamentarian. Adopted to read:
C. Professional Registered
   1. To qualify for professional registered membership and the use of the title Professional Registered Parliamentarian, including the right to use of the referral service at NAP Headquarters, a registered member not granted PRP status prior to October 1, 1985 shall successfully complete a professional qualifying course covering advanced material prepared by and administered under the direction of the professional development committee.

5. Article III.1.D. Amend Section 1.D. by striking out in line 3 “actively served” and inserting “charged a fee to serve.” Defeated.

6. Article III.1.D. Amend Section 1.D. by substituting: D. Retired Registered or Retired Professional Registered. A registered or professional registered member who has been registered for at least ten years and who has not actively served as a parliamentarian for the previous two years, may send a written request to the board of directors for reclassification. If reclassification is granted, the title “Retired Registered Parliamentarian” or “Retired Professional Registered Parliamentarian” shall be used as appropriate. Such members shall retain all rights of membership except the right to hold NAP office and the use of the referral service at Headquarters. Requests for reactivation shall be submitted in writing to the board of directors for approval. Adopted.

NOTICE OF NO-NOTICE AMENDMENTS TO BYLAWS

Number C. Leonard Young, on behalf of Carrie-Mae Blount and himself, gave notice for amending Article IV, Section 1 Dues as follows: Insert following the line “Retired Registered Members” the following: “Retired Professional Registered Members, $45.”

7. Article III.1.E. Amend Section 1. E. by substituting:
   E. Youth Group. To qualify for youth group membership in NAP, a group shall be composed of youth interested in parliamentary procedure who are enrolled in educational study or are members of a youth association, and have organized as a group for study under the sponsorship and continuing supervision of an NAP member. The name of the current NAP sponsor shall be on file at NAP Headquarters. Adopted.

8. Article III.1. Amend Section 1 by inserting a new Subsection F:
   F. Retired Regular Member. A member who is not gainfully employed and is over age sixty-five and has been in good standing for at least ten years. Defeated.

9. Article III.5.B. Amend Subsection B line 5 by striking out everything after the word “current” and inserting “calendar year dues and the reinstatement fee. Dues for the full year shall be paid regardless of the date the dues and the reinstatement fee are paid.” Adopted to read:
B. A former member who forfeited membership for nonpayment of dues and applies for reinstatement within two years of date of forfeiture shall be reinstated upon application and payment of current calendar year dues and the reinstatement fee. Dues for the full year shall be paid regardless of the date the dues and the reinstatement fee are paid.

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10. Article IV.1.A. Amend Section 1.A. by striking out "$45" and inserting "$30" for regular members. **Defeated.**

11. Article IV.1.A. to insert new classification of dues, "Retired Regular Members $25" was not considered due to the defeat of proposed amendment number 8.

12. Article IV.1.A. Amend Section 1.A. by striking out "$25" and inserting "$45" for Retired Registered Members. **Adopted.**

13. Article IV.1.D. Amend Section 1.D. last sentence by striking out "March 1 and forfeited if dues are not paid by May 1" and inserting "February 1 and forfeited if dues are not paid by March 1." **Adopted to read:**

   Section 1. Dues
   D. Dues shall be due and payable to NAP Headquarters by January 1. Membership shall be delinquent if dues are not paid by February 1 and forfeited if dues are not paid by March 1.

14. Article IV.1.D. Amend Section 1. D. by adding "All state and provincial associations shall use the same dates as pertain to NAP national dues for dues collection, delinquency, and forfeiture." **Adopted, with proviso to become effective January 1, 1999, to read:**

   Section 1. Dues
   D. Dues shall be due and payable to NAP Headquarters by January 1. Membership shall be delinquent if dues are not paid by February 1 and forfeited if dues are not paid by March 1. All state and provincial associations shall use the same dates as pertain to NAP national dues collection, delinquency, and forfeiture.

15. Article IV.1.E. Amend Section 1.E. by substituting E and inserting new F:

   Section 1. Dues.
   E. Members shall pay NAP national dues and state/provincial association dues directly to NAP Headquarters.

   F. Each state or provincial association shall be responsible for notifying NAP Headquarters of its current state dues amount by October 1 of each year. Following forfeiture date, NAP Headquarters shall forward a list of all members who have paid state and national dues and a list of members who have forfeited their membership to each state president. A check for the appropriate amount of state/provincial dues shall be forwarded to each state president. **Proviso:** To become effective January 1, 1999.

   District Director Mary Bahde moved to amend by striking out the proposed new F to Article IV.1. and substituting the following as the new F:

   F. Each state or provincial association shall be responsible for notifying NAP Headquarters of its current state/provincial dues for all membership classifications by October 1 of each year.
   1. By January 15 each year, NAP Headquarters shall forward to each state/province and unchartered state chairman a list of all members who have paid NAP and state/province dues by the due date with a check for the amount of appropriate dues.
   2. By February 15 each year, NAP Headquarters shall forward to each state/province and unchartered state chairman a list of all members who have paid NAP and state/province dues by the delinquent date with a check for the amount of the appropriate dues.
   3. By March 15 each year, NAP Headquarters shall forward a list of all members who have paid state and national dues and a list of members who have forfeited their membership to each state/province president and unchartered state chairman with a check for the amount of appropriate dues.

   (A motion to refer proposed amendment number 15 and all pending amendments to committee was defeated.) **Adopted, as amended, with proviso to become effective January 1, 1999.**
TELLERS REPORT
Chairman Marjorie Martin presented the following tellers report for the election of officers:

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<th>Ballots Cast</th>
<th>Necessary for Election</th>
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<td>1. Carrie-Mae Blount</td>
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<td>2. Donna Reed</td>
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<td>3. Loretta Simonson</td>
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<td>4. Virginia Taulbert</td>
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<td>5. Anita March</td>
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<th>Candidate for First Vice-President</th>
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<th>Necessary for Election</th>
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<td>279</td>
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<td>2. James McCabe</td>
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<td>3. Virginia Taulbert</td>
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<td>4. Maurice Reed</td>
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<td>5. Ron Stinson</td>
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<td>6. Ardith Inman</td>
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<td>7. Donna Reed</td>
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<td>8. Craig Henry</td>
<td>received</td>
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<tr>
<td>9. Teresa Dean</td>
<td>received</td>
<td>1</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Candidate for Second Vice-President</th>
<th>Ballots Cast</th>
<th>Necessary for Election</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>305</td>
</tr>
<tr>
<td>1. Virginia Taulbert</td>
<td>received</td>
<td>153</td>
</tr>
<tr>
<td>2. Donna Reed</td>
<td>received</td>
<td>108</td>
</tr>
<tr>
<td>3. James Stewart</td>
<td>received</td>
<td>195</td>
</tr>
<tr>
<td>4. Betty Green</td>
<td>received</td>
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</tr>
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</table>

<table>
<thead>
<tr>
<th>Candidate for Third Vice-President</th>
<th>Ballots Cast</th>
<th>Necessary for Election</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>287</td>
</tr>
<tr>
<td>1. Nola Pursifful</td>
<td>received</td>
<td>144</td>
</tr>
<tr>
<td>2. Virginia Taulbert</td>
<td>received</td>
<td>284</td>
</tr>
<tr>
<td>3. Anita March</td>
<td>received</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Candidate for Secretary</th>
<th>Ballots Cast</th>
<th>Necessary for Election</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>292</td>
</tr>
<tr>
<td>1. Jeanette Williams</td>
<td>received</td>
<td>147</td>
</tr>
<tr>
<td>2. Virginia Taulbert</td>
<td>received</td>
<td>259</td>
</tr>
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<table>
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<tr>
<th>Candidate for Treasurer</th>
<th>Ballots Cast</th>
<th>Necessary for Election</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>287</td>
</tr>
<tr>
<td>1. Gloette Hess</td>
<td>received</td>
<td>144</td>
</tr>
<tr>
<td>2. Virginia Taulbert</td>
<td>received</td>
<td>280</td>
</tr>
<tr>
<td>3. Jeanette Williams</td>
<td>received</td>
<td>3</td>
</tr>
<tr>
<td>4. Anita March</td>
<td>received</td>
<td>1</td>
</tr>
</tbody>
</table>
The chair declared the following elected: President, Carrie-Mae Blount; First Vice-President, Leonard Young; Second Vice-President, Donna Reed; Third Vice-President, Nola Pursifile; Secretary, Jeanette Williams; and Treasurer, Gloette Hess.

Bylaws Chairman Ardith Inman continued with the proposed bylaws amendments.

16. Article IV.1. Amend Section 1 by adding a new H:
H. Dues may be paid in the currency value of the country of residence at the current rate of exchange on November 1 preceding the dues year. Postponed to be considered at a later meeting of the convention.

17. Article IV.2.A. Amend Section 2.A. by striking out “$5.00” and inserting “$15.00” for the reinstatement fee for any class of membership. Adopted.

TELLERS REPORT (CONTINUED)
Chairman Marjorie Martin presented the following tellers report for the election of the nominating committee:

<table>
<thead>
<tr>
<th>Candidate</th>
<th>State/Province</th>
<th>District</th>
<th>Votes Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Gmeinder</td>
<td>MN</td>
<td>5</td>
<td>138</td>
</tr>
<tr>
<td>Anita March</td>
<td>MO</td>
<td>6</td>
<td>71</td>
</tr>
<tr>
<td>Nancy Sylvester</td>
<td>IL</td>
<td>4</td>
<td>150</td>
</tr>
<tr>
<td>Edith Stidman</td>
<td>MD</td>
<td>2</td>
<td>112</td>
</tr>
<tr>
<td>James McCabe</td>
<td>IA</td>
<td>5</td>
<td>65</td>
</tr>
<tr>
<td>Craig Henry</td>
<td>OK</td>
<td>6</td>
<td>94</td>
</tr>
<tr>
<td>Betty Tunstall</td>
<td>DC</td>
<td>2</td>
<td>121</td>
</tr>
<tr>
<td>Evelyn Kane</td>
<td>VA</td>
<td>2</td>
<td>60</td>
</tr>
<tr>
<td>Eileen Armstrong</td>
<td>LA</td>
<td>6</td>
<td>33</td>
</tr>
<tr>
<td>Jacquelyn Brown</td>
<td>CA</td>
<td>8</td>
<td>126</td>
</tr>
<tr>
<td>Mary Bearss</td>
<td>FL</td>
<td>3</td>
<td>109</td>
</tr>
<tr>
<td>Jessie Bean</td>
<td>AL</td>
<td>3</td>
<td>53</td>
</tr>
<tr>
<td>Don Drake</td>
<td>OR</td>
<td>7</td>
<td>100</td>
</tr>
</tbody>
</table>

The Chair declared the following elected to serve on the nominating committee: Chairman Nancy Sylvester (IL, District 4); Thomas Gmeinder (MN, District 5); Jacquelyn Brown (CA, District 8); Betty Tunstall (DC, District 2); and Edith Stidman (MD, District 2).

Bylaws Chairman Ardith Inman continued with the proposed bylaws amendments.

18. Article V.2.B.1.&2. Amend Section 2.B.1.&2. by substitution:
B. There shall be a director for each district, who shall be elected at the NAP biennial convention by a majority vote of the delegates attending from the respective district.
   1. The director shall be a registered or professional registered member.
   2. Nominations shall be submitted to the NAP Nominating Committee by the district. The NAP Nominating Committee shall report its nomination(s) for each district at the same time the report of nominations for officers is presented. Defeated.

19. Article VI.1. Amend Section 1 by adding: “Districts may be altered, additional districts may be created, or districts merged, upon written request to the board of directors by any association or district affected by such proposed alteration.” Defeated.
20. Article VI.1. Amend Section 1 by striking out in lines 2 & 3 “a first vice-president, a second vice-president, a third vice-president” and inserting “a president-elect, a first vice-president, a second vice-president.” Defeated.

(Consequential amendments 20.a. through 20.k. were not considered due to the defeat of proposed amendment number 20.)

ANNOUNCEMENTS
The chair recognized Convention Coordinator Nancy Jones for announcements. The luncheon for the day would focus on education, honoring the workshop leaders. Following the luncheon, the first two tracks of workshops would be presented and everyone was advised to refer to page 28 in the convention program for workshop titles and locations. Other announcements included the social at 6 p.m. in the Pavilion Ballroom Foyer followed by dinner at 7 p.m.; following dinner the district directors would meet with members from their respective districts from 9 to 10 p.m. (room locations on page 14 of the convention program).

Without objection, the meeting was adjourned at 12:02 p.m.

TUESDAY, SEPTEMBER 30, 1997
THIRD BUSINESS MEETING
The third business meeting of the Thirty-first Biennial Convention of the National Association of Parliamentarians was held in the Grand Ballroom of the U.S. Grant Hotel in San Diego, CA on Tuesday, September 30, 1997. President Kathryn Scheld called the meeting to order at 9 a.m. Secretary Nola Pursifil was present.

WELCOME/INTRODUCTIONS
The president welcomed everyone to the third business meeting and presented those seated at the head table: elected officers, district directors, committee chairmen, advisors, the convention coordinator, and Phyllis Sylvestri (NV) who would give the inspiration.

INSPIRATION
Phyllis Sylvestri (NV) gave the inspiration for the morning.

FOURTH CREDENTIALS REPORT
Chairman Roberta Wakefield reported the following credentials/registration as of September 30, 1997 at 9:00 a.m.: Elected Officers, 6; Appointed Officers, 2; District Directors, 8; Chairmen of Standing Committees, 5; Chairman of Nominating Committee, 1; Past Presidents of NAP, 6; Association Presidents, Association V.P.s (or Pres-Elect or Alternates), 54; Association Delegates, 55; Association Members-at-Large Delegates, 25; Unchartered State/Province Chairmen or Vice-Chairmen, 3; Unchartered State/Province Members-at-Large Delegates, 1; Unit Delegates, 144; Club Delegates, 1; Number of Delegates Entitled to Vote, 311. There were 15 non-voting members and 35 guests registered for a total number in attendance of 361. The revised credentials report was adopted.

Burn-the-Mortgage Progress Report
Thomas Gmeinder (MN) reported on the progress of the Burn-the-Mortgage Campaign and encouraged members to purchase raffle tickets for prizes that would be presented the last day of the convention and, also, to purchase pages of the commemorative Robert’s Rules of Order Newly Revised.
PROPOSED AMENDMENTS TO THE BYLAWS
Bylaws Chairman Ardith Inman continued with the proposed bylaws amendments.

16. Postponed from the Monday, September 29, 1997 meeting. Article IV.1. Amend Section 1 by adding a new H:
H. Dues may be paid in the currency value of the country of residence at the current rate of exchange on November 1 preceding the dues year. (Motion to refer proposed amendment number 16 to committee was defeated.) Defeated.


22. Article VI.6.A.6. Amend Section 6.A.6. by striking out in lines 3 & 4 “... following a conference call with the other elected officers...” after board meetings and inserting “after consultation with the other elected officers, by telephonic conference call or in person,”. The proposed amendment, as amended, was adopted and reads: 6. Be authorized to take action on unanticipated business that requires action between board meetings, after consultation with the other elected officers by meeting together or by electronic communication, and agreement with the proposed action by a majority of the elected officers.

23. Article VI.6.E. by adding a new 5:
5. furnish a copy of the minutes of the meetings of the board of directors to any member who makes a written request for the minutes and pays the actual cost of making the copies, which shall not exceed ten cents per page. Defeated.

G. The incoming president shall be authorized to appoint the committee chairmen for the ensuing biennium, except the chairman of the budget-finance committee. The officers-elect shall meet prior to the first board of directors meeting of the biennium to approve the appointments. Adopted.

25. Article VII.1.A.1. Amend by striking out “The nominating committee shall consider the qualifications of all candidates proposed by the membership or by members of the nominating committee” and inserting “A nominating committee shall consider the qualifications of all candidates for the elective offices and district directors proposed by the membership, the districts, or the nominating committee.” This proposed amendment was not considered due to the defeat of proposed amendment number 8.

26. Article VIII.3. Amend Section 3 by substituting:
Section 3. Voting Body
The voting body of the biennial meeting shall be composed of members of NAP in good standing. Defeated (vote: Yes 115, No 164).

(Consequential amendments 26.a. through 26.j. were not considered due to the defeat of proposed amendment number 26.)

Without objection, the meeting recessed at 10:25 a.m. and reconvened at 10:35 a.m.

27. Article VIII.3.F. Amend Section 3.F. by striking out in line one the words “of NAP in good standing.” Adopted.


30. Article X. Insert new “Article X. Executive Committee.”
Article X. Executive Committee
Section 1. Composition
A. The members of the executive committee shall be the elected officers and one member elected by and from the board of directors.
B. The parliamentarian and the executive director may attend when requested.
Section 2. Duties
The executive committee shall be authorized to take action only on unanticipated business that requires action between board meetings and shall report any action to the board of directors members within fifteen days.
Section 3. The executive committee shall meet at the call of the president or any three elected officers with at least fifteen days notice to all executive committee members. Meetings may be conducted by telephone conference call or other electronic means with twenty-four hours notice.
Section 4. Quorum
A majority of the committee members shall constitute a quorum.
(Proviso: To become effective at close of 1997 convention.) Defeated.

(Consequential amendment 30.a. was not considered due to the defeat of proposed amendment number 30.)

31. Article X. Amend X by inserting the word “elected” in last sentence after the word “additional” to read: A conference of association presidents shall be held in conjunction with the mid-term and pre-convention sessions of the board of directors for the purpose of education, orientation, networking and sharing experiences. Two additional elected officers from each association may attend. Defeated.

32. Article X. Amend X by inserting after the word “orientation” the following: “proposing recommendations for consideration by the board of directors or the convention body...” Defeated.

33. Article XI.1.B. Amend Section 1.B. by striking at the end of the sentence “appointed by the president unless otherwise provided in these bylaws.” Defeated.

34. Article XI.1.F. Amend Section 1.F. by striking out: F. Committee members shall be selected from the same geographical area when feasible. Adopted.

35. Article XI.1.H. Amend by striking out the last two sentences: With the exception of the budget-finance committee, the education committee, the planning and development committee, the registration examiners committee and youth committee, standing committee members shall be ineligible for appointment to a second consecutive term on the same committee. However, a member of the standing committee may be appointed chairman of that committee for the succeeding term. Adopted.

ANNOUNCEMENTS
The chair recognized Convention Coordinator Nancy Jones for announcements. The luncheon for the day would focus on membership and international expansion; following lunch the second two
tracks of the workshops would be conducted. Persons who had signed up for the evening dine-around should meet in the hotel lobby at 6 p.m.

Without objection, the meeting was adjourned at 11:55 a.m.

WEDNESDAY, OCTOBER 1, 1997
FOURTH BUSINESS MEETING
The fourth business meeting of the Thirty-first Biennial Convention of the National Association of Parliamentarians was held in the Grand Ballroom of the U.S. Grant Hotel in San Diego, CA on Wednesday, October 1, 1997. President Kathryn Scheld called the meeting to order at 9 a.m. Secretary Nola Pursiful was present.

WELCOME/INTRODUCTIONS
The chair presented the following seated at the head table: Board of Directors, Convention Coordinator Nancy Jones, Historian Dorothy Connell, Resolutions Chairman Martha Wood, Credentials Chairman Roberta Wakefield, Missouri Association President Catherine Wittman, Kansas Association President Mary Kreutzer, and Idaho Association President Jane Kissinger.

INSPIRATION
Jane Kissinger, Protocol Chairman and President of the Idaho Association, gave the inspiration for the morning.

FIFTH CREDENTIALS REPORT
Chairman Roberta Wakefield reported the following credentials/registration as of October 1, 1997 at 9:00 a.m.: Elected Officers, 6; Appointed Officers, 2; District Directors, 8; Chairmen of Standing Committees, 5; Chairman of Nominating Committee, 1; Past Presidents of NAP, 6; Association Presidents, Association V.P.s (or Pres-Elect or Alternates), 54; Association Delegates, 55; Association Members-at-Large Delegates, 25; Unchartered State/Province Chairmen or Vice-Chairmen, 3; Unchartered State/Province Members-at-Large Delegates, 1; Unit Delegates, 146; Club Delegates, 1; Number of Delegates Entitled to Vote, 313. There were 16 non-voting members and 35 guests registered for a total number in attendance of 364. The revised credentials report was adopted.

Burn-the-Mortgage Progress Report
Thomas Gneinder (MN) announced that several pages in the commemorative Robert's Rules of Order Newly Revised had been purchased and he challenged attendees to continue to support the fundraising efforts. He announced that Joan Blankenship was the winner of the large gavel.

PROPOSED AMENDMENTS TO THE BYLAWS
Chairman Ardith Inman continued with the proposed bylaws amendments.

36. Article XI.1.H. Amend Section I.H. by substitution:
Section 1. Standing Committees
H. The term for committee members shall be two years or until their successors are appointed. Members of the budget-finance committee, education, planning and development, registration examiners and youth committees shall be eligible for two terms consecutively on the same committee. Members of other committees shall not be eligible for a second term except in the case where a committee member is appointed as chairman of that committee for the succeeding term. Defeated.
37. Article XI.4.A. Amend Section 4.A. by substitution:
Section 4. Education Committee
A. Composition
The committee shall be composed of a chairman and four members, all of whom shall be registered or professional registered members. **Adopted.**

38. Article XI.5.A. Amend Section 5.A. by striking out in lines 3, 4, & 5 "two of whom shall have served on the previous planning and development committee and."
(Steve Glanstein, President of the Hawaii Association, moved to suspend the rules and consider proposed bylaws amendments #38, #40, and #42. The motion to suspend the rules was **adopted.**)

Proposed bylaws amendments **#38, #40, and #42 were adopted as proposed to read:**

38. Section 5. Planning and Development Committee
A. Composition. The committee shall be composed of a chairman and five members, one of whom shall be the first vice-president.

40. Section 9. Registration Examiners Committee
A. Composition. The committee shall be composed of a chairman and six members.

42. Section 10. Youth Committee
A. Composition. The committee shall be composed of a chairman and four members.

39. Article XI.9.A. Amend Section 9.A. line two by striking out “six” and inserting “two.”
(Jimmy Stickeler moved to postpone #39 to be considered after #41. **Adopted.**)

41. Article XI.9.B.3. Amend Section 9.B.3. by adding: **; one or more parts of the examination shall include a question requiring a written response.** **Defeated** (vote: Yes 65, No 200).

39. (See #39 above.) **Adopted, as amended, to read:**
A. Composition. The committee shall be composed of a chairman and four members.

43. Article XIV.3. Amend Section 3 by striking out “June 1” and inserting “April 15” to read:
Section 3. The **Membership Manual** shall be distributed by April 15 following the NAP convention. **Adopted.**

44. Article XVIII.2.A.1. Amend Section 2.A.1. by inserting “the conference of presidents” after “board of directors.” **Defeated.**

**NO-NOTICE BYLAW AMENDMENTS**

A. Article VII.1.A. Amend Section 1.A. by substitution:
Section 1. Nominations
A. A nominating committee of nine members, consisting of one representative from each district and a chairman, shall be elected at the biennial convention.
1. Nominations for the district representative and the chairman shall be made from the floor.
2. Election shall be by ballot at the same time as the election of officers.
   a. A plurality vote shall elect.
   b. In the event of a tie for any position, lots shall be drawn to determine who shall serve.
3. a. The chairman shall not be from the same state or province or the District of Columbia as a district representative.
   b. No member shall serve a consecutive term on the committee.
   c. No state or province or the District of Columbia shall be represented for a consecutive term.
   d. An incoming District Director shall not be eligible to serve on the committee.
4. Vacancies in the committee shall be filled by the board of directors from members of the same state or province or District of Columbia.
(Proviso: To become effective with the election of the nominating committee at the 1999 convention.) **Defeated.**

**B. Article IX. 3.A. Amend Section 3.A. by striking out “the autumn” and inserting “August, September, or October.” Adopted.**

**C. Article IV.1. Amend Section 1 by inserting following the line Retired Registered Members: “Retired Professional Registered Members, $45.” Adopted.**

**PROPOSED NEW STANDING RULE** (submitted by Dick Weber, MO)
5. Any qualified candidate whose name has been submitted to the nominating committee and whose candidacy has been endorsed by an NAP association or district may have a statement published in the same issue of the **National Parliamentarian** in which the report of the nominating committee is published. The board of directors may fix a charge to recover any increased cost of printing and mailing. **Adopted, as amended.**

**REPORT OF THE MEMBERSHIP COMMITTEE**
Chairman Elsie reported as of September 28, 1997 a total of 736 membership exams had been given; 709 passed, 27 failed. NAP has a total membership of 3,890.

**REPORT OF THE REGISTRATION EXAMINERS COMMITTEE**
Chairman Jimmy Stickeler reported that during the biennium there were 139 complete tests (including 10 given at the convention) and 84 partial tests given. The chairman announced that a new issue of the study guide was available.

In response to a question directed to the Professional Development Committee, NAP has 584 PRPs; to date, 194 have submitted points for retaining PRP status, 210 have not submitted points.

**NEW BUSINESS**

Resolutions Chairman Martha Wood reported the following resolutions:

**Number 1 (proposed by the Ethics Committee)**
**Resolved,** That the incoming President appoint a committee of five members to review the “Rules for Disposition of Complaints” in light of the views of the incumbent Ethics Committee as expressed in its biennial report, with instructions to report to the convention in 1999. **Adopted.**
(President Elect Carrie-Mae Blount appointed Lorraine Buckley [MO], Julia vonHaaam [GA], and Walter Carson [MD]. Permission was granted to appoint two other members after the convention and announce in the **National Parliamentarian**.)

**Number 2 (proposed by Susan Govier, HI)**
**Resolved,** That NAP go on record requesting future invocations be designed to be spiritually based to apply to all people instead of reflecting only Christian religions. **Postponed Indefinitely.**

**Number 3 (proposed by District Director Doris Gerace and Ann Gilton, OH)**
**Whereas,** The NAP bylaws are 22 pages in length;
**Whereas,** Robert's Rules of Order Newly Revised on page 562 says “bylaws should be no more detailed in specifications than necessary”;

1997 Convention Minutes / Page 17
Whereas, As parliamentarians we teach groups to keep rules of procedure separate from bylaws; and
Whereas, Members attending convention spend inordinate time at biennial sessions on bylaw details; be it therefore
Resolved, That the bylaws committee be directed to propose amendments to the bylaws to remove from the bylaws those statements which are of a procedural or administrative nature and to propose corresponding NAP standing rules of procedure reporting to the assembly body at the 1999 session. Adopted.

Number 4 (proposed by Lyle Kieban, MI)
Resolved, That the 1997-99 Board of Directors study the financial and administrative impact of a “Convention of Members” and report back to the 1999 NAP Convention the financial and administrative feasibility of holding an NAP “Convention of Members.” Defeated.

Number 5 (proposed by Maurice Reed, OH)
Resolved, That the Planning and Development Committee investigate the use of electronic means for board and/or committee meetings and report to the board of directors at the mid-term meeting. Adopted, as amended.

COURTESY RESOLUTION
(proposed by the Resolutions Committee Chairman)
Whereas, Members assembled for the 31st biennial convention of the National Association of Parliamentarians (NAP), September 25 through October 2, 1997, in the U.S. Grant Hotel, 325 Broadway, San Diego, California; and
Whereas, Members were inspired by the Opening Ceremony and the keynote address by Motivation Dynamics of La Jolla, California, speaker Mona Moon; and
Whereas, Members benefitted from the services and accommodations provided by the U.S. Grant Hotel’s Director of Convention Services Lisa Knoer, Banquet Manager Nancy Lavigne, Banquet Assistant Manager Enrique Jacquez, Director of Audio Visual Aids Brian Kirkwood; and
Whereas, Members relished the Continental Breakfast on Monday, September 29, hosted by Addison-Wesley Longman Publishers; and
Whereas, The NAP President Elect Carrie-Mae Blount was installed with flair and purpose by NAP President Kathryn Scheld; and
Whereas, Members appreciated the tireless work of Convention Coordinator and former CSAP President Nancy Jones, Vice-Convention Coordinator and former CSAP President Gerald Olsen, and their committees to make this convention worthy of exceptional praise; and
Whereas, Members were highly satisfied with the educational training sessions provided by Workshop Committee Chairman Jean Stallings; and
Whereas, Members of the California State Association of Parliamentarians (CSAP) supported this convention with enthusiasm, energy and zeal; and
Whereas, Members received meaningful and informative reports from NAP officers and standing committees; now therefore be it
Resolved, That this resolution is incorporated in the convention minutes and that copies are given to the U.S. Grant Hotel, Convention Coordinator Nancy Jones, and NAP President Kathryn Scheld; and be it further
Resolved, That the members of NAP give a standing ovation to everyone who contributed so diligently to make this a superb biennial convention.
Adopted.

The chair recognized Convention Coordinator Nancy Jones who expressed gratitude to the Director of Convention Services, Lisa Knoer, for assisting with all of the hotel arrangements. A copy of the resolution was presented to Ms. Knoer.
REPORT OF THE HISTORY COMMITTEE
Historian Dorothy Connell corrected the name of the District Three Director in paragraph 2 of the Historian’s Report to read “Martha Hughes.” The Historian’s Report was adopted; the chair announced that the board of directors would approve the addition to the report when the events of the 1997 convention are added.

REPORT OF THE NAP EDUCATIONAL FOUNDATION
President Myraline Lesley reported the addition of two new life members, Juanita Morris (TX) and Doris Gerace (MA); that the silent auction netted $1,119.55 for the foundation working capital.

INVITATION TO 1999 CONVENTION
The chair recognized Missouri Association President Catherine Wittman and Kansas Association President Mary Kreutzer to extend an invitation to everyone to return to the 1999 Thirty-second Biennial Convention that would be held in Kansas City, Missouri. Teresa Dean (MO), who would serve as the 1999 Convention Coordinator, joined in the invitation.

APPRECIATION
President Scheld expressed appreciation to Convention Coordinator Nancy Jones and Vice-Coordinator Gerry Olsen for their dedication in planning and making to happen an outstanding NAP convention. Nancy Jones presented the members of the California Association who had assisted with the task.

ANNOUNCEMENTS
The chair recognized Convention Coordinator Nancy Jones for announcements regarding closure of the convention. President-Elect Carrie-Mae Blount announced that the post-convention board meeting on Thursday morning, October 2, had been changed from 9 to 8 a.m. President Jacquelyn Brown, on behalf of the California Association of Parliamentarians, presented President Scheld with a gift of appreciation. The Chair announced that the luncheon for the day would focus on youth. Following the luncheon, the last two tracks of workshops would be presented. The installation banquet would be in the Grand Ballroom at 7 p.m. when, at the conclusion of the banquet, the convention would adjourn sine die. Then immediately following the adjournment sine die, the President’s reception honoring the new officers would be in the Crystal Room.

ADJOURNMENT
Without objection, the meeting was adjourned at 12 p.m.

[Signature]
Nola Pursiful, Secretary
The minutes of the 1997 Biennial Convention of the National Association of Parliamentarians are approved.

Patricia Dolan, Chairman

Dorothy Carver

Catherine Wittman

11-28-97 Date

12-5-97 Date

12-9-97 Date
NATIONAL ASSOCIATION OF PARLIAMENTARIANS

HISTORIAN'S REPORT
1997-1999

San Diego, California, October 1, 1997, Kay C. Scheid, NAP President, installed the newly elected officers for the 1997-99 biennium at the close of the 31st Biennial Convention. Installed were: President, Carrie-Mae Blount; First Vice President, Leonard M. Young; Second Vice President, Donna L. Reed; Third Vice President, Nola Pursiful; Secretary Jeanette N. Williams; Treasurer Gloette L. Hess. In addition, President Blount's husband, Bob Blount, a computer expert, was installed and promised not to change the program on her computer for the next two years.

Also installed were the District Directors. They were: Audrey A. Carragher, District One; T. Page Johnson, District Two; Martha H. Hughes, District Three; Marjorie L. Weber, District Four; Viola F. Brannen, District Five; Eleanor L. Earle, District Six; Mary L. Randolph, District Seven; Mary E. Bahde, District Eight.

The board theme for 1997-99 was “T.E.A.M.” standing for “Together Everyone Achieves More.” President Blount in her acceptance speech emphasized that the membership is the foundation of this organization. She spoke of the powerful Vision Statement adopted by the board, defining how we want to be known and how we should be known. Our job is to “expedite not to criticize.” Take advantage of basic and advanced courses, attract more young blood. From her enthusiasm and wise words, a mist of energy and excitement could be felt throughout the members present.

With this wise counseling, NAP crossed over the threshold of a new biennium.

In order to provide additional qualified instructors for the PQC and the PDC courses, a “train the trainer” conference was held in the spring of 1998 with eleven PRPs representing different geographic locations attending the conference in Orlando, Florida.
Other development programs that were held in Albuquerque, NM, were: The Conference of Presidents; the second National Training Conference; The Professional Qualifying Course; and The Professional Development Course. The "News and Views" a direct communications with units and associations which contained news that was not printed in the National Parliamentarian, was continued by the President.

NAP Board of Directors employed a new Executive Director February 1, 1998 to succeed Kathryn Dehoney, who retired March 31, 1998 after 26 years of service to NAP. The new Director is Sarah Nief of Independence, MO, a teacher of business education courses in management and office automation. Previously she was employed by Missouri Western State College and Northwest Missouri Community College. She has a B.A. degree from Graceland College in Lamoni, IA, and a M.ED degree from the University of Missouri.

NAP History Book, History of the National Association of Parliamentarians, was completed and orders filled at $52.50 a copy.

NAP Office Upgrade: The National office computers have been linked in a network. Modern user-friendly financial software was installed which allows the office staff to handle almost any type data needed. The first major project was the membership database software. Next was the program to handle dues for associations, as adopted by the San Diego convention. This changeover went into effect December 31, 1998. Bob Blount, computer expert and President Carrie-Mae's husband, in addition to volunteering his expertise and time, spent many days at headquarters as consultant and assistant to installing, programming, and updating the computers for the financial software changeover.

January 1, 1999, a new postage and handling schedule for NAP went into effect.

January 1, 1999, NAP Headquarters put into effect the new method of collecting state association dues with the national dues which was adopted at the 1997 convention. NAP then sends the state association dues back to the states. This method helps NAP keep an accurate and timely record of members who are in good standing, because a member cannot belong to the state association without belonging to NAP or belong to NAP without belonging to the state association. This process went smoothly.

April 6, 1999, the first combined NAP District and AIP (American Institute of Parliamentarians) Region III meeting was held in Miamisburg, OH.

April, Parliamentary Law Month, was recognized by a proclamation from NAP President Carrie-Mae Blount and printed in the National Parliamentarian.

YOUTH ACCOMPLISHMENTS:
Barbara Novero, age 10, member of the Elsa Wideman Student Group, is the youngest
regular member of NAP. Eventually the students organized the California Gamma Tau Sigma unit with members ranging in age from 10 to 14 years old.

The NAP Educational Foundation supported the youth program by contributing $3,000 to involve and expose national parliamentarians from four national youth organizations with the opportunity to attend NAP Convention in Kansas City, MO in 1999. The four organizations are: Future Business Leaders of America, Health Occupational Services Association, Future Homemakers Association, and Vocational Industrial Clubs of America. Helping the youth programs is helping the future growth of NAP.

The NAP Board of Directors and NAP Educational Foundation Board of Trustees agreed that the Foundation will “fund” the educational materials inventory of NAP, beginning September 1, 1999. This program will be beneficial to both organizations. Basically, the Foundation will own the educational materials inventory and NAP will develop and market the material.

The record of membership in NAP as of September 9, 1999: Members 2,894; Professional Registered Parliamentarians, 462; Registered Parliamentarians, 212; Retired Professional Registered Parliamentarians, 110; Retired Registered Parliamentarians, 5; Student Groups, 14; Student Members, 175; Clubs, 2.

NAP representatives, including the president, were present at most of the district conferences and association conventions throughout the country during the biennium.

The last payment on the headquarters building was made July 1999. NAP will BURN THE MORTGAGE AT THE 32ND BIENNIAL CONVENTION.

What a T.E.A.M. effort. The 1997-1999 TEAM is to be congratulated on their direction, perseverance, and achievements all in the love and interest of the National Association of Parliamentarians.

Myraline Lesley
Historian

Adopted by Board of Directors
October 3, 1999

Historian Report - 3
The Board of Directors met five times during the 1997-1999 biennium. Board action and information:

- approved appointments of chairmen of unchartered states
- elected two members to the budget/finance committee
- elected the members of the ethics committee
- approved the 1997-1999 budget and subsequently amended as necessary
- approved appointments made by the president per Article VI, Section 6, of the bylaws
- approved the appointment of the 1999 convention coordinator
- encouraged committee chairmen to develop a procedures manual for their respective positions
- acknowledged the retirement of long-time employee and executive director Kathryn Dehoney
- selected as the new executive director Sarah Nieft
- received information that the history book is being distributed
- upon meeting the requirements and by request, approved the reclassification of registered parliamentarians and professional registered parliamentarians to retired status
- amended board standing rules as necessary to reflect current procedures
- acted on confidential items in executive session as necessary
- received reports from the facilitators of the Conference of Presidents
- continued development of the webpage
- received information that the University of Wisconsin Independent Learning Course continues to attract new students
- adopted resolutions thanking Robert Blount ("The Consultant") for his volunteer service to NAP
approved changes to the “application for renewal of student membership” to reflect current procedures

heard reports from the executive director stating that procedures have been implemented to save staff time and expedite membership services

upon recommendation of the youth committee, approved complimentary registrations and meals to each of four national youth parliamentarians for the 1999 convention

elected Craig Henry and Myraline Lesley to serve as trustees on the NAP Educational Foundation

approved a new fee schedule for postage and handling for NAP sales items

approved registration fees for the 1999 convention

received information from the executive director verifying that the NAP office and bank accounts are Y2K compliant

authorized the planning and development committee chairman to investigate the possibility of developing a joint ethics statement with the American institute of Parliamentarians for the profession

purchased directors and officers liability insurance for the association

established a relationship with the NAP educational foundation to create an educational materials fund

approved the audit report and noted that a management letter was included

noted that NAP members have received recognition in national publications

established procedures to ensure that board standing rules are updated when amended

upon recommendation of the nominating committee, recommended that the convention standing rules allow each candidate opportunity for a three minute speech

upon recommendation of the nominating committee, approved a motion that directs the 1999-2001 bylaws committee to propose changes to the bylaws that will change the tradition of moving “up the ladder”

referred motions regarding a teacher training course and a leadership development course to appropriate committees
approved Atlanta, Georgia, as the site for the 2000 National Training Conference and appointed Julia vonHaam as coordinator and Mary Lou Stephens as vice coordinator.

reviewed the proposed 1999-2001 budget

upon recommendation of the special committee to review the rules for disposition of complaints, approved changes to the rules for the disposition of complaints, contingent upon the adoption of the related proposed bylaw amendments

approved the historian’s report from the beginning of the biennium until the opening of the convention

approved a new campaign to complete the special commemorative RONR book used in the “Burn the Mortgage” campaign

upon recommendation of the professional development committee, approved a new professional development point system reporting form

adopted a resolution regarding a bylaws revision to be presented to the convention

performed other duties as outlined in the bylaws and standing rules

Jeanette Williams, PRP
NAP Secretary
1997-1999