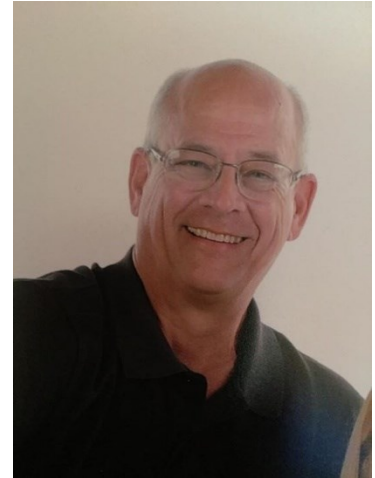


NAP DISTRICT FIVE NOTES

The National Association of Parliamentarians©
District Five (5) is made up of the
chartered associations:

Kansas State Association of Parliamentarians
Manitoba Association of Parliamentarians
Minnesota State Association of Parliamentarians
Missouri State Association of Parliamentarians
Nebraska State Association of Parliamentarians

And the unchartered regions of:
Iowa, North Dakota, South Dakota, Nunavut,
and Saskatchewan.



Larry D. Martin, PRP, District 5 Director, NAP Board of Directors Representative
Lddsmartin@att.net – 816-550-4429

Calendar Updates

UPCOMING EVENTS WITHIN THE DISTRICT FIVE

APRIL 7, 2018 – Manitoba Educational Seminar & Annual General Meeting

At Hilton Winnipeg Airport Suites, 1800 Wellington Ave, Winnipeg, Manitoba
Members: \$55.00/ Guests: \$75.00
Members only – Register on-line and pay at door
Register via Eventbrite.ca or via mail.

APRIL 14, 2018 – (Missouri) Santa Fe Trail Unit and Jacomo Unit Workshop

At St. Luke's United Church of Christ, 727 N. Main, Independence, MO
8:30am – 2:00pm – Fee \$15 before April 7.
Presenters are Peggy Young, PRP-R; Teresa Dean, PRP; Dr. Leonard Young, PRP.
To register: Shirley McCarty, 831 W. Truman Rd, Independence, MO 64050 or
Sftu1963@gmail.com

MAY 5, 2018 – Minnesota Annual Meeting

At Holiday Inn Airport South in Bloomington, MN, 1201 W. 94th, Bloomington, MN.
8:00am – 3:00pm – Fee \$45 before April 26.
Presenter: Jeanette Williams, PRP, and Past NAP President.
To register: Judy Twisk, 6629 Humboldt Ave So, Richfield, MN 55423 or 612-819-8064
or Judytwisk@aol.com.

MAY 5, 2018 – Missouri Annual Meeting –

At St. Luke's United Church of Christ, 727 N. Main, Independence, MO.

12:30pm – 3:00pm – Fee free, pre-pay for lunch if desired before April 28.

Presenter: Kevin Connelly, PRP, NAP Secretary and District 7 Director.

To register: Virginia Berberick, PRP, 10908 W. 96th Terr, Overland Park, KS 66214, or 816-868-4275 or Virginiaberberick@earthlink.net.

MAY 18-19, 2018 – Nebraska Annual Meeting and Workshop

May 18 – Annual Meeting, Awards Banquet, and Celebration of Leaders.

At Fellowship Community Church, 86th and Holdrege, Lincoln, NE

6:00pm-9:00pm – Fee \$25 before May 11.

May 19 – Workshop from 9:30am – 4:00pm – Fee \$75 before May 11.

Presenter for workshop: Alison Wallis, PRP, titled "*The Law and RONR*".

To Register: Nylanne Scheidegger, 3516 Laredo Lane, Hastings, NE.

JUNE 23, 2018 – District Five Conference

At Mazuma Credit Union Community Room, 7260 W. 135th St., Overland Park, KS 66223

9:00am – 3:45pm – Fee \$30 which includes lunch, registered before June 16.

Presenters: Virginia Berberick, PRP, titled "*Stairsteps to Learning Basic Parliamentary Procedure*", and Jeanette Williams, PRP, Past NAP President, titled "*Applying Secondary Amendments to the Primary Amendment 'Strike Out and Insert.'*"

To register: NAP HQ, via Stefanie Luttrell, 213 S. Main St, Independence, MO 64050, or 816-833-3892 or on-line to "parliamentarians.org" with STORE. [Download](#)

[Registration Form](#)

For hotel needs, **The Holiday Inn Express and Suites**, 7580 W. 135th St, Overland Park, KS 66223, 913-681-8400 or fax 913-681-8401. Request "NAP District 5" to book, 2queen beds room for \$125.00 plus 19.1% tax per room/day. Available to book for Friday, June 22 and/or Saturday, June 23. This is within walking distance to the Mazuma Credit Union Community Room.

Shuttles are not provided, but Uber, SuperShuttle, car rentals, and taxi cab are available from the MCI (Kansas City International Airport), and travel time about 25-35 minutes.

September 7-9, 2018 - NAP NATIONAL TRAINING CONFERENCE

Location: Hyatt Regency, 2 Fountain Plaza, Buffalo, NY 14202 www.hyattregency.com

Friday, Sept.7 at 8:00am breakfast included with registration until Sunday, **Sept.9** at noon.

Full Conference registration: \$399 till June 1. One-day registration: \$225 till June 1.

Hotel: priced at \$129/night plus taxes. Contact www.hyattregency.com or 888-421-1442; rates good until August 6, 2018.

Other Events at the NAP NTC:

Sept.5-6 – PQC and PRC – contact NAP HQ for registrations.

Sept.5-6 – Leadership Conference - \$75, contact NAP HQ for registrations.

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Call to District Five Conference

CALL TO THE DISTRICT FIVE CONFERENCE is extended to all members and friends of the NAP District Five for (Saturday) June 23, 2018 in Overland Park, Kansas. Registration details and registration is included in this newsletter.

One piece of business of this conference is to elect the district director for the 2019-2021 term. NAP Bylaws ARTICLE IV. Divisions. Section 2. B. District Director. 1. state that the director shall be a registered or professional registered member who have their principle residence in the district at the time of the election. Submit your name and any short bio as soon as possible to me so that notification can be sent to the district members prior to the conference.

Two of our district members will bring an educational component to the conference. Virginia Berberick, PRP, from Kansas will bring "***Stairsteps to Learning Basic Parliamentary Procedure,***" geared to newer members or prospective members. We hope that **Each One, Reach One** to invite those in their circle of friends to our conference and see if this is an organization they may consider joining.

Jeanette Williams, PRP, and Past NAP President, from Minnesota will bring "**Applying Secondary Amendments to the Primary Amendment "Strike Out and Insert,"**" geared to a more complex and advanced learning component. Her presentation's focus is on the intricacies of secondary amendments to the primary amendment "amend by striking out and inserting." We encourage every district member to attend, and to bring those who might have interest in Roberts' and the rules we live by in our units, associations, district, and national.

This district director would like to expand his thoughts to how the District Five can grow and be more impacting within NAP. The theme for 2017-2019 is "**Each One, Reach One,**" as outlined in the December 2017 district newsletter. The advantage of viewing your circle of friends as potential members of NAP is not just to grow the larger NAP circle. There was a point in your life where you believed that the tenets of *Roberts' Rules Newly Revised* would meet your needs and you joined a unit or became an MAL within NAP. Your point of learning about new understandings of Roberts' occurred because you networked with others of similar passion.

Our upcoming district conference on June 23, 2018 allows for you to invite your friends who might be interested. As "**Each One, Reach One**" encourages you to be the tip of the arrow to help others see what NAP is about, the district conference can help them see how much fun and networking this brings to them while learning about quality ways to bring about effective meetings. Mrs. Berberick's presentation highlights basic procedures for the newly interested potential member, and Mrs. Williams' presentation gears to a more complex point for experienced members. Both needs are met. While friends are not authorized to voice and/or vote during the business meeting, they can view how it's done.

We look forward to seeing you at the conference.

LARRY D. MARTIN, PRP
2017-2019 District Five Director

Parliamentary Pictures!



Installation during the 2017 NAP Biennial Convention



District Director's first meeting with President Jim Jones

Got pictures? Send them to us, we'll be happy to include them!

Proposed NAP Bylaws Amendment

DISTRICT FIVE CONFERENCE

AMENDMENT TO BE PRESENTED AT THE CONFERENCE TO RECOMMEND A
PROPOSED AMENDMENT TO THE NAP BYLAWS

Current NAP Bylaws:

ARTICLE IV. DIVISIONS.

Section 2. Districts. A. District Conferences

2. Each district director shall send the written call of the district conference no fewer than forty-five and no more than sixty days before the district conferences.

Amend by Striking “~~forty five and no more than sixty~~” and inserting “**sixty and no more than one-hundred eighty days**”.

CURRENT READING	AMEND	WILL READ
ARTICLE IV. DIVISIONS. Section 2. Districts. A. District Conferences. 2. Each district director shall send the written call of the district conference no fewer than forty-five and no more than sixty days before the district conference.	2. Each district director shall send the written call of the district conference no fewer than forty five and no more than sixty sixty and no more than one-hundred eighty days before the district conference.	2. Each district director shall send the written call of the district conference no fewer than sixty and no more than one-hundred eighty days before the district conference.

Submitted by: District 5 Conference

Rational: District directors need more time to create their district’s conference locations and hotel reservation information. District attendees should receive information on the district conferences in sufficient time to make hotel and air reservations for the best rate. Sixty days is not sufficient time to get the best rate for air flights and should therefore be extended.

District Five Conference recommends that NAP adopt this amendment at the 2019 NAP Biennial Convention.

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Committee to Review and Approve the Minutes

For organizations that holds meetings more than three months apart (or if a major change in members of the assembly is anticipated), a committee to review and approve the minutes (sometimes called a “minutes committee”) should be established for the purpose of reviewing and accepting the minutes of the meeting. By taking this action, the minutes will be addressed by people who have recent memory of events and are more likely to accurately reflect the events of the meeting.

Committee Function

During the meeting in question, a motion to establish a committee to review and approve the minutes (minutes committee) for the purpose of amending and reviewing the minutes should

be made and approved. The committee should be given authority to modify and approve the minutes. The assembly can be reminded that any error that may be found after the committee approves the minutes can be changed simply by a motion to *amend something previously adopted*.

A sample motion to create the committee is below:

"I move to create a 5 member committee to review and approve the minutes with instructions to complete the task of review and approval of this meeting's minutes within 10 days and that they report back at the next meeting."

When the meeting is adjourned, the secretary formalizes the minutes and presents a copy to the chair of the minutes committee. The minutes committee then convenes and reviews the minutes as they would normally and decides on any corrections necessary—usually in cooperation with the Secretary. It may also be worthwhile to distribute preliminary copies of the minutes to the members of the assembly and invite them to offer suggestions either informally or at a formal hearing.

At the next meeting of the assembly, the minutes can be read or not read (dispensed with). The chair states that the minutes were approved by the minutes committee but also mentions that corrections to the minutes can still be made when discovered.

References

"If the next business meeting is more than three months or if there will be a change or replacement in a portion of the membership, the executive board or a committee appointed for the purpose should be authorized to approve the minutes." – RONR (11th ed.), p. 474, XV, 31-33

"A draft of the minutes can be sent to all members in advance (usually with the notice of the next meeting). In such case, it is presumed that the members have used the opportunity to review them." – RONR (11th ed.), p. 474, XV, 19-21

"If an error in the minutes is discovered after their approval, a motion to amend something previously adopted is in order." – RONR (11th ed.), p. 475, XV, 18-20

PAUL D. MCDONALD
2017-2019 District Five Newsletter Editor

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Call For Papers

The District Five Newsletter is published quarterly and welcomes contributions from its members. Articles, submissions, and items for the calendar may be made

to the District 5 Director: Lddsmartin@att.net – 816-550-4429 or to the editor
paul@speakerpaul.com – 913-708-3037.