

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Minutes of the Regular Meeting
Board of Directors
February 12, 2019

Call to Order:

President Jim Jones, PRP, called the regular meeting of the NAP Board of Directors to order at 8:00 PM EST, on February 12, 2019. The meeting was held utilizing AdobeConnect.com.

Welcome:

The president welcomed the board members and thanked them for attending.

Board Members Present:

President Jim Jones, PRP; Vice President Darlene Allen, PRP; Secretary Kevin Connelly, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Alison Wallis, PRP; Director-at-Large Ann Rempel, PRP; Director-at-Large Joyce Brown-Watkins, PRP; and District Five Director Representative Larry Martin, PRP.

Advisers Present:

NAP Executive Director Cyndy Launchbaugh, NAP Parliamentarian Jim Stewart, PRP, and Jeff Weston, AdobeConnect technological support.

Guests Present:

Lori Lukinuk, Sandra Hyatt, Cindy Hinckley, Emma Faulk, Junita Carn, Jodie Sanders, Derrick Isaac, Roland Williams, Greg Goodwiller, Richard Brown, Zach West, Mary Remson, Tanya Crockett, Ramona M. Hill, Rob Robinson, Rosalie Stroman, Carol J Davis, Karen Clemons, Bennyfer Bridgewater, Diana Duncan, Corliss Baker, Rosemary Seghatoleslami, Barbara Whitaker, Carl Nohr, Burke Balch, Emma Faulk, Weldon Merritt, Don Freese, Jan Strand, and Ed Sanchez.

Quorum:

A quorum was established with eight voting members being present.

Approval of Agenda:

The proposed agenda was adopted without objection.

Report of the Minutes Approval Committee:

Chairman Larry Martin reported that the minutes of the regular meeting of November 13, 2018, the special meeting of December 21, 2018, and the executive sessions of November 13, 2018 and December 21, 2018 were approved by the committee.

Reports of Officers - The following members had additions to their written reports:

Vice President Darlene Allen reported that she visited with the NAP office staff in December 2018, and in January 2019 attended the meeting of the Parliamentarians of Brooklyn, New York.

Director at Large Joyce Brown Watkins noted that she attended the last Town Hall meeting via AdobeConnect.

Report of the Budget Committee:

Treasurer Wanda Sims reviewed the 2019 Operating Budget with the board members, and gave a report of NAP's investments.

Report of Auditor:

Treasurer Sims stated that the auditor has informed her that NAP must change its IRS

designation to 509 (A) (2). The Audited Final Financial Report will cover the fiscal year of December 1, 2016 to November 30, 2017.

Report of Membership and Registration Exam Committee:

The report of the MREC will be emailed to the board members.

Report of the Executive Director:

Executive Director Cyndy Launchbaugh reported that as of February 12, 2019, 66% of the members have renewed their memberships for 2019.

E.D. Launchbaugh recommended that the board set the member reinstatement fee to zero dollars for those dropped members who renew in March 2019.

E.D. Launchbaugh also noted that NAP has hired two new employees since November 2018 - Alexandra Blair is the full time employee hired in November 2018, and the part-timer Susan Wood was added shortly afterward. The personnel committee is just finishing interviewing candidate for the last open position created when Stefanie Luttrell resigned.

Assumption of Chair by Vice President Allen:

President Jones' internet connection was temporarily lost, so Vice President Darlene Allen assumed the chair.

Waiver of Reinstatement Fee for March 2019:

It was moved that the board set the reinstatement fee to zero dollars for those members renewing in March 2019. The motion was adopted by a vote of 7 Yes, and 0 No.

Resumption of Chair by President Jones:

President Jones was able to get back online and assumed the chair.

Request from the Ontario Association of Parliamentarians:

There was a request from the newly rechartered Ontario Association of Parliamentarians for reimbursement of its members association dues while they were unchartered. It was moved that NAP reimburse the Ontario Association of Parliamentarians \$2800.00. The motion was adopted by a vote of 7 Yes, and 0 No.

NAP Commission on Credentialing grant application:

It was moved that the board approve the Commission on Credentialing's grant application to the National Association of Parliamentarians Educational Foundation. The motion was adopted by a vote of 5 Yes and 3 No.

Concerns from members regarding the beta testing process for the Registered Parliamentarian credential:

Vice President Allen, the board liaison to the NAP Commission on Credentialing, reported that a couple of members had concerns regarding the selection process for participants in the beta testing process for the Registered Parliamentarian designation. The board took no action on this matter at this time.

New Business:

Donation to the Knights of Columbus Council 1384 in memory of Henry M.

Robert III:

It was moved that NAP donate \$1000.00 to the Knights of Columbus Council 1384 in memory of Henry M. Robert III. The motion was adopted by a vote of 8 Yes and 0 No. Treasurer Sims was directed to send the donation to the Knights of Columbus Council 1384.

Announcements:

The next regular meeting is scheduled for May 14, 2019 at 8:00 PM EDT.

Executive Session:

Without objection, the board moved into executive session at 9:07 PM, with E.D. Launchbaugh, Parliamentarian Jim Stewart, PRP, and AdobeConnect Technician Jeff Weston permitted to attend.

Rise out of Executive Session:

The meeting rose out of executive session at 9:16 PM.

Adjournment:

The meeting adjourned at 9:16 PM.

Kevin Connelly, PRP
NAP Secretary

Chair Larry Martin, PRP Date Approved

Alison Wallis, PRP Date Approved

Joyce Brown Watkins, PRP Date Approved