

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Minutes of the Special Meeting
Board of Directors
March 24, 2019

Call to Order:

President Jim Jones, PRP, called the special meeting of the NAP Board of Directors to order at 3:30 PM EDT, on March 24, 2019. The meeting was held utilizing AdobeConnect.com.

Welcome:

The president welcomed the board members and thanked them for attending.

Board Members Present:

President Jim Jones, PRP; Vice President Darlene Allen, PRP; Secretary Kevin Connelly, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Alison Wallis, PRP; Director-at-Large Ann Rempel, PRP; Director-at-Large Joyce Brown-Watkins, PRP; and District 5 Director Larry Martin, PRP.

Advisers Present:

NAP Executive Director Cyndy Launchbaugh.

NAP Parliamentarian Jim Stewart, PRP.

Lori A. Lukinuk, PRP, AdobeConnect technological support.

Guests Present:

Ramona Hill, Richard Brown, Weldon Merritt, Corliss Baker, and Don Freese.

Briefing on Status with the Internal Revenue Service:

Treasurer Sims reported that NAP's 2011 IRS determination letter referred to NAP as "NAP Public Education Fund." The NAP headquarters staff is looking through its documents for a later determination letter since NAP incorporated in the District of Columbia. The IRS is requiring a new determination letter if the old one is over 4 years old. The treasurer is working with the auditors, and may request one for its records, to get all the necessary documents to remain in good standing with the IRS. President Jones thanked the treasurer for her efforts.

Maintenance Motion:

The Personnel Committee met recently at NAP headquarters and the members noticed extensive damage to the headquarters parking lot, as well as a leak in the wall on the lower level that needed to be repaired. The following motion was proposed: That \$20,000 be allotted for repairing the parking lot and fixing the leak in the lower level of the NAP Headquarters Building and that the repairs be completed by June 1, 2019. The motion was adopted by a vote of 7 Yes, and 0 No.

Approval of Registration Fees for the 2019 NAP Biennial Convention:

The Board considered the following registration fees for the 2019 NAP Biennial Convention:

National Event Budget		2019 NAP Biennial Convention		NATIONAL AS		Non-Mbr.		Student		BUDGET		
REVENUES (2018)		Until Date	Mbr. Rate	Attendees	Rate	Attendees	Rate	Attendees	Rate	Attendees		
Registration Fees:												
Full Conference Early-Bird			\$ 399	196	\$ 78,204	\$ 450	2	\$ 765	\$ 199	6	\$ 1,254	\$ 80,223
Full Conference Regular			\$ 450	30	\$ 13,500	\$ 500	2	\$ 850	\$ 225	0	\$ -	\$ 14,350
Full Conference Onsite			\$ 475	26	\$ 12,350	\$ 525	2	\$ 893	\$ 235	0	\$ -	\$ 13,243
One-Day Early-Bird			\$ 150	0	\$ -	\$ 200	0	\$ -	\$ 100	1	\$ 130	\$ 130
One-Day Regular			\$ 175	0	\$ -	\$ 225	2	\$ 383	\$ 125	0	\$ -	\$ 383
One-Day Onsite			\$ 200	0	\$ -	\$ 250	3	\$ 825	\$ 150	3	\$ 375	\$ 1,200
Youth Day Registration					\$ -			\$ -	\$ 50			\$ -
Guest			\$ -		\$ -			\$ -				
Comps			9					\$ -	\$ 15.00			-

The motion to adopt the registration fees was adopted by a vote of 4 Yes, and 3 No.

Approval of the 2019 NAP Leadership Conference Fees:

It was moved that the early-bird registration fee for the 2019 NAP Leadership Conference be set at \$120.00. The motion was adopted by a vote of 5 Yes, and 2 No.

It was moved that the regular registration fee for the 2019 NAP Leadership Conference be set at \$130.00. The motion was adopted by a vote of 5 Yes, and 2 No.

Approval of 2021 NAP Convention Hotel Site:

It was moved that the Renaissance Waverly Hotel be the site of the 2021 NAP Biennial Convention. The motion was adopted by a vote of 5 Yes and 1 No.

Adjournment:

The meeting adjourned at 4:17 PM EDT.

Kevin Connelly, PRP
NAP Secretary

Chair Larry Martin, PRP Date Approved

Alison Wallis, PRP Date Approved

Joyce Brown Watkins, PRP Date Approved