

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®
Minutes of the Regular Meeting
Board of Directors
May 14, 2019

Call to Order:

President Jim Jones, PRP, called the regular meeting of the NAP Board of Directors to order at 8:00 PM EST, on May 14, 2019. The meeting was held utilizing AdobeConnect.com.

Welcome:

The president welcomed the board members and guests and thanked them for attending.

Board Members Present:

President Jim Jones, PRP; Vice President Darlene Allen, PRP; Secretary Kevin Connelly, PRP; Treasurer Wanda Sims, PRP; Director-at-Large Alison Wallis, PRP; Director-at-Large Ann Rempel, PRP; and Director-at-Large Joyce Brown-Watkins, PRP.

Advisers Present:

NAP Executive Director Cyndy Launchbaugh, NAP Parliamentarian Jim Stewart, PRP, and Greg Goodwiller, AdobeConnect technological support.

Guests Present:

Allison David, Bennyfer Bridgewater, Carol Davis, Corliss Baker, Dan Ross, Daniel Brown, Dave Whitaker, Dawn Baskerville, Denisha McPherson, Derrick Isaac, Diana Duncan, Don Freese, Donna Mitchell, Dorothea Martin, Gregory Delts, Jan Strand, Jeanette Williams, Jeannine Hunte, Jodie Sanders, Juanita Carn, Kelley Jones, Loretta Tillery, Lucy Anderson, Ramona Hill, Richard Brown, Rob Robinson, Roland Williams, Rosalie Stroman, Rosemary Seghatoleslami, Sabra Pacheco, Shanda Ross, Tanya Crockett and Vivian Vincent.

Quorum:

A quorum was established with seven voting members being present.

Report of the Minutes Approval Committee:

Secretary Connelly reported that the minutes of the regular meeting of February 12, 2019, the executive session of February 12, 2019, and the special meeting of March 24, 2019 were approved by the committee.

Reports of Officers – There was the following addition to Vice President Allen’s written report:

Vice President Darlene Allen reported that she attended the Lee Demeter Registered Parliamentarians Unit meeting the previous evening via conference call and presented a workshop.

Report of Auditor:

Treasurer Sims stated that the auditor will be forwarding NAP’s current IRS determination letter within a few weeks which will aid in NAP’s refile for a new determination letter with the Internal Revenue Service.

Report of Professional Development Committee:

The Professional Development committee recommended the following five motions for proposed changes to the National Association of Parliamentarians Operational Policies and Procedures Manual, Section 5.2:

1. **Move to amend by Striking out and Inserting:** ‘Recertification’ with ‘Renewal’ in all places where this appears in Section 5.2 thru Section 5.10.
2. **Move to amend by adding the following new language to 5.2.07** “accompanied by a letter of congratulations from the president.” (NAPOPP line 682)
3. **Move to amend by adding new language in a new section** “5.2.08 Headquarters shall send the names of new PRPs to the board of directors and the editor of the NP, who shall publish the names in the NP.” (NAPOPP lines 683-684)
4. **Move to amend by Striking out and Inserting in Section 5.3.03** subsection 4) ~~understanding provisions in the current edition of RONR;~~ 4) 4) serving as an instructor and demonstrating ability to communicate parliamentary information; (NAPOPP lines 695-697)
5. **Move to amend by Striking out \$250 and Inserting \$350 of Appendix A** in areas (8) Professional Qualifying Course; (10) Professional Renewal Course; and (12) Train the Trainer
 - a. Also add information regarding the associated “Date Set” being January 14, 2014, if needed.

All five motions were referred to the Policy and Procedures Committee without objection.

Report of the Executive Director:

In addition to her written report, Executive Director Cyndy Launchbaugh stated that a picture of the new NAP staff members is now posted on the NAP website.

Four different contractors have recommended that the driveway and parking lot at the NAP headquarters not be repaved, but should instead have the cracks filled in and then resealed.

The building’s windows will be replaced.

E.D. Launchbaugh reminded the board that the headquarters will be closed for Memorial Day.

Recommendation of the Commission on Credentialing:

Without objection, the secretary was instructed to include in these minutes that the Board of Directors was notified of the Commission on Credentialing’s decision to maintain the current Registration Credential Processing fee at \$150, and that the Board has taken no further action on this matter.

Without objection, the Board postponed consideration of the Commission’s recommendation to submit its grant application to the National Association of Parliamentarians Educational Foundation to the next Board meeting.

Without objection, the Board postponed consideration of the Commission’s request that the board fill the vacancy on the Commission to the next Board meeting.

Appointments:

Without objection, the following appointments were approved by the Board of Directors:

2022 NAP Training Conference Site Committee: Vice President Darlene Allen, chairman

2020 NAP Training Conference (San Antonio):

Lucy Anderson, TX, coordinator
Sheryl Wombley, TX assistant coordinator
David Whitaker, NC
Linda Baer, VA

2021 Convention (Atlanta)

Corliss Baker, GA, coordinator
Carol Davis, GA, assistant coordinator

Announcements:

The next regular meeting of the Board of Directors is scheduled for August 13, 2019 at 8:00 PM EDT.

The next scheduled in-person meeting of the Board of Directors is scheduled for September 4, 2019 at 8:30 AM MDT at the site of the NAP Convention in Las Vegas, Nevada.

Adjournment:

The meeting adjourned at 8:55 PM EDT.

Kevin Connelly, PRP
NAP Secretary

Chair Larry Martin, PRP	Date Approved
Alison Wallis, PRP	Date Approved
Joyce Brown Watkins, PRP	Date Approved