



# NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

213 South Main Street, Independence, MO 64050 | 816.833.3892 | 888.627.2929 | [hq@nap2.org](mailto:hq@nap2.org)  
[www.parliamentarians.org](http://www.parliamentarians.org) | [www.facebook.com/parliamentarians](http://www.facebook.com/parliamentarians)

## MEMBERSHIP APPLICATION

### INSTRUCTIONS:

- Choose the preferred exam version and format: RONR In Brief (40 questions) RONR (100 questions - PAPER ONLY)  
Online Exam\* Paper Exam  
\*If you choose to take the Online Exam, please pick a monitoring option: In-Person Monitor Virtual Monitor  
(must have prior approval)
- Designate the exam date (**allow 15 days advance notice for online exams and 30 for paper**): \_\_\_\_\_
- Complete the contact and demographic information. Please type or print in black ink.
- Designate a monitor and include address and information (see side 2).
- Calculate your national and state association dues (see dues charts included with this application).
- Submit the completed application with your dues payment via mail or fax (credit card only).
- The Membership and Registration Examiners Committee (MREC) will officially notify you of your results within 10 days of receiving the completed exam, at which time NAP will apply your membership dues payment and you will be considered a member in good standing.

### CONTACT INFORMATION

Name: \_\_\_\_\_  
 First Middle (opt.) Last

Address: \_\_\_\_\_  
 Street Email Address

\_\_\_\_\_ City State/Province ZIP/Mail Code Country

Phone: \_\_\_\_\_  
 Home Primary Cell Primary Work Primary Fax

Instructor's Name:  
 (if applicable) \_\_\_\_\_  
 First Middle (opt.): Last

Your contact information will be included in the NAP members-only online directory unless you opt out. To opt out check here:

### DEMOGRAPHIC INFORMATION

Please help us collect accurate demographics by answering the following questions. This information is required in order to process your membership. It will be used for internal purposes only to assist in developing programs and services.

#### Gender

Female Male

Birth year (YYYY) \_\_\_\_\_

#### Check all that apply

I want to learn parliamentary procedure primarily to serve as a leader.

I want to learn parliamentary procedure primarily to be an effective member.

I provide parliamentary services primarily to organizations to which I belong.

I provide parliamentary services primarily to organizations to which I do not belong.

#### Skills and Talents

- Audio/Visual
- Budget/Financial
- Investments
- Editing/proofreading
- Fundraising
- Grant writing
- Graphic/web design
- Marketing/communications
- Mobile apps development
- Photography
- Social media
- Teaching adults
- Teaching youth
- Website development
- Web meetings
- Writing articles
- Writing education curriculum
- Writing test questions

#### Languages I speak and write fluently

Chinese English French German Japanese  
Portuguese Spanish Other \_\_\_\_\_

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## MONITOR INFORMATION

Please designate an in-person monitor for the examination. The monitor should be a member of NAP. If an NAP member is not available, ask a responsible member of the community to monitor the exam. Complete the information below; your examination will be sent directly to the designated monitor. **Monitor's address may not be the same as the applicant's address; monitor may not be a family member.**

The URL and access information for the online exam or the actual paper exam (whichever is your preferred format will be sent directly to the monitor with instructions for taking and submitting the exam.

Name: \_\_\_\_\_  
 First Middle (opt.) Last

Address: \_\_\_\_\_  
 Street

\_\_\_\_\_

City State/Province ZIP/Mail Code Country

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## MEMBERSHIP DUES

### Regular Membership

First-year national dues are pro-rated on a monthly basis, as are the dues for MN, MO, OK, SC, WA, and New England. The chart below presents the prorated amount based on the month in which you take the exam. A chart of state dues accompanies this form.

### Student Membership

An individual who is on active duty with the military or is a full-time student shall qualify for Student Membership. A full-time student shall be defined as an individual 25 years old or younger who is currently enrolled full time in a college program, high school, or home school setting.

### State Association & Unit Dues

Please tell us if you are also joining an NAP unit in your local area and the name of that unit. Individuals who do not belong to a unit are considered members at large. NOTE: Unit dues are payable directly to the unit; NAP does not collect unit dues.

## PAYMENT INFORMATION

I am applying for regular membership in NAP

I am applying for student membership in NAP. I am a full-time student 25 years old or younger and enrolled full time in school.

I am on active duty in the military and therefore applying for the student membership rate.

My state association should be \_\_\_\_\_

I am/will be a member of the unit \_\_\_\_\_

I will be a member-at-large

NAP regular or student member dues \$ \_\_\_\_\_

State association dues (see State Dues Chart) \$ \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED** \$ \_\_\_\_\_

Check # \_\_\_\_\_ OR Credit Card: Visa MasterCard Discover

CSC Code \_\_\_\_\_ Exp. Date \_\_\_\_\_

Credit Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature

I agree to abide by the bylaws, policies, and Code of Professional Responsibility of the National Association of Parliamentarians. I have also read all the information both sides of this form and do hereby apply for membership in NAP. I further understand that being a member of NAP does not equate to being a registered or certified parliamentarian.

Signature

Date

### NAP MONTHLY PRORATED DUES

Month	Regular	Student
January	\$84	\$42
February	\$77	\$38.50
March	\$70	\$35
April	\$63	\$31.50
May	\$56	\$28
June	\$49	\$24.50
July	\$42	\$21
August	\$35	\$17.50
September	\$28	\$14
October (incl. next year's dues)	\$105	\$52.50
November (incl. next year's dues)	\$98	\$49
December (incl. next year's dues)	\$91	\$45.5

**Also see accompanying state association dues charts.**

Please mail, email or fax (credit card only) completed application with your dues payment to the following address. If paying by check, please include national and state association dues in one check payable to "NAP" in U.S. funds.

National Association of  
 Parliamentarians@  
 213 South Main Street  
 Independence, MO 64050-3808

Fax: 816.833.3893

Email: [hq@nap2.org](mailto:hq@nap2.org)

## NAP State Dues Chart

State	UM	MAL	SM	State	UM	MAL	SM
Alabama	\$15	\$15	\$15	Missouri (P)	\$15	\$15	\$7.50
Alaska*	N/A	\$0	\$0	Montana*	N/A	\$0	\$0
Alberta	N/A	\$10 (US Funds)	\$5 (US Funds)	Nebraska	\$20	\$20	UM \$20 MAL \$20
Arizona	\$15	\$15	\$7.50	Nevada	\$10	\$11	UM \$10 MAL \$11
Arkansas	N/A	\$10	\$5	New England (P)	\$15	\$15	\$7.50
British Columbia	N/A	\$15 (US Funds)	\$7.50 (US Funds)	New Jersey	\$15	\$20	UM \$15 MAL \$20
California	\$30	\$35	UM \$15 MAL \$17.50	New Mexico	\$10	\$10	\$10
Colorado	\$20	\$30	UM \$10 MAL \$15	New York	\$12	\$15	\$6
Delaware	\$10	\$10	\$10	N Carolina	N/A	\$15	\$5
D.C.	\$10	\$15	\$10	N Dakota*	N/A	\$0	\$0
Electronic (P)	\$12	\$12	\$6	Ohio	\$15	\$15	\$5
Florida	\$25	\$25	UM \$12.50 MAL \$12.50	Oklahoma (P)	\$15	\$12	\$12
Georgia	\$20	\$20	\$20	Ontario	\$10	\$10	\$10
Hawaii (P)	\$12	\$12	\$12	Oregon	\$20	\$30	UM \$10 MAL \$15
Idaho*	N/A	\$0	\$0	Pennsylvania	\$12	\$12	\$12
Illinois	\$20	\$20	\$10	Quebec*	N/A	\$0	\$0
Indiana	\$10	\$10	\$5	S Carolina	\$15	\$15	\$15
Iowa*	\$0	\$0	\$0	S Dakota*	N/A	\$0	\$0
Japan*	N/A	\$0	\$0	Saskatchewan*	N/A	\$0	\$0
Kansas	\$6	\$6	\$6	Tennessee	\$15	\$15	\$15
Kentucky	\$10	\$10	\$10	Texas	\$15	\$20	\$10
Louisiana	\$12	\$12	\$6	Utah	\$5	\$5	\$5
Manitoba	\$5	\$5	\$5	Virginia	\$15	\$16	\$15
Maryland	\$15	\$15	\$15	Washington (P)	\$24	\$24	\$12
Michigan (P)	\$15	\$25	\$10	West Virginia	\$10	\$10	\$10
Minnesota (P)	\$15	\$15	\$7	Wisconsin	\$20	\$20	\$20
Mississippi	\$10	\$10	\$5	Wyoming*	N/A	\$0	\$0

UM: Unit Member is a primary member of a unit within a state association

MAL: Member at Large of the state / province association does not belong to a unit

SM: Student Member - Enrolled in an academic institution as a full-time student & age 25 or younger or who is in military service

(P): Association Dues are pro-rated

\*No state/province dues for unchartered states, provinces and countries

New England Association includes: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont

Month Joined	Elec. UM/ MAL	Elec. STU	HI	MI UM	MI MAL	MI STU	MN UM/MAL	MN STU	MO UM/MAL	MO STU	NEAP UM/MAL	NEAP SM	OK	WA UM/MAL	WA STU
January	12.00	6.00	12.00	15.00	25.00	10.00	15.00	7.00	15.00	7.50	15.00	7.50	12.00	24.00	12.00
February	11.00	5.50	11.00	13.75	22.92	9.17	13.75	6.42	13.75	6.87	13.75	6.87	11.00	22.00	11.00
March	10.00	5.00	10.00	12.50	20.83	8.34	12.50	5.84	12.50	6.24	12.50	6.24	10.00	20.00	10.00
April	9.00	4.50	9.00	11.25	18.75	7.51	11.25	5.26	11.25	5.61	11.25	5.61	9.00	18.00	9.00
May	8.00	4.00	8.00	10.00	16.67	6.68	10.00	4.68	10.00	4.98	10.00	4.98	8.00	16.00	8.00
June	7.00	3.50	7.00	8.75	14.58	5.85	8.75	4.10	8.75	4.35	8.75	4.35	7.00	14.00	7.00
July	6.00	3.00	6.00	7.50	12.50	5.02	7.50	3.52	7.50	3.72	7.50	3.72	6.00	12.00	6.00
August	5.00	2.50	5.00	6.25	10.42	4.19	6.25	2.94	6.25	3.09	6.25	3.09	5.00	10.00	5.00
September	4.00	2.00	4.00	5.00	8.33	3.36	5.00	2.36	5.00	2.46	5.00	2.46	4.00	8.00	4.00
October*	15.00	7.50	15.00	18.75	31.25	12.49	18.75	8.75	18.75	9.33	18.75	9.33	15.00	30.00	15.00
November*	14.00	7.00	14.00	17.50	29.17	11.66	17.50	8.17	17.50	8.70	17.50	8.70	14.00	28.00	14.00
December *	13.00	6.50	13.00	16.25	27.08	10.83	16.25	7.58	16.25	8.07	16.25	8.07	13.00	26.00	13.00

\*Includes next year

## Membership Application Process

Your payment will be processed within 2 business days of receipt.

If you are taking the membership exam online, your monitor will receive your log-in information approximately 5 days prior to your test date.

If you are taking the membership exam on paper, your exam information will be mailed to your monitor approximately 3 weeks prior to your test date.

If you need to change your exam date, please let us know.

After your exam, you will receive an email from the exam chair informing you of your grade.

If you did not pass the exam, you must reschedule within 30 days of the original exam date; you don't have to take the exam within that timeframe, you just need to reschedule.

If you do not reschedule within 30 days of the original exam date, your membership dues less a \$25 exam fee will be refunded via check.