NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

Event Information			
Event			
Dates (1)			
Dates (2)			
Vicinity/Ar	ea		
Lead Person	Contact		
Name			
Phone			
Email			
Facility			
Event Locatio	n		
Address			
Phone			
Contact			
Other Info			

Names of potential attendees (need a minimum of six names)

Name	Email	Phone
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

Prepare a budget using the excel spread sheet on the **Documents** page of our website.